

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

TO: BOARD OF SUPERVISORS

DATE: JANUARY 9, 2007

FROM:  JAMES DURFEE / MARY DIETRICH

SUBJECT: AUBURN JUSTICE CENTER - COMMON AREA FURNISHINGS

ACTION REQUESTED/RECOMMENDATION: Authorize Procurement Services to issue a purchase order with the Keller Group for common area furniture to be purchased through the California Multiple Award Schedule (CMAS) contract, in an amount not to exceed \$145,000 for the Auburn Justice Center (AJC), located in the Placer County Government Center.

BACKGROUND: On September 21, 2004 your Board awarded the construction contract for the AJC. The AJC is a 97,850 s.f., two-story building that will provide headquarters for the Sheriff and Probation Departments and space for the District Attorney. This building is nearing completion and acquisition of furnishings for the common areas in this facility is now required.

Facility Services has utilized the services of the Keller Group to prepare plans and specifications and provide pricing for furnishing lobbies, break rooms, meeting rooms, and conference rooms. The majority of this furniture is available through the State of California CMAS contract which generally prices furnishings at 50-60% off the manufacturer's list price and can provide an accelerated delivery to accommodate the planned occupancy of the AJC. Section 1.3(e) of the Purchasing Policy Manual permits the use of other government contracts in lieu of soliciting bids. The furnishing provided by the Keller Group, through CMAS, is in an amount not to exceed \$145,000. The remaining furniture, estimated to cost \$45,000, is not available through the CMAS contract and is within the Purchasing Manager's authority. Procurement Services will take the lead on these items and will solicit bids to determine the lowest responsive and responsible bidder.

To expedite the majority of the furniture purchase, it is requested that your Board authorize the Purchasing Manager to sign the required purchase order with the Keller Group, in an amount not to exceed \$145,000.

ENVIRONMENTAL CLEARANCE: Procurement of these furnishings is not a "Project" as defined by the California Environmental Quality Act, Section 15378, and is therefore not subject to environmental review.

FISCAL IMPACT: There is sufficient funding appropriated in the AJC project account in the Capital Improvements Projects Fund for this purchase.

JD:MD:RU

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

