



MEMORANDUM

from the office of
PLACER COUNTY COUNSEL
Extension 4044

TO : Honorable Board of Supervisors
FROM : Christiana Darlington  Deputy County Counsel
DATE : December 11, 2012
RE : Review and Amendment of Placer County Conflict of Interest Code

Action Request

Consistent with Government Code Section 87311, conduct a public hearing to review the amendments to the County Conflict of Interest Code, including changes to Article 2.84 of the County Code and the associated Appendix that lists the designated county employees who will be required to file Form 700, and take the following actions:

1. That the Board find, consistent with Government Code Section 87309, that the amended code and appendix:
 - (a) Provides reasonable assurance that all foreseeable potential conflict of interest situations will be disclosed or prevented;
 - (b) That each designated person has a clear and specific statement of duties under the code;
 - (c) The code adequately differentiates between designated employees.
2. Adopt the attached Ordinance updating Article 2.84 of the County Code
3. Adopt the attached Resolution updating the Appendix of County positions that file form 700.

Background and Analysis

The County's current conflict of interest code was primarily based on the original conflict of interest template regulation first promulgated by the FPPC in the 1970's within California Code of Regulation Section 18730. In an effort to update and further refine the county conflict of interest code, our office has proposed certain amendments to Article 2.84. The primary focus of these changes has been to eliminate language that simply repeated existing state law, and fill in details within the provisions where such direction is appropriate.

The County generally has broad authority under state law to craft its own conflict of interest code.¹ There are some specific requirements described within Government Code Section 87302 that require describing in detail the timing and process by which employees receive and return their form 700 within the County, and who within the county will manage such forms. This information is included within the revised Article, as well as a reference to the state law that governs the substantive requirements of the forms. The law also requires that the Code describe the manner of disqualification if an employee has a conflict in decision making, which the updated Article accomplishes in Section 2.84.060.

The most significant requirement of state law is that the County designate employees and members of county committees and commissions who could have potential conflicts, and require them to disclose certain financial interests. This requirement has been achieved through the process of updating our Appendix. First, based on models promulgated by the FPPC, we included four disclosure categories that more accurately describe the main areas of potential conflicts of interest within the County. Currently there are two categories of disclosure- full disclosure and limited disclosure. There has been some confusion with staff regarding the differences between these two categories. The implementation of three new well -described categories provide for a more comprehensive program for Placer County.

The full disclosure category is still in place and applies to all elected officials and others listed in Government Code Section 87200. It also applies to those who advise the Board of Supervisors on issues of governmental decision making, or actively participate or influence decision making on behalf of a department or division, or have direct discretion over the value, use, boundaries, or purchasing of real property.

The second category is a limited disclosure category and it applies to those positions that have the **independent discretionary authority** with minimal supervision to make or authorize purchases, or sign contracts on behalf of their Departments or Divisions that are valued at \$1,000.00 or more during the disclosure period, or are authorized to make a single purchase valued at \$500.00 or more during the disclosure period.² It is not relevant whether such purchases were, or were not, made during a particular disclosure period; those who have the *authority* to do so should file. The filers disclose all investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the employee's department or area of authority.

The third category applies to those who participate in the discretionary distribution of funds to the public through a grant program managed by the County. They must disclose all investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the grant program that the employee administers. There are a small number of County employees who will file under this category.

¹

² These amounts are based on the limits discussed in CCR Section 18730(7)(b).

The fourth and final category covers those employees who issue permits, audit or inspect property or businesses. Pursuant to CCR Section 18733 these employees can avoid full disclosure if their position meets specific criteria as defined in the law (and listed within the appendix.) Their limited disclosure includes all real property, investments, business positions and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the employees Department, *and* were a part of that specific employee's case assignment load within the disclosure period. This category is unique from the others as it relates to specific conflicts that actually arose during the disclosure period, while the other categories require filers to list any financial interest that *could be* the basis for a potential conflict.

Consistent with the intent of the Act, each Department Head within the County met with the county counsel's office to update designated positions, including personal meetings and follow up emails to ensure that there was thorough evaluation regarding foreseeable potential conflict of interest situations within each department. All positions have been analyzed and categorized within the updated Appendix.

