

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Administrative Services**

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.,
Placer County Health Officer and Director of Health & Human Services
Rebecca Mellott, HHS Administrative Services, Program Manager

DATE: May 22, 2012

SUBJECT: Super Resolution to Approve Health and Human Services Contracts and Non-Monetary Cooperative Agreements to Provide a Variety of Vital and Mandated Services

ACTION REQUESTED:

- a. Adopt the attached Super Resolution, authorizing the Director of Health and Human Services to execute renewals of 53 separate and distinct revenue and expenditure agreements, to provide a variety of vital and mandated services to the community, including veterinary, AIDS/HIV counseling, inpatient psychiatric care, medical services, and adoption planning, with concurrence of CEO, County Counsel, and Risk Management, with explicit recognition that each expenditure agreement's total value will not increase by more than 10 percent of its prior term's annual amount,
- b. Authorize the Director of Health and Human Services to sign subsequent amendments up to 10 percent of the initial amounts, and
- c. Authorize the Director of Health and Human Services to submit applications and accept grants and revenue contracts in amounts under \$50,000, as well as execute non-monetary cooperative agreements with other entities.

BACKGROUND:

The Health and Human Services Department administers nearly 300 contractual agreements, with the majority requiring Board of Supervisors approval. In prior years, each contract was submitted individually for Board approval which created a significant workload on the part of HHS, County Counsel, CEO, and the Board of Supervisors. To address this issue, a single Resolution was implemented to minimize County workload while allowing for the negotiation and approval of dozens of agreements with oversight from CEO, County Counsel, and Risk Management.

The single Resolution process is a time-saving arrangement first approved by your Board on October 23, 2001, and has been successfully utilized over the past ten years. It is estimated that \$30,000 in staff time will be saved by approving these 53 agreements in one Board action. However, approval of this Resolution in no way obligates the County to move forward with any individual contract agreement should funding or other circumstances change.

These agreements provide a variety of vital and often mandated services to the community and residents, including veterinary services, AIDS/HIV counseling services, inpatient psychiatric services, medical services, and adoption planning services. The following criteria were used to select these agreements:

- Recurring revenue and expenditure agreements with a total contract amount of less than \$250,000 each.
- Expenditure agreements which were originally approved as stand-alone items by the Board of Supervisors.
- Agreements to be executed with effective beginning dates during FY 2012-13.
- Agreements that do not currently require a competitive bid/proposal process.

This resolution allows a potential change of up to 10 percent on expenditure agreements to allow for possible changes in normal operational costs within the existing scope of services. However, due to management efforts to mitigate current funding constraints, total expenditures covered in this request are anticipated to remain unchanged from the prior year.

In addition, authorization is requested to submit applications and execute grants and revenue contracts of less than \$50,000, and execute non-monetary cooperative agreements such as Memoranda of Understanding, in order to expedite the acceptance of funding and operational agreements between the Department of Health and Human Services and other entities. Each agreement is subject to prior approval by CEO, Risk Management, and County Counsel.

FISCAL IMPACT:

All listed contracts are included in the Department's FY 2012-13 Requested Budget. Nine of the 53 agreements are for revenues to be received by the County estimated at \$819,000. Forty-four of the 53 agreements are for expenditures with a current total of \$3,600,408. Expenditure agreements will be funded through multiple sources, to include \$2,694,242 from Federal and State funding, \$81,590 through private payers and specified Trust funds, and \$824,576 in County General Fund contributions. Expenditure agreements executed as a result of this Resolution will remain within 10 percent of the prior term's annual amount, and are contingent upon available funding.

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resolution No: _____

Authorizing the Director of Health and Human Services, with concurrence of the CEO, County Counsel, and Risk Management, to execute the 53 specified contractual agreements and subsequent amendments, as well as applications, grants and revenue contracts under \$50,000, and non-monetary cooperative agreements.

Ord. No.: _____

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairwoman, Board of Supervisors

Attest: _____
Clerk of said Board

BE IT HEREBY RESOLVED that the Board of Supervisors of the County of Placer, State of California, adopts this resolution, hereby authorizing the Director of the Department of Health and Human Services, with concurrence of the CEO, County Counsel, and Risk Management, to take the following actions: (1) to execute the contractual agreements identified on the attachment hereto with the identified parties or a party's successor in interest, for a term of up to two years, as long as each agreement's total value does not increase by more than 10 percent of its prior term's annual total amount; (2) to enter into amendments to the contracts identified on the attachment hereto, as long as each agreement's total value does not increase by more than 10 percent of the initial contract amount, and any amendments are consistent with the current agreement's subject matter and Scope of Work; (3) to submit applications and accept grants and revenue contracts in amounts under \$50,000; and (4) to execute non-monetary cooperative agreements with other entities for a term of up to two years.

