

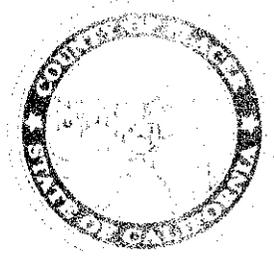


EST. 1851

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CORONER-MARSHAL

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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: The Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshal
Date: August 21, 2012
Subject: Approve Change Order No. 1 to Blanket Purchase Order #19358 with TEKsystems Inc.

Action Requested

Approve Change Order No. 1 of Blanket Purchase Order (BPO) #19358 with TEKsystems Inc. of Rancho Cordova for information technology services, increasing the amount by \$120,000, for a revised budgeted net county cost of \$245,000, for the period of December 13, 2011 through December 31, 2012, and authorize the Purchasing Manager to sign the resulting Change Order.

Background

The Placer County Sheriff's Office Information Technology (Sheriff IT) Unit has identified technology initiatives and projects that will provide information and tools to assist officers in the field. Key projects have been recommended to increase officer safety, assist in the identification and apprehension of criminals and enhance the lives of Placer County residents. The recommended technology solutions require highly skilled professional staff to undertake project tasks, business process documentation and data quality assurance. Sheriff IT currently has two vacant funded Information Technology Analyst (ITA) positions and continues to work with the County Executive Office and Personnel Department to fill these positions. The TEKsystems BPO has been used to a greater degree than originally expected due to unanticipated delays in hiring staff, and funds are close to being expended. In order to maximize flexibility within our available funding and insure that critical resources are available for key projects when necessary, we have identified this approach to utilize professional staff from TEKsystems to press forward with projects in a timely manner. Sheriff IT has maintained a BPO with TEKsystems Inc. since September 2009 to provide professional assistance in completing critical public safety technology projects. The requested change order to the BPO with TEKsystems Inc. will enable Sheriff IT the flexibility to utilize qualified professional staff to undertake project management/business analyst assignments until permanent staff can be recruited. Without these resources, the Sheriff IT may be unable to accomplish projects within the established project timeframes.

Fiscal Impact

Upon your Board's approval, the limit of BPO #19358 will be increased by \$120,000 for a total of \$245,000. These funds are budgeted in the Sheriff IT budget. There is no additional impact to the General Fund.

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