

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager

DATE: March 13, 2012

SUBJECT: Approve the Renewal of a Negotiated Blanket Purchase Order with A-Z Bus Sales Inc. for Original Equipment Manufacturer Bluebird and Orion Bus Parts, John Deere Engine Parts, and Shop Service in the Maximum Amount of \$95,000.00

ACTION REQUESTED

Approve the renewal of a negotiated Blanket Purchase Order (BPO) with A-Z Bus Sales Inc. of Sacramento for the as-needed purchase of Original Equipment Manufacturer (OEM) Bluebird and Orion bus parts, John Deere Compressed Natural Gas (CNG) engine parts and shop service to support the Department of Public Works Fleet Services Division (DPW) in the maximum amount of \$95,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

DPW requires OEM parts and factory authorized service to repair County-owned vehicles and heavy equipment on an as-needed basis. Availability, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these negotiated agreements. A-Z Bus Sales Inc. has agreed to renew BP018525 for another year at the same rates, discounts, terms and conditions. Section 7.2 of the Purchasing Policy Manual (PPM) allows the County to negotiate agreements for operational services and supplies based on geographic proximity to the County's site of operations. Additionally, PPM Section 1.3 (h) permits an exception to the competitive bidding process for automotive and heavy equipment repairs.

FISCAL IMPACT

Upon your Board's approval, a new BPO will be awarded to A-Z Bus Sales Inc. in the maximum amount of \$95,000.00 for the period of April 1, 2012, through March 31, 2013. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer
Chuck Gordon, Public Works Manager-Fleet Operations

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: March 13, 2012

SUBJECT: **Fiscal Impact Statement**
RQ054427, BPO with A-Z Bus for Commercial Bus Parts

Sufficient funding has been budgeted in the amount of \$95,000 in the FY 2011-12 Fleet Services budget to fund this BPO.