



MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer
By: Ronald Baker, Senior Administrative Services Officer 

DATE: October 10, 2006

SUBJECT: Clark-Heidrich Group, Inc. Contract Amendment #2

REQUEST

That your Board approves and authorizes the Chairman to sign an amendment to Contract #12123 with Clark-Heidrich Group, Inc. in the amount of \$30,000, for a total contract amount of \$79,500, for consulting services related to labor negotiations.

BACKGROUND

On November 1, 2005, the County Executive Office entered into a Consultant Services Agreement with Clark-Heidrich Group, Inc. in the amount of \$25,000. Under this agreement, Clark-Heidrich Group, Inc. assists the County in labor negotiations with collective bargaining units representing Placer County employees. On May 31, 2006, the County Executive Office approved Amendment #1 to the Consultant Services Agreement with Clark-Heidrich Group, Inc. to increase the maximum amount of the contract to \$49,500.

Due to several complex issues, negotiations with County employee bargaining units have not been completed and additional funds are needed to enable Clark-Heidrich Group, Inc. to continue such services. This action proposes to increase the Consultant Services Agreement maximum amount to \$79,500. This amount requires Board of Supervisors approval.

The scope of work as delineated in the original contract remains unchanged.

FISCAL IMPACT

Sufficient funds are available in the FY 2006-07 County Executive Office budget to cover the amount needed under this contract amendment.

Attachment: Contract Amendment #2

Administering Agency: Placer County Executive Office

Contract No. 12123 – Amendment #2

Contract Description: Professional Services Related to Labor Negotiations and Labor Relations

SECOND AMENDMENT TO CONSULTANT SERVICES AGREEMENT

This **SECOND AMENDMENT** to the CONSULTANT SERVICES AGREEMENT originally entered into on November 1, 2005 (Contract No. 12123) is made at Auburn, California, as of October 10, 2006, by and between the County of Placer, ("County"), and, Clark-Heidrich Group, Inc. ("Contractor"), who agree as follows:

1. **Services.** Subject to the terms and conditions set forth in this Second Amendment, Consultant shall continue to provide the services described in Exhibit A of the original Agreement. Additionally, Consultant shall continue to provide said services at the time, place, and in the manner specified in Exhibit A of the same original Agreement.
2. **Payment.** The County and Consultant hereby amend the Agreement to increase the payment for services rendered in the amount of \$30,000, so that the maximum amount payable under the Agreement shall be **seventy-nine thousand, five hundred dollars (\$79,500)**. County shall pay Consultant for services rendered pursuant to the original Agreement at the time and in the amount set forth in Exhibit B, as amended and attached hereto. The payment specified in Exhibit B shall be the only payment made to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all billings for said services to County in the manner specified in Exhibit B.
3. **Facilities, Equipment and Other Materials, and Obligations of County.** Terms and conditions as set forth in the original Agreement remain in effect.
4. **General Provisions.** The general provisions, including all provisions for insurance, as set forth in the original Agreement remain in effect.
5. **Exhibits.** With the exception of Exhibit B, which has been amended as of this date, and attached hereto, all exhibits referred to in the original agreement, dated November 1, 2005, remain in effect.
6. **Time for Performance.** Time is of the essence, and as such, the terms and conditions as set forth in the original agreement remain in effect.

Executed as of the day above stated:

COUNTY OF PLACER:

By: _____ Date: _____
Chairman, Board of Supervisors

APPROVED AS TO FORM:

By: _____ Date: _____
Deputy County Counsel

CONSULTANT – Clark-Heidrich Group, Inc.

By: Lee W. Clark Date: 9/21/06
Lee Clark, Clark-Heidrich Group Inc.

Margaret C. Clark Date: 9/21/06
Secretary, Clark-Heidrich Group Inc.

**If a corporation, agreement must be signed by two corporate officers; one must be the secretary of the corporation, and the other may be either the President or Vice President, unless an authenticated corporate resolution is attached delegating authority to a single officer to bind the corporation.*

Exhibits

B. Payment for Services Rendered (Amendment #2)

EXHIBIT B

(AMENDMENT #2)

PAYMENT FOR SERVICES RENDERED

A. Payment Schedule

Consultant will provide services based on his experience and expertise. Consultant will present a detailed invoice to County monthly for work performed during the billing month, itemizing the number of hours. The hourly billing rate will be \$145.00 per hour.

Payment for all services performed under this agreement will not exceed **seventy-nine thousand five hundred dollars (\$79,500)**. County will submit full payment to Consultant within 30 days of receiving invoice. This period will allow for and include the County's review and approval process.