

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: December 11, 2012
SUBJECT: Local Equipment and Machinery Rentals – Hertz Equipment Rentals and River City Rentals

ACTION REQUESTED

1. Approve the award of two countywide blanket purchase orders (BPOs) which represent the annual renewal of a competitive bid with Hertz Equipment Rentals of Roseville, CA and Placer Equipment Rental doing business as River City Rentals of Auburn, CA for local equipment and machinery rentals in the maximum aggregate amount of \$108,500, funded by the department budgets for FY 2012-13 resulting in no additional net county cost, for the period of January 1, 2013 to December 31, 2013, and authorize the Purchasing Manager to sign the resulting BPOs and to transfer funds between BPOs as needed.

BACKGROUND

On December 15, 2011, BPOs were awarded to Hertz Equipment Rental and River City Rentals for the period through December 31, 2012. These BPOs represent the second renewal of competitive Bid No. 9952. Procurement Services informally assessed the County's overall equipment and machinery rental requirements and found that other County departments occasionally rent equipment and could benefit from the contract pricing obtained through competitive Bid No. 9952. Based on this assessment, Procurement Services determined that the County should award two countywide BPOs with the current contract vendors, Hertz Equipment Rentals of Roseville and River City Rentals of Auburn.

Both River City Rentals and Hertz Equipment Rental agreed to renew at the same pricing and terms. Section 15 of the General Terms & Conditions of Bid No. 9952 allows for the renewal of the existing agreements on a year-to-year basis upon the successful negotiation of the renewal pricing and terms. Placer County Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendor's satisfactory contract performance.

FISCAL IMPACT

The BPOs resulting from this recommendation will be awarded to Hertz Equipment Rental in the maximum amount of \$31,000, and to River City Rentals in the maximum amount of \$77,500, effective for the period of January 1, 2013, through December 31, 2013. Each department is responsible for budgeting properly for its own expenditures from these Countywide BPOs.

cc: Jerry Gamez, Director of Administrative Services

