

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: September 25, 2012
SUBJECT: Approve the Renewal of a Negotiated Blanket Purchase Order with Valley Toxicology Service Inc. for Phlebotomy Service and Preliminary Alcohol Screening Device Maintenance in the Maximum Amount of \$222,000

ACTION REQUESTED

1. Approve the renewal of a negotiated Blanket Purchase Order (BPO) with Valley Toxicology Service, Inc. of West Sacramento, CA, for District Attorney related phlebotomy services and preliminary alcohol screening (PAS) device maintenance, with a budgeted net county cost not to exceed \$222,000, for the period of October 1, 2012 through September 30, 2013, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On August 9, 2011 your Board approved the award of a negotiated BPO with Valley Toxicology Service Inc. for Phlebotomy (blood draw) service and maintenance of PAS devices (breathalyzers) for the period August 1, 2011 through September 11, 2012. The District Attorney has requested renewal of the BPO for an additional year. Valley Toxicology has agreed to renew at the same pricing and terms as the current agreement.

Purchasing Policy Manual Section 1.3(a) permits the award of contracts for professional services without competitive bidding, and Section 1.3(o) allows for the renewal of this contract based on the vendor's satisfactory performance and to avoid an interruption to the County's criminal prosecution operations.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to Valley Toxicology Service in the maximum amount of \$222,000 for the period of October 1, 2012 through September 30, 2013. The District Attorney's Fiscal Impact Statement is attached.

Attachment: District Attorney's Fiscal Impact Statement

cc: Scott Owens, District Attorney
Nancy Aplanalp, Administrative Services Officer

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Nancy Aplanalp, Administrative Services Officer

DATE: September 25, 2012

SUBJECT: **Fiscal Impact Statement**
Approve to renew the current contract in the amount of \$222,000, with Valley Toxicology for phlebotomy services and preliminary alcohol screening (PAS) device maintenance.

The District Attorney's Office has sufficient funding to support this request.

The District Attorney's Office has budgeted appropriately for this renewal and funding is available in the FY 2012-13 budget.