Specific Agreements Included in "Super-Reso" Delegated Authority granted to the Director of Placer County Health and Human Services by the Placer County Board of Supervisors on May 22, 2012

Division	Provider or Funding Source	Type of Agreement	Description	Prior Term and Funding Level Information				Funding Source Information for Expenditure Agreements					
				Start Date	End Date	Contract Amount	Contract Number	Federal	State	Specified Trust Funds/ Client Fees	Realignment	County General Fund	
22390													
22390	Peterson, Roberta Lynn, D.V.M.	Expenditure	Veterinary Services	7/1/2011	6/30/2012	65,000.00	CN005048						100%
42000													
42000	Nevada County Health Services Agency	Expenditure	Development of Collaborative and Regional Mental Health Services	7/1/2011	6/30/2012	49,000.00	CN005059	29%	13%	21%	15%		22%
42000	Placer County Office of Education (PCOE)	Revenue	First 5 Administration, Planning, Evaluation and Implementation	7/1/2011	6/30/2012	123,912.00	CN005033						
42760													
42760	CA Dept. of Public Health	Revenue	Community Nutrition Local Health Department Expansion Project	11/1/2011	9/30/2012	150,000.00	11-10746						
42760	Sacramento Housing and Redevelopment Agency	Revenue	Housing Opportunities for Persons with AIDS (HOPWA)	1/1/2012	12/31/2012	52,757.00	N/A						
42760	Sierra Foothills AIDS Foundation	Expenditure	AIDS/HIV Counseling, Case Management, and full continuum of care for patients with HIV	7/1/2011	6/30/2012	217,778.00	CN005034	100%					
42820													
42820	CA Dept. of Resources Recycling and Recovery	Grant	Local Enforcement Agency (LEA) Grant	7/1/2011	10/28/2012	21,290.00	EA22-11-35						
42820	California Environmental Protection Agency	Grant	Grant to Implement of Computer Environmental Reporting System	1/1/2010	3/31/2013	58,866.00	G10-UJA-69						
42930													
42930	Advocates for Mentally Ill Housing (AMIH)	Expenditure	Housing and Transitional Employment	7/1/2010	6/30/2012	200,280.00	CN005140		100%				
42930	CA Dept. of Mental Health	Grant	PATH grant application (Federal McKinney Projects for Assistance in Transition from Homelessness)	7/1/2011	6/30/2012	\$45,860.00	n/a						
42930	CA Dept. of Mental Health	Revenue	CONREP judicially committed & mentally disordered offender (MDO) clients	7/1/2011	6/30/2012	163,216.00	11-78017-000						
42930	First Responder EMS-Sacramento, Inc.	Expenditure	Emergency Ambulance Transportation of 5150 Clients	7/1/2011	6/30/2012	18,000.00	CN005068						100%
42930	Placer Women's Center, Inc. dba PEACE for Families	Expenditure	Domestic Violence Counseling, Shelter and Support Services in Placer County	7/1/2011	6/30/2012	49,900.00	CN005060			100%			
42930	Rajappa, Muniyapla T.	Expenditure	Psychiatry Services	7/1/2011	6/30/2012	45,000.00	CN013022	31%			28%		41%
42930	Sierra Vista Rehabilitation Center	Expenditure	Institutes for Mental Disease/Special Treatment Program for Mentally Disordered Persons	7/1/2011	6/30/2012	80,000.00	CN005035				40%		60%
42930	Sutter-Yuba Mental Health Services	Expenditure	Acute Inpatient Psychiatric Health Facility Services	7/1/2010	6/30/2012	217,918.00	CN005111	15%			34%		51%
42930	Tahoe SAFE Alliance	Expenditure	Domestic Violence Counseling, Shelter & Support for Lake Tahoe Area	7/1/2011	6/30/2012	21,400.00	CN005061			100%			
42930	Whole Person Learning, Inc.	Expenditure	Transitional Age Youth Full Service Partnership	7/1/2010	6/30/2012	114,251.00	CN005138		100%				
42930	Yolo Community Care Continuum	Expenditure	Operation of an Adult Residential Facility at the DeWitt Center (Harmony House)	7/1/2010	6/30/2012	140,000.00	CN012885				40%		60%
42950													
42950	Blue Shield of California Foundation	Grant	Low Income Health Program Implementation Grant	1/1/2012	12/31/2012	100,000.00	5952820						

