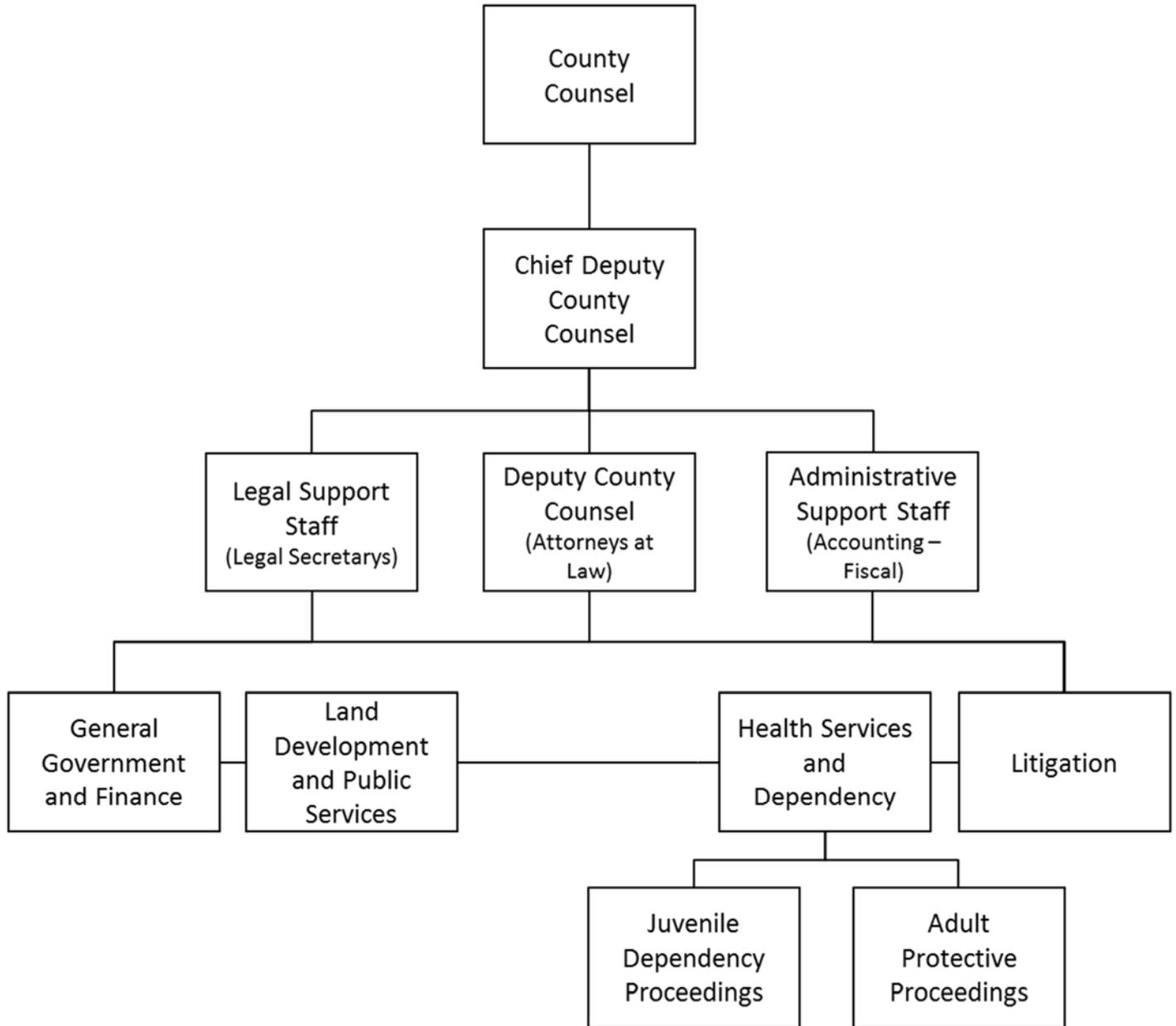


<b>COUNTY COUNSEL                      APPROPRIATION SUMMARY                      Fiscal Year 2017-18</b>					
<b>ADMINISTERED BY:</b>		COUNTY COUNSEL			
Appropriations	FY 2015-16 Actuals	FY 2016-17 Est / Actual	FY 2017-18 Requested Budget	FY 2017-18 Recommended Budget	YOY % Change
<b>GENERAL FUND</b>					
County Counsel Admin/Overhead	0	3,681,727	584,500	663,696	
General Government, Finance, and Tax	3,179,767		968,790	969,065	
Health Services and Dependency	-440,014		-423,626	-423,240	
Land Development and Public Service	120		1,277,010	1,277,394	
Litigation and Claims	-327,150		1,239,880	1,240,254	
Public Protection	63,607				
<b>10450 County Counsel</b>	<b>2,476,331</b>	<b>3,681,727</b>	<b>3,646,554</b>	<b>3,727,169</b>	<b>1.23%</b>
<b>TOTAL ALL FUNDS</b>	<b>2,476,331</b>	<b>3,681,727</b>	<b>3,646,554</b>	<b>3,727,169</b>	<b>1.23%</b>
<b>FUNDED POSITIONS</b>					
100-10450 County Counsel	23	24	26	26	
<b>TOTAL FUNDED POSITIONS</b>	<b>23</b>	<b>24</b>	<b>26</b>	<b>26</b>	<b>8.33%</b>
<b>TOTAL ALLOCATED POSITIONS</b>	<b>26</b>	<b>26</b>	<b>28</b>	<b>28</b>	<b>7.69%</b>

**Mission Statement**

To provide the highest quality legal advice and counsel in a timely and responsive manner in order to assist the Board of Supervisors, County Officers and department management in making decisions that promote the public interest, and to vigorously advocate on behalf of the County and its employees in a professional and ethical manner.

# COUNTY COUNSEL



10450 – COUNTY COUNSEL

Administration and Financial System

**Program Purpose:** The County Counsel is the legal advisor to the County providing legal advice to the Board of Supervisors, the County Executive Office, the elected and appointed Department Heads and other county managers, as well as to various county boards and commissions, certain special districts and the Grand Jury. The County Counsel's office also represents the County and its officers and employees in civil litigation and administrative proceedings.

