



Procurement Services Division

2964 Richardson Drive ▪ Auburn, CA 95603 ▪ (530) 886-2122

LOCAL VENDOR PREFERENCE QUALIFICATIONS

Pursuant to Placer County Code Section 608(a) and Placer County Procurement Policy Section 4.1, a local preference credit of 5%, but not cumulatively greater than \$5,000.00, shall be granted to Placer County businesses when evaluating bids for supplies, equipment, materials, and personal services that are not part of a public project. In order to qualify for this preference, a vendor must meet all of the following criteria:

- Establish a place of business within Placer County at least six (6) months prior to publication of applicable competitive solicitation.
- Possess a valid resale license from the State Franchise Tax Board evidencing the business' local address within Placer County and that payment of the local share of the applicable sales tax goes to either a city within Placer County or to Placer County.
- Payment of applicable business and/or real property tax to Placer County for the most recent tax year.
- Maintain proper certification on file with Procurement that demonstrates compliance with the provisions of this section.

Suppliers claiming local vendor preference for any competitive solicitation must submit an Affidavit of Eligibility with their response, unless an approved affidavit is already on file with Placer County Procurement. **Additionally, suppliers that have an approved affidavit on file will be requested to recertify every three (3) years in order to receive the local vendor preference credit.**

Please submit completed affidavits via mail or email to the following location:

Placer County Procurement
2964 Richardson Drive
Auburn, CA 95603-2964
Email: procurement@placer.ca.gov

For questions or assistance relating to the County's local vendor preference policy, call us at 530-886- 2122.