The list of Placer County boards, committees and Commissions is included in the Appendix, and continues to require members of certain groups fill out their form 700 using full disclosure requirements. It is the intent of the County Counsel to fully review the purpose and functions of all organizations listed in the coming year to determine if any should be reduced to a limited disclosure category or removed from the list. Meanwhile, the County Executive Office will be responsible for the review of the annual statements received from the Placer County boards, committees and Commissions.

Another responsibility that the County has under the law is to act as the "code reviewing body" for all local agencies that wholly fall within its boundaries, other than incorporated cities. State law requires that the County collect and review those codes every other year.³ Some minor changes were made to the provisions relating to the county role as the code reviewing body.

In summary, the County will have an improved conflict of interest code that will better provide for the prevention of financial conflicts arising at the work place. The Clerk Recorder's Office, which manages the day to day operations of this program, will be providing information and training on the new procedures related to this Code update to the various departments, and the County Counsel will continue to provide legal support to the program.

Fiscal Impact

These changes to the County Conflict of Interest Code are not expected to incur any additional costs to the County General Fund.

³ Government Code Section 87306.5

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Ord. No: _____

AN ORDINANCE
REPEALING CHAPTER 2,
ARTICLE 2.84 IN ITS ENTIRETY
AND ADOPTING REVISED
ARTICLE 2.84 CONFLICT OF
INTEREST CODE

First Reading: _____

The following ORDINANCE was duly passed by the Board of Supervisors of the
County of Placer at a regular meeting held _____ by the following
vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

CHAIRMAN, BOARD OF SUPERVISORS

Attest:
Clerk of said Board

Ann Holman

The Board of Supervisors of the County of Placer, State of
California, does hereby ordain as follows:

SECTION 1: Article 2.84 of Chapter 2 of the Placer County Code is hereby repealed in its entirety.

SECTION 2: That revised Article 2.84 of Chapter 2, Placer County Code is hereby adopted as follows:

“Article 2.84 CONFLICT OF INTEREST CODE

2.84.010 Adoption.

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (California Code of Regulations Section 18730) for use by public agencies, and as such, Placer County hereby incorporates that regulation by reference, along with certain modifications, and the attached appendix that designates the officials and employees within the disclosure categories as required by law. This Article, as well as the referenced Appendix, constitutes the conflict of interest code of the County of Placer.

2.84.020 Definitions.

1. The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (California Code of Regulations Sections 18100, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.
2. “Form 700 program” is the County’s process for collecting forms required by The Political Reform Act, Government Code Sections 81000, et seq., and managing, training and notifying County employees related to this Article’s requirements.

2.84.030 Designated Employees and Consultants.

1. The persons holding positions listed in the appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may have a foreseeable material effect on the financial interests of the County.
2. The county counsel is authorized to determine, on a case-by-case basis, whether a person under contract with the county exercises a sufficient amount of discretion to be deemed a designated employee for purposes of this code.
3. This code does not establish any disclosure obligation for those designated employees who are also specified in Government Code Section

87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their financial interests pursuant to Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 87200, et seq.

2.84.040 Appendix of Designated Positions

1. An appendix to this article identifying all designated positions, including those who sit on certain boards, commissions, and committees, who are required to comply with the provisions of this article shall be maintained in the office of the registrar of voters, and shall be available for public inspection during regular business hours.
2. The appendix shall be established, and future amendments, additions, or deletions shall be made to such appendix by resolution of the board of supervisors.

2.84.050 Statements of Economic Interests - Place, Time and Content of Statements.

All designated employees are required to file statements of economic interests pursuant to this Conflict of Interest Code and to file in accordance with the following procedure:

1. Statements of Economic Interests—Time of Filing.
 - a. Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within thirty (30) days after the effective date of this code. Thereafter, each person already in a position that is added to this code by an amendment to this code shall file an initial statement within thirty (30) days after the effective date of the amendment.
 - b. Assuming Office Statements. All persons assuming designated positions after the effective date of this code or amendments to this code shall file statements within thirty (30) days after assuming the designated positions.
 - c. Annual Statements. All designated employees shall file statements no later than April 1st of each year.
 - d. Leaving Office Statements. All persons who leave designated positions, or those persons who are in a designated position that is removed from the appendix through an amendment to this code, shall file statements within thirty (30) days after leaving office.

