

**PLACER COUNTY
OFFICE OF EMERGENCY SERVICES**

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: David Boesch, County Executive Officer
Rui Cunha, Assistant Director, Emergency Services

DATE: November 20, 2012

SUBJECT: Approve Change Order to Blanket Purchase Order No. 19693 with Allstar Fire Equipment

ACTION REQUESTED

- 1) Approve Change Order to Blanket Purchase Order (BPO) No. 19693 with Allstar Fire Equipment increasing the maximum amount by \$18,000 for a revised maximum amount of \$60,000.
- 2) Authorize the Purchasing Manager to sign the resulting Change Order.

BACKGROUND

Placer County Fire (PCF) maintains a Blanket Purchase Order totaling \$42,000 with Allstar Fire Equipment which is used primarily for the purchase of personal protective equipment (PPE). However, PCF was recently awarded an Assistance to Fire Fighter Grant for the purchase of 31 sets of PPE which will bring the expected expenditure with Allstar Fire Equipment to more than \$50,000. Therefore, by increasing the BPO by \$18,000 for a revised maximum BPO amount of \$60,000, there will be sufficient funds to cover the entire PPE purchase as well as all other remaining required purchases from Allstar Fire Equipment.

FISCAL IMPACT

The requested change order will increase the BPO from \$42,000 to \$60,000. Funding is available in the 2012/13 budget for Fire and Fire CSA Appropriations. All purchases are funded by Fire revenues and the Assistance to Firefighters Grant revenues. There is no net County cost related to this action.

