

# Before the Board Of Supervisors County of Placer, State of California

In the matter of: An ordinance amending Placer County  
Code, Chapter 3, Section 3.08.070, 3.12.010, Appendix 1,  
and 3.12.030 relating to the department of Administrative Services

Ordinance No.: \_\_\_\_\_

First Reading: 03/07/06

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_  
**THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES  
HEREBY ORDAIN AS FOLLOWS:**

That Placer County Code, Chapter 3, Section 3.08.070, 3.12.010, Appendix 1, and 3.12.030 are hereby amended as indicated on the attached: (Additions to ordinance shown in underline, deletions shown with strike-through.)

Effective the first day of the pay period thirty days following the second reading.

3.08.070 CLASSIFIED AND UNCLASSIFIED SERVICE DEFINED

**Director of Administrative Services**

3.12.010 APPENDIX 1 ALLOCATION OF POSITIONS TO DEPARTMENTS

ADMINISTRATIVE SERVICES

(a) **Administrative Services**

Account Clerk - Entry/Journey	5
Accountant Auditor I/II	1
Accounting Technician	2
Administrative Clerk - Entry/Journey	4
Administrative Clerk - Entry/Journey (Part-Time)	1
Administrative Clerk - Senior	2
Administrative Services Officer - Senior	1
Buyer	4
Buyer - Senior	2
Collection Agent I/II	6
Collection Agent - Senior	1
Deputy Director of Administrative Services	1
Deputy Director of Information Technology	1
<del>Director of Adm. Svcs/Dep County Exec. Office - Redevelopment</del>	4
<b><u>Director of Administrative Services</u></b>	<b>1</b>
Executive Secretary	1
Information Technology Analyst I/II	11
Information Technology Analyst - Senior	4
Information Technology Manager	4
Information Technology Supervisor	4
Information Technology Technician I/II	5
Information Technology Technician - Senior	1
Purchasing Manager	1
Revenue Services Manager	1
Secretary - Entry/Journey	1

Technology Solutions Analyst I/II	1
Technology Solutions Analyst - Senior	5

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3.12.030 UNCLASSIFIED SERVICE--SCHEDULE OF CLASSIFICATIONS,  
SALARY PLAN AND GRADE UNCLASSIFIED SERVICE

ADMIN CODE	CLASSIFICATION TITLE	SALARY PLAN - APPENDIX	GRADE
19918	Director of Administrative Services/Deputy CEO - Redevelopment	ADHD - 1	652
<b><u>19918</u></b>	<b><u>Director of Administrative Services</u></b>	<b><u>ADHD - 1</u></b>	<b><u>652</u></b>

