



**M E M O R A N D U M**  
**SHERIFF'S OFFICE**  
**ADMINISTRATIVE SERVICES**  
County of Placer

TO: Honorable Board of Supervisors  
DATE: September 13, 2022  
FROM: Wayne Woo, Sheriff-Coroner-Marshal  
BY: Jerry Rogers, Administrative Services Manager  
SUBJECT: City of Colfax Law Enforcement Services Contract Amendment

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**ACTION REQUESTED**

Approve Amendment No. 7 to the contract between the Placer County Sheriff's Office and the City of Colfax to adjust the rate for law enforcement services to \$873,448 for the July 1, 2022 to June 30, 2023 term. Revenue from this contract is included in the Sheriff's Office FY 2022-23 Budget.

**BACKGROUND**

The Placer County Sheriff's Office provides law enforcement services to the City of Colfax. Your Board approved the most recent contract in 2015, which took effect July 1st of the same year. Section 6 of the contract allows for the rate of law enforcement services to be updated each year the contract is in place to reflect changes in salaries, benefits, equipment, and services. For FY 2022-23 the amended contract amount is \$873,448, which represents an increase of \$46,060 or 5.57% over the previous year. The term of the contract is extended to June 30, 2023. All other terms of the contract remain unchanged and in effect.

The Colfax City Council adopted a resolution approving this contract amendment at the regular meeting held on August 10, 2022.

**FISCAL IMPACT**

Revenue in the amount of \$873,448 from this amendment is included in the Sheriff's Office FY 2022-23 Budget. There is no impact to the General Fund.

**ATTACHMENTS**

Attachment A – City of Colfax Contract Amendment No. 7  
Attachment B - Exhibit A

BEGINS: July 1, 2022

ADMINISTERING AGENCY: Sheriff-Coroner-Marshal

CONTRACT NO. 13508

AMENDMENT NO. 7

DESCRIPTION: Contract amendment between County of Placer, Office of the Sheriff-Coroner-Marshal and the City of Colfax to update the annual cost of providing law enforcement services for FY 2022-23

THIS AMENDMENT No. 7 of contract No. 13508 is made as of July 1, 2022, by and between the COUNTY OF PLACER, Office of the Sheriff-Coroner-Marshal, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the CITY OF COLFAX, a municipal corporation, hereinafter referred to as "CITY".

The original contract No. 13508 is hereby amended as follows:

**Section 1 DURATION OF CONTRACT:** This agreement shall commence on July 1, 2022 for a period of one year, expiring on June 30, 2023, unless terminated under conditions of Section 2.

**Section 6 PAYMENT FOR SERVICES:** The cost of performing law enforcement services for the year beginning July 1, 2022 through June 30, 2023 both dates inclusive, will be agreed to in the amount of \$873,448 (EIGHT HUNDRED SEVENTY-THREE THOUSAND FOUR HUNDRED FORTY-EIGHT DOLLARS) per attached Exhibit A. This sum shall be paid in four equal quarterly installments of \$218,362 (TWO HUNDRED EIGHTEEN THOUSAND THREE HUNDRED SIXTY-TWO DOLLARS) to be paid on September 1, 2022; December 1, 2022; March 1, 2023; and June 1, 2023. The COUNTY will provide an amendment adjusting salaries, liability insurance, vehicle rates, and cost of living to the CITY each year for basic law enforcement services for adoption effective July 1 with an amendment approved by both parties.

All other terms and conditions set forth in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS THEREOF, the parties hereto have executed this amendment the day and year first written above.

