

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 27, 2006

SUBJECT: Approve Renewal of Blanket Purchase Order No.13016 to Graybar Electric Co., Inc. in the maximum amount of \$175,000.00 for Telephone and Cabling Equipment.

ACTION REQUESTED

Approve the second renewal of a BPO with Graybar Electric Co. of Sacramento, for the period July 1, 2006 through June 30, 2007; and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$175,000.00.

BACKGROUND

Your Board approved the award of Bid No. 9344 to Graybar Electric Co. on June 22, 2004. This action resulted in a blanket purchase order for telephone station parts and cables used by the Telecommunications Division to maintain the County's telephone network. The terms of the bid permit renewal of the agreement given satisfactory performance. The Telecommunications Division, citing satisfactory performance and pricing, has requested that the BPO be renewed.

One of the benefits of using Graybar is the advantage of incorporating additional discounts offered by Graybar under the U.S. Communities/Government Purchasing Alliance (GPA) Program. Discounts ranging from 10 to 47 percent are extended to all local agencies participating in the program. The County will automatically receive the lower price, whether it is the result of Bid No. 9344 or the U.S. Communities contract price.

FISCAL IMPACT

Based on the anticipated needs for a one-year period, the Telecommunications Division has requested a blanket purchase order in the maximum amount of \$175,000.00. The Telecommunications Division has budgeted sufficiently for this operating expense.

cc: Jerry Gamez, Information Technology Manager
Sandy Hammock, Senior Administrative Services Officer