**FY 2017-18 Highlights:** The increasingly favorable economic climate has led to increased legal service demands in land development and public services, as well as in the areas of public facilities planning and financing. These local initiatives include the Sunset Area infrastructure development, capital facility planning, including the master plan for the Placer County Government Center and development of the Placer County Fairgrounds property, Tahoe economic development incentives, the expansion of the County's mPower program and the establishing a Community Choice Aggregation program. The County has also taken on new services initiatives in addressing homelessness and in evaluating consolidation of the fire services in western Placer County. In addition, the State of California has imposed new initiatives on local government with the adoption of the Sustainable Groundwater Management Act and the Medical Marijuana Regulation and Safety Act. To continue to meet service demands, this office has gradually added resources over the last few fiscal years and are proposing to continue this fiscal year. County Counsel may also supplement legal services with the use of outside counsel in limited circumstances.

**Major Budget Adjustment(s):**

- Increase in Salaries and Benefits of \$79,071 to fund an account clerk for additional office administrative support and internal controls.

PBB PROGRAMS – COUNTY COUNSEL

**General Government and Finance** - Provides legal advice to the Board of Supervisors and the County Executive Office on the full range of activities, initiatives, and issues undertaken by the Board. Provides legal services to the County Auditor, the Assessor and the Treasurer-Tax Collector regarding property taxes, as well as representation of the Assessor's Office at assessment appeal hearings. Provides legal services to the Sheriff Office, including its Corrections Division, District Attorney, Probation Department, Criminal Justice and Indigent Defense Services Programs administered by the County Executive Office, and the Grand Jury. Provides legal services to all county departments and functions and certain special districts on matters specific to their program purposes, including implementation of Board initiatives. Provides legal advice and counseling to all county departments and functions and certain special districts on matters of general application countywide, such as the Brown Act, the Public Records Act, employment and labor relations issues, and review of or assistance in preparation of resolutions, ordinances, contracts, agenda items, and other documents required for county business.

