

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: July 10, 2012

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with DFC Inc. Doing Business as Advanced Helicopter Services for Helicopter Inspection and Maintenance Services in the Maximum Amount of \$72,000.00

ACTION REQUESTED

Approve the renewal of competitively awarded blanket purchase order (BPO) with DFC Inc. doing business as Advanced Helicopter Services of Woodland, CA, for helicopter inspection and maintenance services in the maximum amount of \$72,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Sheriff's Department requires a BPO for helicopter maintenance, repair, component installations and Federal Aviation Administration required inspections for the department's 1971 Bell OH58A and 2008/09 Eurocopter A-Star 350B3 helicopters. On June 7, 2011, your Board approved the award of BP018753, as a result of the third renewal of Competitive Bid No. 9813, to Advanced Helicopter Services for the period of July 1, 2011, through June 30, 2012.

The Sheriff's Department has submitted a request to renew this BPO. Advanced Helicopter Services has agreed to renew for another year with proposed changes to the pricing and scope of work due to updates to the aircraft manufacturer's recommended preventive maintenance programs. Section 1.3(o) of the Purchasing Policy Manual allows the County to renew this contract based on satisfactory service and reasonable pricing offered by the vendor.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to Advanced Helicopter Services in the maximum amount of \$72,000.00 for the period of July 1, 2012 through June 30, 2013. The Sheriff's Department's Fiscal Impact Statement is attached.

Attachment: Sheriff's Department Fiscal Impact Statement

cc: Janice Gage, Sheriff's Department Administrative Services Manager
Van Bogardus, Sheriff's Department Air Support Operations

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: July 10, 2012
SUBJECT: Fiscal Impact Statement
BPO Renewal for Advanced Helicopter for the period 07-01-12 – 06-30-13

Funds will be included in the FY 2012/2013 Proposed Budget for these expenses resulting in no additional fiscal impact to the General Fund.

The Advanced Helicopter BPO is used by the Air Operation's Unit for aviation maintenance and inspection services. The request for the renewal BPO is for \$72,000 based on history and projected engine replacement, fitting time and certain maintenance that is required based on the number of hours flown. These services are driven by officer safety and equipment maintenance requirements.