**CITY OF COLFAX**

**COUNTY OF PLACER**

By: \_\_\_\_\_  
City of Colfax

By: \_\_\_\_\_  
Chair, Board of Supervisors

By: \_\_\_\_\_  
Wayne Woo  
Placer County Sheriff

Approved as to Form

Approved as to Form

By: \_\_\_\_\_  
City Attorney

By: \_\_\_\_\_  
County Counsel

PLACER COUNTY SHERIFF'S OFFICE  
CITY OF COLFAX - CONTRACT SERVICES  
FISCAL YEAR 2022-2023

**SALARY AND BENEFITS:**

Qty	Class/Description	Pay Type	Annual Hours/Units	Billable Hours/Units*	2021-2022 Hrly Rate	2022-23 Hryl Rate	2021-2022 Cost	2022-2023 Cost	Increase/Decrease
0.5	Sergeant	Regular Pay	2080	1040	133	141	\$ 137,852	\$ 146,816	\$ 8,964
0.5	Sergeant	Overtime	120	60	117	125	\$ 7,031	\$ 7,470	\$ 439
0.5	Sergeant	Holiday Overtime	48	24	171	183	\$ 4,104	\$ 4,390	\$ 286
2.25	Deputy II	Regular Pay	2080	4680	106	111	\$ 495,706	\$ 517,901	\$ 22,195
2.25	Deputy II	Overtime	127	286	92	95	\$ 26,278	\$ 27,266	\$ 988
2.25	Deputy II	Holiday Overtime	48	108	134	140	\$ 14,490	\$ 15,137	\$ 647
0.1	Detective (Deputy II)	Regular Pay	2080	208	120	125	\$ 24,906	\$ 25,972	\$ 1,066
0.1	Detective (Deputy II)	Overtime	127	13	104	108	\$ 1,320	\$ 1,374	\$ 54
0.1	Detective (Deputy II)	Holiday Overtime	48	5	152	159	\$ 728	\$ 763	\$ 35
<b>Total Personnel Costs</b>							<b>\$ 712,415</b>	<b>\$ 747,089</b>	<b>\$ 34,674</b>

**OTHER COSTS:**

Item	Description	2021-2022 Cost	2022-2023 Cost	Increase/ Decrease
Communication	IT Charges and Radio Costs	\$ 29,532	\$ 27,347	\$ (2,185)
Direct Operational Support	Direct operational staff support	\$ 35,621	\$ 37,354	\$ 1,733
Equipment & Supplies	Equipment & Supplies	\$ 8,261	\$ 8,520	\$ 259
Training	Specialized training which may include accident investigation training	\$ 8,474	\$ 6,986	\$ (1,488)
Vehicle Expenses	Vehicles charged @ \$7.19 per billable hours	\$ 33,066	\$ 46,151	\$ 13,085
<b>Total Other Costs</b>		<b>\$ 114,955</b>	<b>\$ 126,360</b>	<b>\$ 11,405</b>

<b>Total Contract Costs</b>	<b>\$ 827,369</b>	<b>\$ 873,448</b>	<b>\$ 46,080</b>
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<b>Total Contract Change</b>	<b>5.57%</b>
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<b>22-23 Base Quarterly Payments</b>	<b>\$ 218,362</b>
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**PLACER COUNTY SHERIFF'S OFFICE  
CITY OF COLFAX - CONTRACT SERVICES  
FISCAL YEAR 2022-2023**

<u>Cost Category</u>	<u>Explanation</u>
Personnel	Salaries & Benefits increases: General Wage Increase of 4.5% and other changes to Comp & Benefits BOS 9/14/21). Workers' Comp increased 62.5% department-wide and General Liability Insurance increased 27% department-wide.
Communication	Communication costs decreased due to decrease in the overall County IT charges.
Direct Operational Support	Direct operational support including dispatch, evidence, records and other direct support cost the Deputies and Sergeant assigned to Colfax increased due to increases in salaries and related expenses.
Equipment & Supplies	Minor increases in Supplies, no increases to personal duty equipment.
Training	Change in methodology to calculate Training Costs at deputy level; more accurately reflects actual training costs per deputy and results in decrease in costs.
Vehicle Expense	Vehicle rate increased due to supply chain issues resulting in increased expenses for parts and maintenance on vehicles.