**Program Cost: \$969,065**

**Land Development and Public Services** - Provides legal services to county departments and functions involved in land development and planning activities, and public works and facilities, including county owned or maintained properties, and public services such as water, sewer, and solid waste. Provides legal services to the County Planning Commission, the County Agricultural Commission, the Successor Agency of the former Redevelopment Agency, the Western Placer Waste Management Authority, and the Placer County Flood Control District.

**Program Cost: \$1,277,394**

**Health Services and Dependency** - Provides legal advice to the Health and Human Services Departments on legal compliance with the myriad of state and federal regulatory laws relevant to the programs undertaken by the department's divisions. Provides legal advice to the County Public Administrator (PA) and County Public Guardian (PG), and legal representation in adult protective proceedings of the PA and PG, and in mental health proceedings under the Lanterman-Petris-Short (LPS) Act and other statutory enactments. Provides legal advice and representation in juvenile dependency proceedings. Provides training of social workers on legal issues involved in juvenile dependency activities.

**Program Cost: -\$423,240**

**Litigation and Claims** - Provides legal defense of the County in all civil legal actions filed against the County, its departments and employees. Represents the County in prosecuting construction, contract and other recovery lawsuits. Prosecutes and defends the County in all administrative proceedings, including personnel proceedings before the Civil Service Commission, the Public Employment Relations Board, and related writs of mandate filed in the Superior Court. Assists and coordinates with special counsel retained by the Board of Supervisors under Government Code section 25203.

**Program Cost: \$1,240,254**

Budget Unit **General Fund - 100**  
Function General  
Activity **County Counsel - 10450**