2. Statements of Economic Interests—Place of Filing.

a. All designated employees shall file statements of economic interests with their department. Upon receipt of the statements of economic interests of the department's designated employees, the department shall make and retain a copy of each and forward the originals of these statements to the county elections division, which shall be the Department of the County that manages the Form 700 program.

b. Each department head shall designate a department representative to work with the county elections division to distribute forms, provide instructions for their completion and collection of the forms from those persons designated to file such forms within the department. Such designated person from each county department shall be on file with county elections division as the designated representative for their department.

c. Each department head (or his/her designated representative) shall review all statements of economic interest to ensure that no apparent conflicts exist within his or her department prior to forwarding the original to the county elections division.

3. Statements of Economic Interests—Content of Filing.

a. Statements of economic interest for all applicable positions listed under Government Code 87200 shall be reviewed by county counsel, including board of supervisors, planning commission, county executive officer and all other elected county officials. The county executive officer shall review the statements for all appointed county department heads, county counsel, and any board, commission, or committee that provides support, input or review to any county department as listed in the Appendix.

b. Each county department shall review and re-evaluate the designated positions within their department every two years to determine appropriate classifications, deletions or additions. Such review shall be forwarded to the County Elections Division for initial review, followed by County Counsel or CEO's office evaluation and any appropriate revisions to this chapter.

c. Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the information required pursuant to Government Code 87302 and CCR 18730.

2.84.060 Disqualification in Decision Making

1. No designated employee shall make, participate in making, or use his or her official positions to influence the making of any governmental decision which will foreseeably have a material financial effect, distinguishable from its effect on the public generally as described under Government Code Section 87103, except that no designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.
2. When a designated employee determines that he or she should not make a governmental decision because he or she has a financial interest in it, the determination not to act must be accompanied by disclosure of the financial interest. In the case of a voting body, this determination and disclosure shall be made part of the agency's official record; in the case of a designated employee who is the head of an agency, this determination and disclosure shall be made in writing to his or her appointing authority; and in the case of other designated employees, this determination and disclosure shall be made in writing to the designated employee's supervisor.

2.84.070 Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Government Code Section 83114 or from the County Counsel, provided that nothing in this section requires the county counsel to issue any formal or informal opinion.

2.84.080 Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000 to 91014. In addition, a decision in relation to which a violation of the disqualification provisions of this Code or of Government Code Section 87100 has occurred may be set aside as void pursuant to Government Code Section 91003.

2.84.090 Conflict of interest regulations for local government agencies.

1. Every local government agency, meaning any local political subdivision excluding an incorporated city, such as a district of any kind, including a school district, or any department, division, bureau, office, board, commission, or other agency of the foregoing located wholly within Placer County shall adopt a conflict

of interest code pursuant to the requirements of the Fair Political Practices Act, and shall adopt or amend such code in a way that allows the constituents of that agency adequate notice and a fair opportunity to present their views.

2. Every local government agency located wholly within Placer County shall comply with County request for information related to that agency's conflict of interest code pursuant to Government Code 87306.5 in a timely manner.

3. Elected officials and all persons identified as "designated employees" within a local government agency conflict of interest code shall file statements of economic interests in the form and manner required by the Fair Political Practices Act.

2.84.100 Exemptions to Conflict of Interest regulations for local government agencies

1. This section sets forth the procedure and standards by which the board of supervisors, in its capacity as a code reviewing body, will review a request for an exemption to the requirement to adopt a conflict of interest code.

2. A local government agency may submit a request to the board of supervisors for exemption from the requirement to adopt a conflict of interest code.

3. A request for exemption shall be approved only if the board of supervisors finds that if the local government agency requesting the exemption were to adopt a conflict of interest code there would be no "designated employees" as defined herein other than elected officers.

4. A request for exemption may be granted by the board of supervisors when all of the following apply:

- a. The local government agency does not have regulatory, quasi-regulatory, permit, licensing, or planning authority or functions.
- b. The agency will not acquire real property in the foreseeable future.
- c. The annual operating budget, exclusive of salaries, is less than seventy thousand dollars (\$70,000.00).