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42950	California Family Health Council, Inc.	Grant	Title X Family Planning Services	1/1/2012	12/31/2012	102,870.00	3003-5320-71209-12					
42950	Chapa-De Indian Health Program, Inc.	Expenditure	Dental Services	1/1/2011	6/30/2012	240,000.00	CN005100					100%
42950	HFS Consultants	Expenditure	Rural Health Clinic Consulting	7/1/2011	6/30/2012	10,000.00	CN005058					100%
42950	Pacific Health Consulting Group	Expenditure	State Medicaid Section 1115 Waiver Research and Analysis	12/1/2010	6/30/2012	63,330.00	CN005101	100%				
42950	Sutter Medical Foundation	Expenditure	Hospitalist Services at SAFH and SRMC	7/1/2010	6/30/2012	100,000.00	CN005126					100%
42950	Tahoe Forest Hospital	Expenditure	Mid-Level Practitioner for Kings Beach Clinic	7/1/2011	6/30/2012	12,500.00	CN005032		100%			
42950	The Gathering Inn	Expenditure	Homeless Interim Care Services	7/1/2011	6/30/2012	24,000.00	CN005063					100%
42970												
42970	Advocates for Mentally Ill Housing (AMIH)	Expenditure	Peer Supported Transitional Housing	7/1/2011	6/30/2012	110,000.00	CN005042		100%			
42970	Chapa-De Indian Health Program, Inc.	Expenditure	Medication Support Services	7/1/2011	6/30/2012	26,000.00	CN005052		38%			62%
42970	DeLapp, Lynn R.	Expenditure	CWS System Improvement Services	7/1/2010	6/30/2012	70,000.00	CN005116		80%			20%
42970	KidsFirst	Expenditure	Kinship Support Services Program	7/1/2011	6/30/2012	158,400.00	CN005065		100%			
42970	Latino Leadership Council, Inc.	Expenditure	Project ALMA	7/1/2011	6/30/2012	104,340.00	CN005040		100%			
42970	Lighthouse Counseling & Family Resource Ctr	Expenditure	Differential Response Early Intervention Services	7/1/2011	6/30/2012	30,000.00	CN005062		100%			
42970	Lighthouse Counseling & Family Resource Ctr	Expenditure	Teaching Pro-Social Skills Program	1/1/2010	6/30/2012	137,598.00	CN005165		100%			
42970	Native Alliance of the Sierra Nevada Foothills	Expenditure	Warrior Down Project	7/1/2011	6/30/2012	52,635.00	CN005041		100%			
42970	North Tahoe Family Resource Center	Expenditure	Differential Response Early Intervention Services	7/1/2011	6/30/2012	30,000.00	CN005054		100%			
42970	North Tahoe Family Resource Center	Expenditure	Creciendo Unidos/Growing Together	7/1/2011	6/30/2012	54,750.00	CN005039		100%			
42970	O'Brien, Lauren, dba Shift Comm & Consulting	Expenditure	Facilitation and Project Support Services for Campaign for Community Wellness	7/1/2011	6/30/2012	50,000.00	CN005056		100%			
42970	Public Consulting Group, Inc.	Expenditure	Social Security Benefit Procurement Program	7/1/2010	6/30/2012	60,000.00	CN005124	50%	35%		15%	
42970	Sierra Forever Families	Expenditure	Placer Kids Collaborative Liaison Services	1/1/2011	6/30/2012	67,500.00	CN005108		80%			20%
42970	Sierra Forever Families	Expenditure	Provide permanency planning services for children in foster care	7/1/2011	6/30/2012	30,000.00	CN005064		100%			
42970	Sierra Mental Wellness Group	Expenditure	Functional Family Therapy	7/1/2011	6/30/2012	79,669.00	CN005044		100%			
42970	Sierra Mental Wellness Group	Expenditure	Bilingual Community Educator Services	7/1/2011	6/30/2012	89,690.00	CN005028		100%			
42970	Tahoe SAFE Alliance	Expenditure	LifeSkills Training	2/1/2010	6/30/2012	208,981.00	CN005171		100%			
42970	Tahoe Truckee Community Foundation	Expenditure	Award and Oversight of Mental Health Mini-Grants	1/1/2011	6/30/2012	152,218.00	CN005086		100%			
42970	Tahoe Truckee Unified School Dist.	Expenditure	Tahoe Wellness Center Project	7/1/2011	6/30/2012	69,600.00	CN005043		100%			
42970	Unity Care Group, Inc.	Expenditure	Transition to Independence	7/1/2011	6/30/2012	89,072.00	CN005046		100%			
42970	University of California - Davis	Expenditure	Child Welfare training program	7/1/2011	6/30/2012	28,215.00	CN005066	42%	33%		10%	15%

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53070	California State Assoc of Counties (CSAC)	Expenditure	WCDS Systems Management	7/1/2011	6/30/2012	56,383.00	CN005023	50%	46%			4%
53070	City of Roseville	Expenditure	McKinney-Vento Homeless Assistance Fund Application Development and Submission	7/1/2011	6/30/2012	9,500.00	CN005012	100%				
53070	Legal Services of Northern California	Expenditure	Provide Medi-Cal & SSI/SSP Advocacy and legal representation services on behalf of clients	5/1/2010	6/30/2012	97,500.00	CN005125	50%	46%			4%
53070	Schmidt Psychological Services, LLC	Expenditure	Psychological Evaluations	7/1/2010	6/30/2012	30,000.00	CN005122	50%	46%			4%
53070	The Salvation Army	Expenditure	Winter Homeless Voucher Program	10/1/2011	4/30/2012	40,000.00	CN005020					100%

Total Contributions to Expenditure Contracts by Funding Source

\$ 485,247.50 \$ 2,015,131.13 \$ 81,590.00 \$ 193,863.62 \$ 824,575.75

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