

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: December 5, 2006

SUBJECT: Approve a One Year Extension of Qualified List No. 9068 for Computer Technical Support Services.

ACTION REQUESTED

Approve a one year extension of Qualified List No. 9068 for Computer Technical Support Services on behalf of all County departments.

BACKGROUND

On September 9, 2003 your Board approved a list of qualified consultants in response to RFQ No. 9068. This Request for Qualifications (RFQ) solicited submittals from qualified firms to provide computer technical support services to County departments on an as-needed basis. The RFQ described three categories of computer services by level of expertise and experience required. The Qualified List was valid for a three year period.

Over the past several years, the number of contracts awarded as a result of this Qualified List has decreased, however, several County departments continue to require the use of consultants for computer technical support services and are satisfied with the performance of firms used on this list. Based on the amount of contracts issued from the Qualified List and the amount of administrative effort required to prepare a new RFQ solicitation for these services, it is recommended that Qualified List No. 9068 be extended through December 31, 2007.

FISCAL IMPACT

There is no fiscal impact related to this action. Contracts will be executed on an as-needed basis and will be funded from the department's budgets. Contracts valued at \$50,000.00 or more will require your Board's approval.

cc: Clark L. Moots, Director of Administrative Services.

