

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

TO: **BOARD OF SUPERVISORS**

DATE: **May 23, 2006**

FROM: **JAMES DURFEE / MARY DIETRICH** *MD*

SUBJECT: **CHILDREN'S EMERGENCY SHELTER, PROJECT NO. 4677**

ACTION REQUESTED/RECOMMENDATION: It is recommended that your Board take the following actions:

- 1) Approve the attached Resolution authorizing the Director of Facility Services to execute and record any and all documents necessary to file the Notice of Federal Interest (NFI); and
- 2) Approve plans and specifications for Phase I of the Children's Emergency Shelter (CES), Project No. 4677, and authorize staff to solicit bids.

BACKGROUND: In FY 2001/2002, staff developed a preliminary project scope and cost estimate for the construction of a Children's Emergency Shelter for the purpose of application for grant funding through the Federal Health Resources and Services Administration, (HRSA). Since the first grant award in 2002, the County has been awarded approximately \$2.4 million in grant funding from HRSA. Grant funding is received as a reimbursement of eligible project expenditures. In order to fully comply with the grant requirements and establish eligibility to receive grant funding, it is necessary to execute, record and file the attached NOFI that requires that the 3.63 acre site be dedicated, in perpetuity, to the purpose of a CES.

On May 11, 2004, your Board approved an Agreement with Design Partnership for architectural and engineering services for the design of the Children's Emergency Shelter. The project consists of development of a 3.63 acre site that will be constructed in two phases. Phase I improvements include the Administration Building, consisting of medical exam rooms, interview rooms and offices; and the Children's Shelter, providing residential living space for 45 children, dining and food preparation facilities. Phase I also includes school facilities in modular classrooms and recreational facilities with an outdoor basketball court and play structure. Phase II will provide permanent classrooms and a multi-purpose building. The site preparation for Phase II will occur with the Phase I construction. The Architect's estimate of probable construction cost, for Phase I of the CES, is \$7,164,631.

In order to proceed with the project, it is necessary for your Board to approve the plans and specifications, authorize staff to solicit bids pursuant to the Public Contract Code and approve the attached NOFI.

ENVIRONMENTAL CLEARANCE: On January 20, 2004 your Board certified an EIR for the DeWitt Government Center Facility Plan that considered the impacts of the Children's Shelter at a program level. On March 16, 2006, the County Zoning Administrator approved a Mitigated Negative Declaration (SCH#2006012112) and a Minor Use Permit for the project. No additional environmental documentation is required.

FISCAL IMPACT: The estimated total project cost is \$11,476,789, including \$7,164,631 for construction, \$715,500 for architectural and engineering, \$839,100 for project management, construction management, inspection and materials testing and \$2,757,558 for a range of other project costs including bidding costs, permits/fees, IT/Telecommunications, furniture and equipment, force account and project contingencies. Sufficient funding is available in the Capital Projects Fund.

ATTACHMENT: RESOLUTION

JD:MD:RU:hb:

cc: COUNTY EXECUTIVE
HEALTH AND HUMAN SERVICES

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Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION APPROVING
AND AUTHORIZING THE DIRECTOR
OF FACILITY SERVICES TO EXECUTE AND
RECORD ANY AND ALL DOCUMENTS
NECESSARY TO FILE THE NOTICE OF
FEDERAL INTEREST FOR THE CHILDREN'S
EMERGENCY SHELTER, PROJECT NO. 4677

Resol. _____
Ord. _____
Reading _____

The following RESOLUTION was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held _____,
by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

BE IT RESOLVED by the Board of Supervisors, County of Placer, State of California, that the attached Notice of Federal Interest for the Children's Emergency Shelter, Project No. 4677, is hereby approved; and

BE IT FURTHER RESOLVED that the Director of Facility Services is hereby authorized to execute any and all documents necessary to file said Notice of Federal Interest on behalf of the Board of Supervisors and the County of Placer and cause the same to be recorded.

ATTACHMENT: NOTICE OF FEDERAL INTEREST

NOTICE OF FEDERAL INTEREST

On September 11th, 2002, the Department of Health and Human Services awarded grant number 1 C76 HF00523-01 to Placer County, California. The grant provided Federal funds for the design and construction the Placer County Children's Emergency Shelter and School, which is located on the following land in Placer County, in the State of California, particularly described as follows in the attached "Exhibit A".

The Grant incorporated conditions, which include restrictions on usage of the aforementioned property and provided for a continuing Federal interest in the property from the date of occupancy.

Specifically, the property may not be:

1. Used for any purpose inconsistent with the approved program of utilization.
2. Mortgaged or otherwise used as collateral without the written permission of the Secretary, Department of Health and Human Services (DHHS).
3. Sold or transferred to another party without written permission of the Secretary, DHHS (or an employee who has the authority to give this permission of the Secretary, DHHS).

These conditions are in accordance with Part 140 of the PHS Grants Administration Manual and PHS Grants Policy.

These grant conditions and requirements cannot be nullified or voided through a transfer of ownership. Therefore, advance notice of any proposed change in usage or ownership must be given to the Secretary, DHHS.

James Durfee,
Director of Facility Services

Date:

Approved as to form:

County Counsel

Date:

