

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: July 10, 2012

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Maaco Collision & Auto Painting for Primary Automotive Body Repairs and Painting Services in the Maximum Amount of \$144,000.00

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**ACTION REQUESTED**

Approve the renewal of a competitively awarded blanket purchase order (BPO) with Maaco Collision & Auto Painting of Roseville, CA for primary automotive body repairs and painting services in the maximum amount of \$144,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

The Department of Public Works Fleet Services Division requires BPOs for primary and secondary automotive body repairs and painting services on an as-needed basis. On May 24, 2011, your Board approved the award of Competitive Bid No. 10059, which resulted in the issuance of BP018707 to Maaco Collision & Auto Painting (Primary Vendor) and BP018708 to Meadow Vista Autocraft (Secondary Vendor). Both BPOs expired on June 30, 2012.

The department still requires BPOs for these operational services and submitted requests to renew these BPOs for another one-year term. Meadow Vista Autocraft and Maaco Collision & Auto Painting agreed to renew at the same pricing and terms. Section 1.3(o) of the Purchasing Policy Manual allows the County to renew this contract based on satisfactory service and reasonable pricing offered by the vendor.

**FISCAL IMPACT**

Upon your Board's approval, a BPO will be awarded to Maaco Collision & Auto Painting in the maximum amount of \$144,000.00 for the period of July 1, 2012 through June 30, 2013. The department's requested renewal amount for secondary services with Meadow Vista Autocraft is within the Purchasing Manager's signature authority. The department's Fiscal Impact Statement is attached.

Attachment: Fleet Services' Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer  
Chuck Gordon, Public Works Manager-Fleet Operations

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: July 10, 2012

SUBJECT: **Fiscal Impact Statement**  
RQ054935, BPO with Maaco Auto Body for Fleet Body Repair and Painting

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Sufficient funding has been budgeted in the amount of \$144,000 in the FY 2012-13 Fleet Services budget to fund this BPO.