

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JULY 24, 2012**

From: **JAMES DURFEE / MARK RIDEOUT**

Subject: **NORTH TAHOE PUBLIC UTILITY DISTRICT – MAINTENANCE SERVICE AGREEMENT**

**ACTION REQUESTED / RECOMMENDATION:** Approve a two-year Maintenance Services Agreement with the North Tahoe Public Utility District for park and grounds maintenance services in the Kings Beach area for FY 2012-2013 and FY 2013-2014, in an amount not to exceed \$80,305 reflecting a 2.2% COLA for FY 2012-2013 and with a subsequent COLA adjustment for FY 2013-2014; and authorize the Chair to execute the Agreement on behalf of your Board.

**BACKGROUND:** Placer County owns several beaches and properties in the Lake Tahoe area and currently contracts with the North Tahoe Public Utility District (NTPUD) to maintain sites located within their district boundaries. These include Secline Beach, Moondunes Beach, Speedboat Beach, Kings Beach Library, Griff Creek Recreation Area and street lights serving public facilities. Services provided by the NTPUD for over the last 20 years have included the following: trash pickup, restroom service, safety inspections, signage, pruning, the purchase of supplies and materials as needed, and associated utility costs for street lighting.

Parks Division staff negotiated a two-year Maintenance Services Agreement, which extends from FY 2012-2013 to FY 2013-2014. This Agreement will provide services to the aforementioned sites, and commences with a not-to-exceed contract amount of \$80,305 for FY 2012-2013. This amount represents a \$1,729 cost of living increase over FY 2011-2012. The Agreement provides for a cost of living adjustment for FY 2013-2014, and it has been reviewed by County Counsel and Risk Management. A copy of this Agreement is available for review at the Clerk of the Board's office.

**ENVIRONMENTAL CLEARANCE:** The Maintenance Service Agreement is categorically exempt from CEQA, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance or minor alterations of existing facilities.

**FISCAL IMPACT:** As in past years, the source of funding for the maintenance services will be the Transient Occupancy Tax (TOT) Fund, and sufficient funding is included within the FY 2012-2013 Budget. Therefore, this Agreement will have no net affect on the County's General Fund.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: MAINTENANCE SERVICES AGREEMENT

JD:MR:JR:DB

CC: COUNTY EXECUTIVE OFFICE

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