

## QM DESK GUIDE

SOC Quality Management ♦ Julia Soto, Manager ♦ October 26, 2023

### **ATTENTION: Billing Department and Clinical Staff**

#### **For Providers NOT in SmartCare Emergency and Pregnancy Indicator**

##### **Emergency Indicator:**

The **Emergency indicator** should be set to yes if an emergency service was provided. An emergency means a mental disorder that manifests itself by acute symptom of sufficient severity that it renders the patient as being either of the following:

- A. An immediate danger to himself or herself or to others.
- B. Immediately unable to provide for, or utilize food, shelter, or clothing due to the mental disorder.

This type of service could result in the client being in crisis in which you provide a service such as crisis intervention but can also occur during the course of any service in which you have determined the client meets the above such as during a case management service or therapy service.

When completing "Placer Import File Spreadsheet" indicate that an emergency service was provided for that specific service under Column M "Emergency Indicator" by marking Yes.

You may need to make changes to your system, or procedures to capture this information.

##### **Pregnancy Indicator:**

**If you are working with a pregnant client, it is VERY important that you** add a pregnancy indicator to your "Placer Import File Spreadsheet" sheet as well as your client problem list, located in the client chart.

**Pregnancy Indicator** You can indicate this in the comments section of the "Placer Import File Spreadsheet."

You may need to make changes to your system, or procedures to capture this.

An Updated Placer Import File Spreadsheet is now available on the [QM Website](#).