

NEW BODY ART FACILITY PLAN CHECK LIST

This Plan Check list is provided as guidance to assist the facility owner/operator to open a body art shop that will meet public health and safety requirements established by California's Safe Body Art Act, California Health and Safety Code Div. 104, Part 15, Chapter 7, sections 119300-119328.

To begin Plan Check submit:

- Plan Check Application Form
- Fee Disclosure Form
- Plan check Fee
- One Set of Plans

Plans shall include:

- Schematic or drawing of the shop showing the location of the procedure area, workstations, hand washing sinks, bathroom(s), supply storage, and the Decontamination/Sanitation room (indicate locations of autoclave, ultrasonic cleaner, hand sink, sharps containers, etc).
- Specify floor, walls, counter surfaces and ceiling materials (must be smooth, nonabsorbent, washable and in good condition).
- Procedure area must have adequate lighting.
- Procedure area must be separated from hair or nail activities by a wall or ceiling-to-floor partition.
- Procedure area must be equipped with a sink supplied with potable hot and cold running water, containerized liquid soap, and single-use paper towels that are dispensed from a wall mounted, touchless dispenser that is accessible to the practitioner.
- Decontamination/sterilization area must be separated from procedure areas by a space of at least 5 feet or by a cleanable barrier.
- Decontamination/sterilization area shall include a sink equipped with potable hot and cold running water, liquid soap in a wall mounted dispenser, and single-use paper towels dispensed from a wall mounted, touchless dispenser that is readily accessible to the practitioner.
- Each procedure area and decontamination/sterilization area shall have lined waste containers
- Each procedure area and decontamination/sterilization area shall have a container for the disposal of sharps waste. (Note: sharps waste containers shall be portable if portability is necessary to ensure that the sharps waste container is within arm's reach of the practitioner.)

In addition, the following must be submitted with the plans:

- Copy of the manufacture's specification sheet for the autoclave.
- Copy of the service agreement with a spore testing laboratory. (A spore test result showing that the autoclave to be used is operational will need to be submitted at the time of final inspection).
- Copy of Proposed Infection Prevention and Control Plan (IPCP). Include with IPCP copies of pertinent facility forms such as, Client Consent Forms, Client Records/ Medical History Forms, post-procedure aftercare instructions, etc.
- Proof of compliance with local business and zoning requirements.

IT IS HIGHLY SUGGESTED THAT THE FACILITY OWNER/OPERATOR CONTACT THE LOCAL BUILDING, PLANNING AND BUSINESS LICENSE DEPARTMENTS CONCURRENTLY, AS THOSE OFFICE'S APPROVALS MUST BE OBTAINED BEFORE A FACILITY PERMIT CAN BE ISSUED.