

**MEMORANDUM  
COUNTY OF PLACER  
ADMINISTRATIVE SERVICES DEPARTMENT  
PROCUREMENT DIVISION**

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager

DATE: June 27, 2006

SUBJECT: Recommendation to Renew Support Agreement with Megabyte Systems for Maintenance of Property Management System in the amount of \$221,147.40 for the Property Tax System shared jointly by the Auditor, Assessor, and Treasurer-Tax Collector Departments

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**ACTION REQUESTED**

Approve the renewal of a support agreement for the maintenance of the Property Management System with Megabyte Systems of Rocklin for the period July 1, 2006 through June 30, 2007, and authorize the Purchasing Manager to sign all related contract documents in the amount of \$221,147.40.

**BACKGROUND**

Since July 1995 the County has contracted with Megabyte Systems to provide software maintenance for the Property Tax System application, database and server operating system. The contract also provides maintenance services for the server, and includes web access, the application license, application upgrades and State of California mandated property tax changes within the application. This system is shared jointly by the Auditor, Assessor, and Tax Collector departments to manage the property taxes, billings, and payments.

The current agreement with Megabyte will expire June 30, 2006. Administrative Services' IT Division, who is responsible for administration of the hardware and software, has requested that the agreement be renewed for another one-year period.

Megabyte is the software licensor and the only vendor authorized to provide the necessary support for this system. Section 1.3(i) of the Purchasing Policy Manual exempts software and software support from competitive bidding.

**FISCAL IMPACT**

The total cost for the next one-year period will be \$221,147.40. Administrative Services IT Division has budgeted sufficient funds for this operating expense.

cc: Clark L. Moots, Director Administrative Services  
Gayle Bast, Deputy Director, Information Technology  
Bruce Dear, Assessor  
Kathy Martinis, Auditor-Controller  
Jenine Windeshausen, Treasurer-Tax Collector

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