

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JANUARY 24, 2012**

From: **JAMES DURFEE / BILL ZIMMERMAN**

Subject: **CHANGE ORDER 1 TO BLANKET PURCHASE ORDER 19204 WITH CAPITAL PUBLIC FINANCE GROUP, LLC**

ACTION REQUESTED / RECOMMENDATION: Approve and authorize the Purchasing Manager to sign Change Order 1 to Blanket Purchase Order (BPO) 19204 with Capital Public Finance Group, LLC (CPFG) for financial analysis and services related to financing a compliance project for Sewer Maintenance District 1. This Change Order will increase the maximum compensation by \$75,000 to a revised not to exceed limit of \$120,000.

BACKGROUND: Your Board is in the process of evaluating two proposed alternatives for bringing Wastewater Treatment Plant 1 into compliance with its treatment plant permit requirements: 1) Upgrading Plant 1 by constructing modern treatment processes on the existing site, or 2) Regionalizing the system by constructing a pump station at the Plant 1 site and a pipeline that would convey flows to the City of Lincoln's wastewater treatment plant.

The previous BPO with CPFG to provide financial analysis in the amount of \$105,000 expired on September 30, 2011. Pursuant to the Board's direction to examine the cost analysis model for the Regional Project using varied and various assumptions, as well as pursuing the Clean Water State Revolving fund loan for the Upgrade Project, staff renewed BPO 19204 in the amount of \$45,000 effective October 1, 2011. Work performed to date has utilized the majority of the funding in the BPO. In order to insure that the Board has the necessary financial analysis required to fully evaluate the compliance alternatives, additional funding is needed in the BPO. Staff anticipates that \$75,000 will provide sufficient funding to supply the desired information, as well as other tasks that may become necessary.

ENVIRONMENTAL CLEARANCE: The action requested is not subject to environmental review.

FISCAL IMPACT: Approval of Change Order 1 will increase the not to exceed amount of BPO 19204 by \$75,000, from \$45,000 to \$120,000. Adequate funding for the BPO is included in the SMD 1 Regional Sewer Capital Project and the SMD 1 Wastewater Treatment Upgrade Capital Project. Both Capital Projects have sufficient funds available. There will be no impact to the General Fund.

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