5. A request for exemption shall be signed by a legal representative of the local government agency and shall be accompanied by:

- a. A list of every position in the agency, including each officer, employee, member, and consultant of the agency.
- b. A copy of the job description of each position listed in subsection (5)(a) of this section.
- c. A statement of the annual operating budget, exclusive of salaries.

d. A detailed justification of the request for exemption, including an explanation of why none of the positions listed in subsection (5)(a) of this section are designated employees.

6. Within ninety (90) days following submittal of a request for exemption, the board of supervisors shall grant or deny the request and provide notice to the agency of its decision. Failure to provide notice shall not be deemed to constitute approval of the request.

7. Requests for exemption must be submitted by local government agencies seeking approval of an exemption within sixty (60) days after the effective date of the ordinance codified in this chapter, and thereafter must be renewed prior to October 1st of each even-numbered year

SECTION 3: This Ordinance will take effect and be in full force and effect thirty (30) days after adoption. The clerk is directed to publish the Ordinance or a summary thereof, within fifteen (15) days in accordance with Government Code Section 25124.

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resol. No: _____

A RESOLUTION AMENDING THE
PLACER COUNTY CONFLICT OF
INTEREST CODE APPENDIX OF
DESIGNATED POSITIONS.

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of
the County of Placer at a regular meeting held December 11, 2012, by the
following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Attest:

Supervisor Montgomery, Chair
Board of Supervisors

Ann Holman
Clerk of said Board

The Board of Supervisors of the County of Placer, State of California,
does hereby resolve that the Placer County Conflict of Interest Code Appendix
designating positions within the County mandated to disclose certain financial
interests pursuant to the Political Reform Act, is hereby amended as shown in
the attached Appendix.

APPENDIX TO CHAPTER 2.84: CONFLICT OF INTEREST REGULATIONS

Disclosure Categories

Disclosure Category 1

WHO DISCLOSES: Those employees who advise the Board of Supervisors on issues of governmental decision making, or actively participate in or influence decision making on behalf of a department or division, or have direct discretion over the value, use, boundaries, or purchasing of real property shall fully disclose all interests and shall file pursuant to Full Disclosure Category 1.

WHAT THEY DISCLOSE: FULL Disclosure. Based on analysis of these positions broad disclosure requirements apply. All interests as described within the Form 700 should be fully disclosed. (All schedules of the form 700 apply.)

Disclosure Category 2

WHO DISCLOSES: Those employee positions that have the independent discretionary authority with minimal supervision to make or authorize purchases, or sign contracts on behalf of their departments or divisions that are valued at \$1,000 total during the disclosure period, or are authorized to make a single purchase valued at \$500 or more during the disclosure period, shall file pursuant to Limited Disclosure Category 2. Note that it is not relevant whether such purchases were, or were not, made during a particular disclosure period; those who have the *authority* to do so should file.

WHAT THEY DISCLOSE: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the employee's department or area of authority.

LIMITED Disclosure: Use all schedules of the Form 700 except schedule B.

Disclosure Category 3

WHO DISCLOSES: Those employees who participate in the discretionary distribution of funds to the public through a grant program managed by the County shall file pursuant to Limited Disclosure Category 3.

WHAT THEY DISCLOSE: All investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the grant program that the employee administers.

LIMITED Disclosure: Use all schedules of the Form 700 except schedule B.

Disclosure Category 4

WHO DISCLOSES: Those employees who issue permits, audit or inspect shall file under Disclosure Category 4 if the position meets all of the following criteria:

- (1) The designated employee is not a high level decision or policy maker;
- (2) The designated employee's job functions primarily involve case assignments which are drawn from a large number of persons, business entities or parcels of real property;
- (3) The persons or business entities which are the subject of the designated employee's case assignments are varied in nature and are not selected from a single or limited number of industries, trades or professions;
- (4) The total number of cases assigned to the designated employee during a year constitutes only a small percentage of the total number of persons, business entities or parcels of real property from which the case assignments are drawn.
- (5) The decisions made or participated in by the designated employee generally will affect only the person, business entity or parcel of real property which is the subject of the case assignment and will not create material secondary effects on other persons, business entities or parcels of real property.

