

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JULY 24, 2012**

From:  **JAMES DURFEE / MARK RIDEOUT** 

Subject: **TAHOE CITY PUBLIC UTILITY DISTRICT – MAINTENANCE SERVICES AGREEMENT**

ACTION REQUESTED / RECOMMENDATION: Approve a two-year Maintenance Services Agreement with the Tahoe City Public Utility District for park and grounds maintenance services in the Tahoe City area for FY 2012-2013 and FY 2013-2014, in an amount not to exceed \$128,394 reflecting a 2.2% COLA for FY 2012-2013 and with a subsequent COLA adjustment for FY 2013-2014; and authorize the Chair to execute the Agreement on behalf of your Board.

BACKGROUND: Placer County owns several beaches and properties in the Lake Tahoe area and currently contracts with the Tahoe City Public Utility District (TCPUD) to maintain sites located within their district boundaries. These include Lake Forest Beach Park, Heritage Plaza, Tahoe City Commons Beach Park, a portion of the Lakeside Bike Trail, Squaw Valley Park, and the Customs House building. Services provided by TCPUD over the past 20 years include the following: trash pickup, restroom service, safety inspections, turf care, signage, bike trail striping, snow removal, and the purchase of associated supplies and materials.

Parks Division staff negotiated a two-year Maintenance Service Agreement, which extends from FY 2012-2013 to FY 2013-2014. This Agreement will provide services to the aforementioned sites, and commences with a not to exceed contract amount of \$128,394 for FY 2012-2013. This amount represents a \$2,764 cost of living increase over FY 2011-2012. The Agreement provides for a cost of living adjustment for FY 2013-2014, and it has been reviewed by County Counsel and Risk Management. A copy of this Agreement is available for review at the Clerk of the Board's office.

ENVIRONMENTAL CLEARANCE: The Maintenance Services Agreement is categorically exempt from CEQA, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance or minor alterations of existing facilities.

FISCAL IMPACT: The cost for Customs House maintenance and snow removal will be allocated between the occupants of this building. Squaw Valley Park maintenance is funded by a combination of local County Service Area assessments and the Transient Occupancy Tax Fund (TOT). Maintenance of the other sites will be funded with TOT monies as in prior years. Sufficient funding from these various sources is included in the FY 2012-2013 Budget. Therefore, this Agreement will have no net affect on the County's General Fund.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: MAINTENANCE SERVICES AGREEMENT

JD:MR:JR:DB

CC: COUNTY EXECUTIVE OFFICE

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