



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
P.O. BOX 6990
AUBURN, CA 95604
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

STEPHEN L. D'ARCY
UNDERSHERIFF

To: Board of Supervisors
Date: September 12, 2006
From: Edward N. Bonner, Sheriff-Coroner-Marshall
Subject: Authorization for Out-of-State travel

ACTION REQUESTED

Your Board's authorization is requested to approve the out-of-state travel for Sgt. Mark Reed and Deputy Mark Bracco to attend the FBI Hazardous Device School. This school is held in Hunstville, Alabama for six weeks from October 1, 2006 through November 10, 2006. The actual cost of the school is paid by the FBI. The housing and transportation costs total an estimated \$10,300.

BACKGROUND

The FBI is responsible for certifying all law enforcement Explosive Ordinance Detail (EOD) units. They have courses offered only once annually on a nationwide basis. Typically, staff entering the EOD unit is on a waiting list for two years before they are accepted. We have been lucky to be granted two slots in this six-week training course for our two new EOD unit members. This is a required course for our officers to become EOD bomb technicians. The agencies are responsible for housing and transportation costs for the training. Your Board's approval is requested to approve the travel and transportation costs for this required course.

FISCAL IMPACT

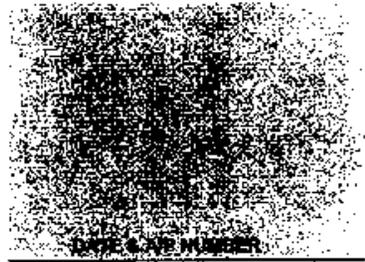
Sufficient funds are included in the Sheriff's training budget to cover the estimated \$10,300 cost for travel and transportation costs for this school.

Attachments

DATE: _____
REQUEST: _____

COUNTY OF PLACER
**TRAVEL REQUEST
ON OFFICIAL BUSINESS**

TR 06-0261



TO: COUNTY EXECUTIVE

ADVANCE REQUESTED?
 Yes No

FROM: Sheriff's Dept. NOTIFY: Maggie # 3821

Distribution Code

Name: Bracco, Mark \ Reed, Mark
Department: Sheriff's Department

PAYMENT DUE DATE

TAX CODE	ORG COST ACCOUNT	PROG COST ACCOUNT	GRANT NUMBER	PROJECT NUMBER	USER CODE No. 1, 2, 3	ACT REF	AMOUNT	P/C	INVOICE	DESCRIPTION
200						01			06-0261	
						02				
TOTAL										

1. Purpose of this trip: FBI Hazardous Devices School

2. Destination(s) Huntsville, AL
City State

3. Travel Time will start 6:00am 10/01/06 to 10:00pm 11/10/06
Time Date Time Date

4. Travel by (Est. Amt.)
 Air
 Rail
 County Car
 Private Car with
 Mileage Reimbursement
Flat Rate of \$ _____
Reason _____

5. Training Data (Optional)
Mandatory
 State/Pgm Related
 CEU (Units Earned _____)
 Cost of Staff Time _____
Voluntary
 County Training
 MIS
 Prof/Pers Development
 Training Outcome _____

6. The Following Expenses: * (x) IF PREPAID

#	ITEM	ESTIMATE	#	A/P #
246	Meals	2296.00		
2	Lodge	5,545.60		
2	Trans.	744.40		
1	Car Rental	1672.29		
0	Tuition	0.00		
	TOTAL	10258.29		

Amount Advanced \$ 2,296.00

7. If this trip was not budgeted, it will be financed as follows:

SUPERVISOR APPROVAL

BY

[Signature]
Department Head or Authorized Signature

"I declare under penalty of perjury that I am a County employee and the foregoing is true and correct" Executed on

8/29/2006

at Auburn, California

See Accounting Expenditure Entry
Signature of Declarant

FOR USE BY COUNTY EXECUTIVE:

- APPROVED
- DISAPPROVED
- REVISED AS INDICATED
- RECOMMENDED TO BOOS

Comments _____

County Executive

Date

FOR USE BY BOARD OF SUPERVISORS:

APPROVED / DISAPPROVED BY
PLACER COUNTY BOARD OF SUPERVISORS

Clerk of the Board of Supervisors

By

Deputy

Date

*Needs to go to BOS
per 3/28/06
since Jose 8/28/06*

120

Voucher: NO

PLACER COUNTY SHERIFF'S DEPARTMENT
TRAVEL ARRANGEMENT WORKSHEET

TR#: 06-0261

Check(s) due date: ASAP

INITIATED BY: Maggie
DATE: 08/07/06

Name #1	Bracco, Mark	SSI:	
Name #2	Reed, Mark	SSI:	
Name #3		SSI:	
Name #4		SSI:	
Name #5		SSI:	

