



**MEMORANDUM  
LIBRARY**  
County of Placer

**TO:** Honorable Board of Supervisors  
**FROM:** Mary George, Director of Library Services  
**SUBJECT:** Library Services Study Report - Update

**DATE:** September 13, 2022

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**ACTION REQUESTED**

1. Receive an update on the plan to implement a steady, consistent investment in support of the Library Services Study.
2. Provide staff direction on next steps for the Penryn Library.

**BACKGROUND**

The Placer County Library Services Study Report was published March 2022. In follow up to the May 10, 2022, Board of Supervisors meeting, the Placer County Library Executive Leadership returns with a recommendation and a preliminary plan to phase the steady, consistent investment for the future of the Placer County Library Services Department.

The plan for FY 2022-23 and initial steps to implement sections of the Library Services Study include the following:

Applegate Library: (Closed since March of 2020)

- Placer County Facilities Management is working with Applegate Civic Center Club on the decommission of and transfer agreement for this location.
- Placer County Library Administration is working cooperatively with Placer County Facilities, the Applegate Civic Center Club, and the Applegate Friends of the Library in support of the efforts to repurpose this location.

Foresthill Library Service Enhancements:

- Increase public open hours from 27.5 hours per week to 38 hours per week.
- Offer consistent public open hours matching Auburn, Colfax, Granite Bay, and Rocklin Libraries. Public Open hours are currently Tues, Weds, Thurs 10:00 am-6:00 pm and Fri & Sat 10:00 am-5:00 pm.
- Add 1 full time Library Specialist position.
- Transition current part-time employees to full time.
- Increase library programming.

Kings Beach Library Service Enhancements:

- Increase public open hours from 27.5 hours per week to 38 hours per week.
- Offer consistent public open hours matching Auburn, Colfax, Granite Bay, and Rocklin Libraries. Public Open hours are currently Tues, Weds, Thurs 10:00 am-6:00 pm and Fri & Sat 10:00 am-5:00 pm.
- Add 1 full time Library Specialist position.
- Transition current part-time employees to full time.
- Increase library programming.

Tahoe City Library Service Enhancements:

- Increase public open hours from 27.5 hours per week to 38 hours per week.
- Offer consistent public open hours matching Auburn, Colfax, Granite Bay, and Rocklin Libraries. Public Open hours are currently Tues, Weds, Thurs 10:00 am-6:00 pm and Fri & Sat 10:00 am-5:00 pm.
- Add 1 full time Library Specialist position.
- Transition current part-time employees to full time.
- Increase library programming.

Penryn Library: (Closed since March of 2020)

- Identify next steps for the Penryn Library.
- Continue to pay rent and maintain location in a closed status.

Library Administration will continue to evaluate the findings of the Library Services Study as well as the planning for a phased approach for a steady and consistent investment to strengthen public library service for Placer County community and visitors. The planning for FY 2023-24 budget will include additional steps to implement sections of the Library Services Study.

**FISCAL IMPACT**

The cost of transitioning eight current part time employees to full time at the three branch locations mentioned above is estimated to have a fiscal impact of \$185,000 annually. The addition of three (3) Library Specialists is estimated at \$380,000, inclusive of salary, benefits, and start-up costs. Revenue for these service enhancements is projected to be available in the FY 2022-23 budget for FD14509-County Library Fund. There is no additional impact to the General Fund associated with this item in the current fiscal year. In future fiscal years the Library will need increased support from the General Fund. Pending direction from your Board, Library Administration will need to return with budget amendments to implement your Boards recommendations and/or to support service enhancements in FY 2022-23.

Honorable Board of Supervisors  
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**ATTACHMENTS**

On file with Clerk of the Board – Library Services Study Full Report