WHAT THEY DISCLOSE: All real property, investments, business positions and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the employees Department limited to those that are a part of that employee's case assignments with the disclosure period.

LIMITED Disclosure: All schedules of the Form 700 are used, but remember only the disclosure of the interests described above that were involved in that employees particular case load for the disclosure period need to be disclosed.

ADMINISTRATIVE SERVICES

Administration and Management:

Director of Administrative Services	1
Deputy Director of Administrative Services	1
Assistant Director of Administrative Services	1
Administrative and Fiscal Op. Manager	2
Accountant Auditor - Senior	2
Administrative Services Officer	
Accountant Auditor I/II	

Central Services:

Central Services Manager	2
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Telecommunications:

Information Technology Manager	2
Information Technology Supervisor	2

IT Services:

Deputy Director of Information Technology	1
Information Technology Manager	2
Information Technology Supervisor	2

Procurement Services:

Purchasing Manager	1
Buyer: I / II/Senior	2

Records Management:

Records Coordinator	2
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Revenue & /Reimbursement:

Revenue Services Manager	2
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ARGICULTURAL COMMISSIONER/SEALER

Agricultural Commissioner/Sealer	1
Deputy Agricultural Commissioner/Sealer	1

ASSESSOR

Assessor	1
Assistant Assessor	1
Administrative Services Officer-Senior	2
Administrative Supervisor	1
Appraisal Technician	1
Assessment Manager	1
Assessment Supervisor	1
Appraiser: Asst /Assoc/Senior/Managing	1
Auditor-Appraiser: Asst /Assoc/Senior/Managing	1
Cadastral Technician: I/II/Senior	1
Chief Appraiser	1
Technology Solutions Analyst Senior	
Geographic Information System Tech I/II	
Information Technology Analyst	
Information Technology Supervisor	
Information Technology Technician I/II	

AUDITOR

Auditor-Controller	1
Assistant Auditor-Controller	1
Administrative and Fiscal Operations Manager	2

BOARD OF SUPERVISORS

Clerk of the Board of Supervisors	2
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CHILD SUPPORT SERVICES

Director of Child Support Services	1
Assistant Director of Child Support Services	1
Administrative Services Officer-Senior	2
Child Support Attorney 1-4, Senior , Supervising	1
Child Support Program Manager	

COMMUNITY DEVELOPMENT RESOURCE AGENCY

Administrative Services:

Director - Community Development Resources Agency	1
Assistant Director of CDRA	1
Administrative & Fiscal Operations Manager	2
Administrative Services Officer	2
Community Development Technician- Supervising/Senior/ Asst/Assoc	4
Counter Services Manager	4
Environmental Coordinator	2
Executive Secretary to the Director of CDRA	2
Information Technology Supervisor	2

Building Services Division:

Chief Building Official	1
Assistant Chief Building Official	1
Building Inspector: I / II /Senior / Supervising	4
Code Enforcement Officer: I / II /Senior / Supervising	4
Community Development Tech-Asst/Assoc	

Engineering and Surveying Division:

Deputy Director of Engineering	1
Civil Engineer: Associate /Senior	1
County Surveyor	1
Assistant County Surveyor	1
County Surveyor: Associate /Senior	1
Engineering Manager	1
Construction inspector	4
Director of Engineering and Surveying	
Assistant Director Engineering & Surveying	

Planning Division:

Director of Planning	1
Deputy Director of Planning	1
Principal Planner	1
Planner : Associate / Assistant / Senior / Supervising	1
Community Development Technician, Senior	

COUNTY CLERK-RECORDER

County Clerk-Recorder and Microfilm Supervisor	1
Assistant County Clerk	1
Assistant Registrar Recorder	1
Administrative Services Officer Senior	2
Information Technology Supervisor	2
Recording and Elections Manager	2
Recorder/Elections Supervisor Senior	
Technology Solutions Analyst Senior	

