

**MEMORANDUM**  
OFFICE OF THE  
**BOARD OF SUPERVISORS**  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Jim Holmes, Supervisor District 3

DATE: January 10, 2012

SUBJECT: COMMITTEES AND COMMISSIONS – Civil Service Commission - Approve the appointment of Rick Ward to Seat 2, as requested by Supervisor Holmes.

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**ACTION REQUESTED**

Approve the appointment of Rick Ward to Seat 2, as requested by Supervisor Holmes.

**BACKGROUND**

Placer County Civil Service Commission was established by the voters in 1961 to establish an equitable and uniform procedure for dealing with personnel matters, and to place County employment on a merit basis for the purpose of obtaining the highest efficiency and assuring that the best qualified persons available shall be brought into the service of the County.

The commission consists of five members, appointed by the Board of Supervisors for four-year terms. The Civil Service Commission meets on the second Monday of each month, with Closed Session starting at 4:00 p.m. and the regular meeting starting at 5:30 p.m., in the Personnel Department, 145 Fulweiler Avenue, Suite 200, Auburn.

**FISCAL IMPACT**

Funding associated with the functioning of the Civil Service Commission such as per diem, operating expenses are budgeted within Personnel Department, and no additional funding is necessary.

**CIVIL SERVICE COMMISSION**

**PUBLIC COMMITTEE**

**PURPOSE:** Establish an equitable and uniform procedure for dealing with personnel matters, and to place County employment on a merit basis for the purpose of obtaining the highest efficiency and assuring that the best qualified persons available shall be brought into the service of the County.

**CONFLICT OF INTEREST:** Yes

**COMPOSITION:** Established by the voters in 1961. Five (5) members shall be selected from among qualified electors of the County. No member of the commission shall be an employee of the classified or unclassified service, an officer of any local, state or national committee of a political party, or an officer of a committee in any partisan political club or organization, or shall hold or be a candidate for any elective office. A majority vote of the entire Board of Supervisors shall be required to elect a member of the commission. (Chapter 3, Sec. 3.08.020). Term of office is 4 years. Enabling Ord. 501-B.

**MEETINGS:** 2nd Monday of each month. Closed session starts at 4:00 p.m.; the regular meeting starts at 5:30 p.m. in Personnel Department 145 Fulweiler Ave. Suite 200 Auburn, CA 95603.

**COMPENSATION:** \$100.00 per diem (Ord. 4153-B); with a maximum limit for 24 meetings per County fiscal year. Travel and other official expenditures necessitated by their official duties shall be approved by the PERS Director.

**COUNTY CONTACT PERSON**

Nancy Nittler, Personnel Director  
(530) 889-4060  
145 Fulweiler Ave Suite 200  
Auburn, CA 95603-

**CONTACT PERSON**

Kellie Craig, Secretary  
(530) 886-4067  
145 Fulweiler Ave Suite 200  
Auburn, CA 95603-

**CURRENT MEMBERS**

**SEAT # 1**  
Rex Clark  
TERM LENGTH: 4-years  
APPOINTED BY: BOS  
EXPIRES: 5/19/2012

**SEAT # 2**  
Vacant Seat  
TERM LENGTH: 4-years  
APPOINTED BY: BOS  
EXPIRES: 8/24/2013

**SEAT # 3**  
Donald J. Nelson  
TERM LENGTH: 4-years  
APPOINTED BY: BOS  
EXPIRES: 8/14/2015

**SEAT # 4**  
Ronald LeDoux  
TERM LENGTH: 4-years  
APPOINTED BY: BOS  
EXPIRES: 8/12/2015

**SEAT # 5**  
John Costa  
TERM LENGTH: 4-years  
APPOINTED BY: BOS  
EXPIRES: 10/15/2012

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PLACER COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR MEMBERSHIP ON  
ADVISORY BOARD OR COMMISSION

THE FOLLOWING IS PUBLIC INFORMATION

APPLICATION FOR MEMBERSHIP ON: Civil Service Commission  
(NAME OF BOARD, COMMISSION, OR COMMITTEE)

IF THIS BOARD/COMMISSION/COMMITTEE CALLS FOR A SPECIFIC TYPE MEMBER, PLEASE INDICATE THE  
POSITION FOR WHICH YOU ARE APPLYING: Commissioner  
NAME: Rick Ward

SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE: Supervisor Robert Weygandt

TIMES YOU ARE AVAILABLE FOR MEETINGS: DAYS: Anytime TIMES Anytime

EMPLOYMENT EXPERIENCE/PROFESSION (A RESUME MAY BE ATTACHED): See Attached Resume  
30 years experience in law enforcement - California Highway Patrol - City of Hollister.  
Currently, Instructor Sierra College - Administration of Justice.

ORGANIZATION/COMMUNITY EXPERIENCE: See Attached Resume  
30 years of public service interacting in the community. Received numerous commendations  
for my service to the community.

EDUCATIONAL EXPERIENCE: See Attached Resume - California P.O.S.T. Command College  
Course of Study: Executive Leadership. FBI National Academy Course of Study: Law Enforcement  
Management. California State University, Sacramento: Criminal Justice Bachelor of Arts.

APPLICATIONS WILL BE RETAINED FOR TWO YEARS

APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS  
175 FULWEILER AVENUE, ROOM 101, AUBURN, CALIFORNIA 95603

DATE: December 20, 2011 SIGNATURE *Rick Ward*

THE FOLLOWING IS CONSIDERED CONFIDENTIAL INFORMATION FOR PLACER COUNTY STAFF USE  
ONLY

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