



PLACER COUNTY
**SHERIFF
CORONER-MARSHAL**



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

STEPHEN L. D'ARCY
UNDERSHERIFF

To: Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshall 
Date: December 19, 2006
Subject: Purchasing, Budget Revision and Master Fixed Asset authorizations for Auburn Justice Center Occupancy for the Sheriff's Department

BOARD ACTION REQUESTED

Approval is requested for items needed for the Sheriff's Department for initial occupancy of the Auburn Justice Center for:

- 1) Purchase of dispatch equipment, audio visual systems, shelving, and specialty equipment; and
- 2) Master Fixed Asset modification for equipment, and structures and improvements in the amount of \$34,545 and \$342,685, respectively; and
- 3) Budget revision transferring funds from Facility Services/Capital Projects Fund and within the Sheriff's Department (per attachment A); and
- 4) The purchasing manager to execute any related documents to procure the items needed in accordance with the county's purchasing policies in an amount not-to-exceed \$480,000.

BACKGROUND

Your Board approved funds in the Final Budget for items needed for the initial occupancy of the Auburn Justice Center. Funds were appropriated in the Facility Services/ Capital Projects Fund. Of the items needed for initial occupancy, Facility Services has been coordinating the purchase of the office and common area furniture and the lead disposal system (\$175,000). Their original project budget also included funding for common area shelving (\$22,565) and community room audio visual systems (\$98,000). However, the approved funds in the Final Budget included items specific to the Sheriff's Department needs. These items included Dispatch furnishings and equipment, Evidence equipment and shelving, special teams shelving and law enforcement equipment and audio visual systems (\$240,000). The Sheriff's Department is taking the lead in coordinating these requirements and specifications with Procurement. For the benefit of economy of scale in purchasing, it was agreed that the Sheriff's Department would also take the lead in purchasing all shelving and the community room audio video systems.

These items are needed for the initial occupancy of the Auburn Justice Center and have been identified as a priority. In order to proceed, a budget revision is needed to transfer funds from Facility Services/Capital Projects Fund to the Sheriff's Department and funding from within the Sheriff's Department. A Master Fixed Asset modification for equipment and buildings and improvements is also required. Authorization is also requested for the Purchasing manager to execute any related documents to procure the items needed in accordance with the county's purchasing policies in an amount not-to-exceed \$480,000.

FISCAL IMPACT

The funds to purchase the equipment and improvements will be transferred from Facility Services/Capital Projects Fund in the amount of \$360,565 for the common area shelving (\$22,565), community room audio visual system (\$98,000) and the Sheriff's Department Auburn Justice Center Final Budget augmentation (\$240,000). Additionally, the audio visual systems estimate exceeds the amount augmented at Final Budget. The additional funds will initially be absorbed and transferred from within the Sheriff's Department in the amount of \$100,000 to purchase the equipment and building and improvements. Upon completion of the project, a review of the contingency and other available funding from within the project will be reviewed to determine if these funds can be backfilled.

BUDGET REVISION

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20 BR		921,130.00	12

Cash Transfer Required Auditor-Controller
 Reserve Cancellation Required County Executive
 Establish Reserve Required Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT									
DEPT NO.	T/C	Rev Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
										20	014			219401	02412	2840			55,000.00
										20	014			219401	02412	2481			5,335.00
										20	014			219504	02412	2840			23,000.00
										20	014			219504	02412	4451			14,545.00
										20	014			239305	02412	4451			20,000.00
										20	014			219504	02412	4151			32,120.00
										20	014			239305	02412	4151			42,565.00
										20	014			239305	02412	4151			268,000.00
										20	018 R			219501	02412	5556			100,000.00
											015					4151			22,565.00
											015					4151			98,000.00
											015					4151			240,000.00
TOTAL										TOTAL									
										921,130.00									

REASON FOR REVISION: To modify existing budget for Sheriff's dept to purchase items needed in new building. Funds transfer appropriated in Facility Sys budget and within the Sheriff's Dept for fixed assets.

Prepared by Rosie Dreher Ext 7821

Department Head _____ Date: 12/7/06

Board of Supervisors _____ Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

223

BUDGET REVISION

Auditor-Controller
 County Executive
 Board of Supervisors

Cash Transfer Required
 Reserve Cancellation Required
 Establish Reserve Required

POST DATE:

DEPT NO.	DOC TYPE	TOTAL LINES
		Total \$ Amount

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ	PROJ DTR	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ	PROJ DTR	AMOUNT
											12	035	140	140		107830	04674	4151	704674	010000	22,565.00
											12	035	140	140		107830	04674	4151	704674	010000	98,000.00
											12	035	140	140		107830	04674	4151	704674	010000	240,000.00
											12	015	140	140		107830	04674	4151			22,565.00
											12	015	140	140		107830	04674	4151			98,000.00
											12	015	140	140		107830	04674	4151			240,000.00
											12	014	140	140		991078	91078	3780			360,565.00

Master Fixed Asset Modification

Fund 110	Dept 20		
		4451 Equipment	
239305		4451 Gym Equipment	\$20,000.00
219504		4451 Cyanosafe Fuming Chamber & filters	\$5,460.00
219504		4451 DrySafe Forensic Cabinet & filters	\$9,085.00
Total		4451	<u>\$34,545.00</u>
		4151 Buildings & Improvements	
239305		4151 Audio Visual Systems	\$268,000.00
239305		4151 Shelving - Common Area	\$22,565.00
239305		4151 Shelving - Special Teams	\$20,000.00
219504		4151 Shelving - Evidence	\$32,120.00
Total		4151	<u>\$342,685.00</u>
Total Master Fixed Asset Modifications			\$377,230.00

