

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors 
FROM: David Seward, Purchasing Manager
DATE: September 26, 2006
SUBJECT: Approve the Renewal of Blanket Purchase Orders with Sysco Food Services and DDC Foodservice for Dry and Frozen Food in the Maximum Amount of \$360,000.00

ACTION REQUESTED

Approve the renewal of blanket purchase orders with Sysco Foodservices of Sacramento, CA and DDC Foodservice of West Sacramento, CA for Dry and Frozen Food, and authorize the Purchasing Manager to sign the resulting blanket purchase orders in the aggregate maximum amount of \$360,000.00 and transfer funds between BPOs on an as needed basis.

BACKGROUND

Probation's Central Kitchen requires blanket purchase orders for dry and frozen food items for their day-to-day operations.

The initial award of Bid No. 9482 was approved by your Board on November 29, 2005. BPOs were issued to Sysco Food Services and DDC Foodservice for the period from December 1, 2005 to September 30, 2006. The terms of the bid allow for renewal of the BPOs pending successful performance by the vendor and mutual consent to the terms and prices by the vendor and the County. Probation's Central Kitchen staff have reported acceptable performance by both vendors and have requested the BPOs be renewed. DDC Foodservice has agreed to renew with price changes which represent an overall reduction of .27%. Sysco Food Services has also agreed to renew with price changes which represent an overall increase of 9.10% due to market conditions which affect the categories of food products awarded to them. These changes have been determined to be reasonable based on market conditions.

A summary of the proposed price changes is attached.

FISCAL IMPACT

The Central Kitchen has requested a BPO in the maximum amount of \$90,000.00 with DDC Foodservice and \$270,000.00 with Sysco Food Services for the period October 1, 2006 to June 30, 2007. The Probation department has budgeted appropriately for these expenditures.

CC: Chris Artim, Probation

Attachment



RENEWAL EVALUATION

Bid No. 9482 1st Renewal
Title: Dry & Frozen Foods

	DDC FY06 Subtotal	DDC FY07 Subtotal	% Change	SyscoFY 06 Subtotal	Sysco FY07 Subtotal	% Change
Category A	\$ 17,991.96	\$ 17,392.41		\$ 54,544.71	\$ 61,785.66	11.72%
Category B				\$ 43,920.01	\$ 47,278.20	7.10%
Category C			-3.45%			
Category D				\$ 49,570.86	\$ 52,390.69	5.38%
Category E	\$ 20,199.76	\$ 20,694.85	2.39%			
Category F				\$ 33,585.84	\$ 38,353.27	12.43%
Subtotal of awarded Categories	\$ 38,191.72	\$ 38,087.26	-0.27%	\$ 181,621.42	\$ 199,807.82	9.10%

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