

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: May 8, 2012

SUBJECT: Approve the Award of a Sole Source Blanket Purchase Order to the Oregon Community Health Network Consortium for Software Support, Licensing, and Training for the County's Community Clinics in the Maximum Amount of \$137,500.00

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**ACTION REQUESTED**

Approve the award of a sole source Blanket Purchase Order (BPO) to Oregon Community Health Network, Inc (OCHIN) consortium for annual software support, licensing, monthly per use fees, and training in support of Health and Human Services' Clinic Practice Management Software "CPMS" in the maximum amount of \$137,500.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

On May 27, 2008, your Board authorized the Department of Health and Human Services to negotiate and execute a contract with Oregon Community Health Information Network Consortium (OCHIN) of Portland, OR for Clinic Practice Management Software (CPMS). The implementation support period expired on March 31, 2010.

On June 21, 2011, your Board approved the renewal of a sole source BPO to OCHIN for software support, licensing, and training in the amount of \$137,500.00 for the period through June 30, 2012. The department continues to have a requirement for these services and requested to renew for a one-year term.

The original software maintenance and support contract specified firm costs for annual software support, licensing, monthly per use fees, and training fees. OCHIN has agreed to a one year renewal with no changes. Health and Human Services has estimated their costs for the renewal term to be \$137,500.00.

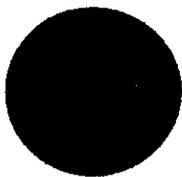
In accordance with Purchasing Policy Manual Section 1.3 (I), this is a sole source purchase only available to the County from OCHIN and is exempt from the competitive process.

**FISCAL IMPACT**

The award of the BPO will be in the maximum amount of \$137,500.00 for the period July 1, 2012 through June 30, 2013. Health and Human Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Rebecca Mellott, Health and Human Services Fiscal Program Manager



Health and Human Services Department

Administrative Services Division

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Date: May 8, 2012  
To: Honorable Board of Supervisors  
From: Rebecca Mellott, Client Services Program Manager *RM*  
Subject: **Fiscal Impact Statement**  
**BPO for Software Maintenance and Vendor Travel Costs**  
**Community Clinics**  
**For the period July 1, 2012 to June 30, 2013**

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The department has budgeted appropriately for the renewal of this \$137,500 Blanket Purchase Order (BPO) and funding is included in the Proposed FY2012-13 Budget. There is no change in the amount requested as compared FY2011-12. The BPO expenditures are related to Community Clinic's practice management and managed care administration software systems provided through the Oregon Community Health Information Network consortium. These systems support the medical care services provided to Medicare, Medi-Cal, private insurance and the County's Medical Care Services Program (MCSP) patients. MCSP provides mandated services to eligible residents, and covers nearly 29% of the patients seen in the Auburn, Tahoe, and Roseville medical clinics. Funding for this BPO includes \$88,400 from Federal and State sources, \$9,300 from private insurance, and \$39,800 of required County General Fund match.