

**MEMORANDUM
PERSONNEL DEPARTMENT
COUNTY OF PLACER**

To: Board of Supervisors
From: Civil Service Commission
By: Nancy Nittler, Personnel Director
Date: January 09, 2007
Subject: Introduction of an ordinance with recommendation from the Civil Service Commission amending Placer County Code, Chapter 3, Section 3.12.010, Appendix 1 relating to positions within the department Agricultural Commissioner-Sealer of Weights and Measures.

ACTION REQUESTED:

Approve the attached ordinance amending Placer County Code, Chapter 3, Section 3.12.010, Appendix 1 - Allocation of Positions to Departments to reflect the recommendation approved by the Civil Service Commission at their regular meeting of December 11, 2006 for the department of Agricultural Commissioner-Sealer of Weights and Measures.

Agricultural Commissioner-Sealer of Weights and Measures Department:

The Civil Service Commission approved the proposed revisions to the classification specification of Hunter-Trapper, which included a title change from Hunter-Trapper to Wildlife Specialist.

Basis for Recommendation:

At the request of the County's Agricultural Commissioner, the Personnel Department met with department management to discuss the proposed classification specification title change to more closely align with the similar federal classification specification. It was determined that in addition to a title change, classification specification revisions were also needed. The Hunter-Trapper classification specification was last reviewed in 1995. The specification revisions clarify the current duties being performed and modernize the classification specification.

The classification specification revisions include:

- The technical and functional supervision from the U.S. Department of Agriculture-Wildlife Services Division District Supervisor.
- Identify predator or rodent species by sight, sound, tracks, and type of damage.
- Record daily observations, sightings, activities or other events involving predatory animals and report to supervisor.
- Safe and accurate use and discharge of shotguns, rifles, side arms and other related equipment to control or destroy dangerous and/or injured predatory animals, as a last alternative.

- Humanely perform euthanasia procedures to ensure safe treatment of wild animals in accordance with standard operational procedures, including properly measuring drugs and using hypodermic syringes.
- Operate and perform minor maintenance on all equipment used in the field including weapons, traps and cages.

In addition, the minimum qualification License or Certificate section was revised to delete '*Possession of appropriate hunting license and gun permits*' as hunting licenses are not required. Hunter-Trappers currently operate using the Department of Fish and Game issued Depredation Permits. Gun permits are also not required as the types of guns issued do not require any permit.

Both the County Executive Office and the Placer Public Employee Organization have reviewed the proposed title change and the proposed classification specification revisions and concur with the Personnel Department's recommendation.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

It is recommended that your Board approve the attached ordinance amending Placer County Code, Chapter 3, Section 3.12.010, Appendix 1.

Before the Board Of Supervisors County of Placer, State of California

In the matter of: An ordinance amending Placer County Code, Chapter 3, Sections 3.12.010, Appendix 1 and 3.12.020 relating to the department Agricultural Commission/Sealer of Weights & Measures.

Ordinance No.: _____

First Reading: _____

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

That Placer County Code, Chapter 3, Sections 3.12.010 Appendix 1 and 3.12.020 are hereby amended as follows: (Additions to ordinance shown in bold and underline, deletions shown with strike-through.)

Section 1. That Article 3.12, Section 3.12.010, Appendix 1 is hereby amended to read as follows:

3.12.010 APPENDIX 1

AGRICULTURAL COMM./SEALER OF WGTS. & MEAS.

	Agriculture	
	Hunger Trapper	3
	Wildlife Specialist	3

Ordinance # _____

* * * * *

Section 2. That Article 3.12, Section 3.12.020 is hereby amended to read as follows:

3.12.020 Classified Service

Admin Code	Classification Title	Salary Appendix	Grade
14805	Hunter-Trapper <u>Wildlife Specialist</u>	GNRL - 7	73

23. Classifications eligible for personal equipment purchase

~~Hunter-Trapper~~ Wildlife Specialist

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Section 3. That this ordinance shall be effective the first day of the pay period 30 days following final passage.