

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: April 10, 2012
SUBJECT: Approve the Award of Competitive Bid No. 10152 to Granite Electrical Supply for Electrical Parts and Supplies for Various Departments in the Aggregate Blanket Purchase Order Amount of \$94,500.00

ACTION REQUESTED

Approve the award of competitive Bid No. 10152 to Granite Electrical Supply of Auburn, CA for electrical parts and supplies in the maximum aggregate amount of \$94,500.00, and authorize the Purchasing Manager to sign the resulting blanket purchase orders (BPOs).

BACKGROUND

The Facility Services, Public Works and Sheriff Departments have a continuing need to purchase electrical parts and supplies on an as-needed basis to support their operations. The departments' BPOs for these products, which were with Rexel Pacific of Auburn, expired on September 30, 2011. Rexel Pacific would not agree to the County's terms and conditions for renewal of the BPOs, and as a result the BPOs were not renewed.

Procurement Services developed Invitation for Bids (IFB) No. 10152 for electrical parts and supplies. The IFB was distributed via the County's E-Bid system to four potential bidders and advertised on the County's website. The bid included a requirement that the successful bidder must have a fully-stocked store located within Auburn as the majority of purchases will be made on a will-call basis. Granite Electrical Supply was the sole bidder. Granite Electrical Supply provided discounts for each manufacturer they stock in their Auburn branch. Procurement Services recommends the following BPO awards:

<u>Sole Bidder</u>	<u>BPO Amount</u>	<u>Department</u>
Granite Electrical Supply	\$75,000.00	Facility Services
Granite Electrical Supply	\$12,500.00	Sheriff
<u>Granite Electrical Supply</u>	<u>\$ 7,000.00</u>	Public Works
Aggregate Total	\$94,500.00	

FISCAL IMPACT

Upon your Board's approval, blanket purchase orders will be awarded in the total aggregate amount of \$94,500.00 for the period of April 10, 2012, through March 31, 2013. Fiscal Impact Statements for the departments are attached.

Attachments: A. Department of Facility Services' Fiscal Impact Statement
B. Sheriff Department's Fiscal Impact Statement
C. Department of Public Works' Fiscal Impact Statement

cc: Valerie Bayne, Administrative Services Manager
Liz Zmyslowski, Sr. Accountant Auditor
Kevin Taber, Public Works Manager

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: July 1, 2011
SUBJECT: **Fiscal Impact Statement**
BPO for Electrical Parts and Supplies Maintenance

The Department of Facility Services is responsible for maintaining buildings throughout Placer County. The disciplines required for this maintenance include electrical services. The BPO will facilitate purchase of electrical parts and supplies on an as needed basis. The Department has budgeted appropriately for these supplies in the Building Maintenance budget for FY11/12.

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors
FROM: Ken Grehm, Director
DATE: March 21, 2012
SUBJECT: **Fiscal Impact Statement – RQ054010**

Sufficient funding is in the FY2011/2012 Budget to cover the Electrical Supplies BPO for the Road Maintenance department.

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARDN.BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: March 22, 2012
SUBJECT: Fiscal Impact Statement
BPO Renewal for Electrical Supplies for the period 04-10-12 – 03-31-13

Funds are included in the current FY 2011/2012 Sheriff's Department budget for these expenses resulting in no additional fiscal impact to the General Fund.

The BPO for Electrical Supplies is used by the Sheriff's Facilities for all our lighting and electrical needs such as wiring, ballast, and parts for lighting. These are minor routine items that are done by the Sheriff's building maintenance worker. The request for this BPO renewal is for \$12,500 based on history and projections of our current activity.

MEMO