COUNTY COUNSEL

County Counsel	1
Chief Deputy County Counsel	1
Administrative Services Officer	2
Accountant Auditor: I /II / Senior	2
Deputy County Counsel: I / II / III / IV	1
Deputy County Counsel: Senior / Supervising	1

COUNTY EXECUTIVE OFFICE

County Executive Officer	1
Chief Assistant County Executive Officer	1
Assistant County Executive Officer	1
Assistant Director of Emergency Services	1
Deputy County Executive Officer	1
Emergency Services Program Manager	2
Administrative Services Director	1
Director of Economic Development	1
Economic Development Specialist: Senior	2
Finance and Budget Operations Manager	1
County Budget Administrator	1
Management Analyst : I /II/Senior	1
Principal Management Analyst	1
Public Information Officer	1
Risk Management Administrator	1
Risk Management Investigator	4

DISTRICT ATTORNEY OFFICE

District Attorney & Public Administrator	1
Assistant District Attorney	1
Administrative Services Officer - Senior	2
Investigator - Chief District Attorney	1
Deputy District Attorney: I / II / III / IV	1
Deputy District Attorney: Senior/Supervising	1
Executive Secretary to the District Attorney	2
Investigator: Supervising District Attorney	1
Investigator	4
Technology Solutions Analyst I/II	
Victim-Witness Supervisor	

FACILITY SERVICES

Director of Facility Services	1
Assistant Director of Facility Services	1
Deputy Director of Facility Services—Capital Facilities	1
Deputy Director of Facility Services-Environmental Engineering & Utilities	1
Deputy Director of Facility Services-Parks, Property & Museums	1
Administrative Services Manager	1
Building Maintenance Superintendent	1
Capital Improvements Manager	1
Environmental Engineering Program Manager	1
Museums Administrator	2
Museum Program Manager	1
Parks and Grounds Superintendent	
Parks Administrator	1
Principal Senior Planner	1
Property Manager	1
Accountant Auditor: Senior	2
Administrative Services Officer: Senior	2
Architect	2
Architect-Senior	2
Civil Engineer: Associate / Senior	2
Utility Program Manager	2
Senior Project Manager	2
Engineering technician – environmental engineering division	4
Senior Utility Services Worker (grease trap inspections)	4

Human Services:

Client Services Program Director-Human Services	1
Client Services Assistant Director-Human Services	1
Investigator - Welfare fraud - Child Support	4
Investigator - Welfare fraud - Supervising	4
Information Technology Manager	
Information Technology Supervisor	
Laboratory Technician	
Accountant-Auditor I/II	
Staff Services Analyst-Senior	
Senior Accountant Auditor	

LIBRARY

Director of Library Services	1
Assistant Director of Library Services	1
Administrative Services Officer	2
Library Services Manager	2

PERSONNEL

Personnel Director	1
Assistant Director of Personnel	1
Administrative Services Officer-Senior	2
Executive Secretary	2
Personnel Services Manager	1
Personnel Analyst-Senior	2
Administrative Secretary	
Employee Services Manager - HHS	
Personnel Analyst I/II	
Senior Technology Solutions Analyst	

PROBATION

Chief Probation Officer	1
Assistant Chief Probation Officer	1
Administrative Services Officer-Senior	2
Account Technician: I / II	2

COUNTY BOARDS AND COMMISSIONS

Only the members who sit on these committees, boards, commissions and panels need fill out a form 700. The members fall within Disclosure category One.

Agriculture Commission

Animal Trust Fund Grant Review Committee

The Appeals Board of the Waste Water Advisory Board

Assessment Appeals Board

Bond Screening Committee

Building Appeals Board

Child Care Local Planning Council

Civil Service Commission

Deferred Compensation Committee

Economic Development Board

Fish and Game Commission

Gold Country Settlement Funding/Corp

Grand Jury

Hazardous Vegetation Abatement Hearing Body

Housing and Dangerous Buildings Appeals Hearing Panel

In Home Support Services Advisory Commission

Mental Health, Alcohol and Drug Advisory Board

Parks Commission

Placer County Audit Committee

Planning Commission

Solid Waste Independent Hearing Panel

~~Placer County Redevelopment Agency~~

~~Treasury Oversight Committee~~