

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **APRIL 10, 2012**

From:  **JAMES DURFEE / BILL ZIMMERMAN** 

Subject: **MID-WESTERN PLACER REGIONAL SEWER PROJECT: CHANGE ORDER 2 TO BLANKET PURCHASE ORDER 19204 WITH CAPITAL PUBLIC FINANCE GROUP, LLC**

ACTION REQUESTED / RECOMMENDATION: Authorize the Purchasing Manager to sign Change Order 2 to Blanket Purchase Order (BPO) 19204 with Capital Public Finance Group, LLC (CPFG) for negotiation services and financial analysis related to the Mid-Western Placer Regional Sewer Project (Regional Project). This change order will increase the maximum compensation by \$100,000 to a revised not to exceed limit of \$220,000.

BACKGROUND: On March 13, 2012, your Board accepted the offer from the City of Lincoln (Lincoln) to construct the Regional Project to transfer the flows from Sewer Maintenance District 1 to Lincoln's wastewater treatment plant for treatment. As part of the offer, Lincoln and the County are to negotiate an environmental and design agreement and the County was tasked with obtaining financing for the Regional Project.

The County will need the aid of a technical consultant to meet its commitments for negotiating and executing an environmental and design agreement with Lincoln, and pursuing a Clean Water State Revolving Fund (CWSRF) financing agreement under the aggressive time schedule specified in Lincoln's offer. The existing BPO with CPFG is for financial analysis related to the decision to proceed with the Regional Project and has a not to exceed limit of \$120,000 and is nearly exhausted. Staff anticipates that an additional \$100,000, for a not to exceed limit of \$220,000, will provide sufficient funds to expedite negotiations for the design and environmental agreement with Lincoln, as well as provide the financial analysis required for the CWSRF financial assistance agreement. In order to proceed with this work, staff recommends that your Board authorize the Purchasing Manager to sign Change Order 2 increasing the BPO amount.

ENVIRONMENTAL CLEARANCE: This administrative action is not considered a project under the California Environmental Quality Act (CEQA Guidelines).

FISCAL IMPACT: Approval of Change Order 2 will increase the not to exceed amount of BPO 19204 by \$100,000, from \$120,000 to \$220,000. Adequate funding for the BPO is included in the SMD 1 Regional Sewer Capital Project budget.

BZ:KK:LM

CC: COUNTY EXECUTIVE OFFICE

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