DATES: 10/01/06 TO 11/10/06
 TIME: 6:00am TO 10:00pm
 Q&A Entry Date:

FED ID: _____
 Class: FBI Hazardous Devices School
 Sponsor: U.S. Department of Justice
 c/o: Federal Bureau of Investigation
 Address: 4500 Orange Grove Ave.
 City: Sacramento, CA 95841
 Destination for TR: Huntsville, AL

TUITION/REGISTRATION

Tuition Due Date: _____
 Reservations made by: _____
 Phone: _____
 Fax: _____
 POST or STC / # of Hrs. _____
 Course Control #: _____
 DIFFERENT CLASS LOCATION:
 Redstone Arsenal
 Huntsville, Alabama

Individual	Amount	# of People
1 X		
= \$ -		X
		\$ -

FED ID: _____
 Motel: Candlewood Suites
 Addr: 201 Exchange Place
 City: Huntsville, AL 35806
 Phone: 256-830-8222

LODGING

Reservations made by: Maggie
 Date Made: _____

	Confirmation #	Cancel #
#1	61722563	
#2	61736098	
#3		
#4		
#5		

 Memo: For no charge cancel by:

Arrive Date	Arrive Time	Depart Date	Depart Time
Date: 10/01/06	pm	11/10/06	am

Rate	Tax	Rate
\$ 69.32 X	0.00%	= \$ 69.32

# of Nights	Rate	Total
40 X	\$ 69.32	= \$ 2,772.80 X 2
		Total \$ 5,545.60

MEALS

MISCELLANEOUS OTHER EXPENSES

STANDARD MEALS

Number	Each	
41 Breakfast @	\$ 5.00	\$ 205.00
41 Lunch @	\$ 8.00	\$ 328.00
41 Dinner @	\$ 15.00	\$ 615.00

Number	Amount	Total
Airport Prk'g	X	\$ -
Hotel Parking	X	\$ -
Tolls	X	\$ -

123 Total Meals	\$ 1,148.00
X	2
	\$ 2,296.00

Total Other	\$ -
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Total \$ 2,296.00

TRAVEL

Travel Agent: _____
 Address: _____
 City: _____
 Ph. # / Date Res. Made: _____

Airplane: XX
 Pool Car: _____
 Private Car: _____
 Rental Car: XX
 Other: _____

Rental Car Company: American Car Rental
 Confirmation #: _____
 Rental Car Voucher #: _____

Flight #	Airline	From	Date	Time
1530	American	Depart SMF	10/01/06	6:00am
1369	American	Depart HSV	11/10/06	3:20pm

Amount	# of Trips	Total
Car Fare: \$ 1,672.29	1	\$ 1,672.29

To	Date	Time
Arrive HSV	10/01/06	2:40pm
Arrive SMF	11/10/06	9:25pm

OCA	239306	PCA	02952
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Amount	# of Trips	Total
Air Fare: \$ 367.20	2	\$ 744.40

TOTAL

\$ 10,258.29

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U.S. Department of Justice
Federal Bureau of Investigation
Bomb Data Center
Critical Incident Response Group
2501 Investigation Parkway
Quantico, VA 22135

FBI HAZARDOUS DEVICES SCHOOL INFORMATION FOR BASIC STUDENTS

The following information is provided to those candidates selected to attend the FBI Hazardous Devices School (HDS) at Redstone Arsenal, Huntsville, Alabama. This is the only civilian training ground in the Country providing training to law enforcement and public safety personnel in the safe management of hazardous devices. We are proud to provide this opportunity to our students and hope their training will reflect in the safety of our hometowns.

BASIC COURSE REQUIREMENTS

All Basic Course students are required to:

Attend class and be in a physical condition to participate in the required activities. The course is a full 240 hours (six weeks); personnel should expect to be in class each day (Monday through Friday).

Comply with all of the school's safety requirements.

Have NO abnormal fear of explosives.

Utilize all required bomb technician safety equipment, including disrupter, x-ray, bomb suit, level A&B chemical suits with SCBA. A bomb suit weighs between 60-80 pounds, and personnel will be walking, kneeling, lying down, and carrying equipment up to 40 pounds. These activities will be performed in all types of weather; up to 100° F, and a normal operation may require 20-30 minutes of actual wear time.

Comprehend and physically apply generally accepted bomb disposal procedures taught at the school.

Pass seven (7) written examinations with a minimum of 76%, and pass seven (7) practical tests.

*Note: Every possible attempt should be made to schedule personal and job requirements (i.e., court cases) at another time.

CLASSES

The Army Bus pick-up on the first Monday session is at 6:30 a.m. in front of the Guest House Suites, Huntsville, Alabama and will return students to this pick-up point after class. Classes normally end by 4:15 p.m., Monday through Friday. Extra classroom sessions may be conducted upon student request. Attendance to all classroom sessions is mandatory.