Detail by Revenue Category and Expenditure Object	2015-16 Final Actuals	2016-17 Estimated	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Revenue</b>				
<b>Charges for Services</b>				
8120 Legal Services - Insurance	\$ 447,801	\$ 1,050,000	\$ 1,050,000	\$
8122 Legal Services	59,107	28,500	20,000	
8212 Other General Reimbursement	221	20,000	10,000	
8269 Planning - At Cost Projects Fees	96,054	32,000	75,000	
8527 Transfer In A-87 Costs	1,609,425	1,616,436	1,575,981	
<b>Total Charges for Services</b>	<b>\$ 2,212,608</b>	<b>\$ 2,746,936</b>	<b>\$ 2,730,981</b>	<b>\$</b>
<b>Miscellaneous Revenues</b>				
8764 Miscellaneous Revenues	\$ 3,838	\$ 4,100	\$ 2,500	\$
<b>Total Miscellaneous Revenues</b>	<b>\$ 3,838</b>	<b>\$ 4,100</b>	<b>\$ 2,500</b>	<b>\$</b>
<b>Total Revenue</b>	<b>\$ 2,216,446</b>	<b>\$ 2,751,036</b>	<b>\$ 2,733,481</b>	<b>\$</b>
<b>Expenditures / Appropriations</b>				
<b>Salaries &amp; Benefits</b>				
1001 Employee Paid Sick Leave	\$ 165	\$	\$	\$
1002 Salaries and Wages	2,634,059	2,851,843	2,945,923	
1003 Extra Help	8,872	9,277		
1005 Overtime & Call Back	191			
1010 Cafeteria Plans (Non-PERS)	50,220	57,365	58,580	
1011 Salary Savings		(89,319)	(89,319)	
1018 Taxable Meal Reimbursements	15			
1300 P.E.R.S.	742,403	831,809	867,232	
1301 F.I.C.A.	169,567	205,890	198,383	
1303 Other Postemployment Benefits (OPEB)	121,006	129,360	134,750	
1310 Employee Group Ins	341,204	377,838	367,719	
1315 Workers Comp Insurance	8,174	7,243	8,868	
1320 Retired Employee Grp Ins	107,439	108,696	116,793	
1325 401 (k) Employer Match	10,496	19,500	18,750	
<b>Total Salaries &amp; Benefits</b>	<b>\$ 4,193,811</b>	<b>\$ 4,509,502</b>	<b>\$ 4,627,679</b>	<b>\$</b>
<b>Services &amp; Supplies</b>				
2051 Communication Services - Telephone	\$ 20,172	\$ 23,000	\$ 24,500	\$
2052 Communication Services - Mobile Devices	4,206	800	2,100	
2140 Gen Liability Ins	6,035	6,868	5,606	
2290 Maintenance - Equipment	210	700	700	
2310 Employee Benefits Systems	31,922	38,565	39,070	
2404 Maintenance Services		98,470	88,020	
2406 Maintenance - Janitorial		19,225	20,015	
2431 Professional Dues		6,000	6,500	
2439 Membership/Dues	7,445	7,750	8,215	
2481 PC Acquisition	5,095	5,950	18,000	
2511 Printing	20,015	20,000	23,000	
2521 Operating Supplies		6,455	6,455	
2522 Other Supplies	2,760	1,400	1,400	
2523 Office Supplies & Exp	10,842	14,000	14,500	
2524 Postage	4,160	3,580	4,300	
2555 Prof/Spec Svcs - Purchased	270,624	390,000	440,000	
2556 Prof/Spec Svcs - County	11,188	13,739	11,717	
2561 Legal Services	86			
2568 MIS - Services	106,925	105,416	111,693	
2570 Media / Video Services	90			
2709 Countywide System Charges	13,208	12,581	13,299	
2710 Rents & Leases - Equipment	799	1,000	1,000	
2840 Special Dept Expense	21,474	38,624	45,000	
2844 Training	6,619	14,000	14,000	
2860 Library Materials	36,658	32,000	35,000	
2931 Travel & Transportation	1,624	3,000	3,200	
2932 Mileage	7,014	6,000	6,800	
2933 Lodging	4,115		3,000	
2941 County Vehicle Mileage	1,450	500	1,000	
2964 Meals/Food Purchases	50			

County of Placer  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2017-18

Budget Unit **General Fund - 100**  
 Function General  
 Activity County Counsel - 10450

Detail by Revenue Category and Expenditure Object	2015-16 Final Actuals	2016-17 Estimated	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5
2965 Utilities		19,316	96,406	
<b>Total Services &amp; Supplies</b>	<b>\$ 594,786</b>	<b>\$ 888,939</b>	<b>\$ 1,044,496</b>	<b>\$</b>
<b>Intrafund Transfers Out</b>				
5404 I/T-OUT Maintenance - Services	\$ 43,156	\$	\$	\$
5406 I/T-OUT Maintenance - Janitorial	14,871			
5965 I/T-OUT Utilities	26,045			
<b>Total Intrafund Transfers Out</b>	<b>\$ 84,072</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Intrafund Transfers In</b>				
5002 I/T-IN County General Fund	\$ (2,396,404)	\$ (1,716,714)	\$ (1,945,006)	\$
<b>Total Intrafund Transfers In</b>	<b>\$ (2,396,404)</b>	<b>\$ (1,716,714)</b>	<b>\$ (1,945,006)</b>	<b>\$</b>
<b>Total Expenditures / Appropriations</b>	<b>\$ 2,476,265</b>	<b>\$ 3,681,727</b>	<b>\$ 3,727,169</b>	<b>\$</b>
<b>Net Cost</b>	<b>\$ 259,819</b>	<b>\$ 930,691</b>	<b>\$ 993,688</b>	<b>\$</b>