



PLACER COUNTY
SHERIFF
CORONER – MARSHAL
CIVIL DIVISION

LEVY INSTRUCTIONS

For: Bank Levy; 3rd Party Levy; Vehicle Levy; Personal Property

Court Case Number: _____

Levy Officer File Number: _____

Plaintiff's Name

vs.

Defendant's Name

D.O.B. _____

Writ of (Execution, Sale, Possession, Attachment): _____

By virtue of the accompanying writ in the above-entitled suit, you are instructed to:

Levy on (Name of garnishee, bank, etc.): _____

Address: _____

City & Zip: _____

Judgment debtor's name: _____

Mailing address: _____

City & Zip: _____

Levy on the following property (Include Account Number(s), Stocks, Bonds, Safe Deposit Box, Vehicle description, etc):

List other persons required to be served a notice of levy, such as a legal owner, or third party on deposit account or safe deposit box (if applicable): _____

Additional comments or instructions: _____

Requestor's Information (Attorney of Record / Plaintiff if no Attorney):

Name (please print)

Phone number

Mailing address

City/State/Zip Code

Signature

Date

Placer County Sheriff's Office - Civil Division
2929 Richardson Dr. Auburn, CA 95603 (530) 889-7885 Fax (530) 886-3840
<http://www.placer.ca.gov/departments/sheriff/unitsanddivisions/civil>