

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: January 9, 2007

SUBJECT: Approve Change Order No. 2 to Blanket Purchase Order (BPO) No. 13295 with Auburn Tire for Passenger Car, Truck, and Heavy Equipment Tires in the Amount of \$30,000.00.

ACTION REQUESTED

Approve Change Order No. 2 to BPO No. 13295 with Auburn Tire for passenger car, truck, and heavy equipment tires in the amount of \$30,000.00, and authorize the Purchasing Manager to sign the resulting Change Order.

BACKGROUND

On December 13, 2005, your Board approved a BPO with Auburn Tire in the amount of \$135,000.00. On December 19, 2006, to meet the higher than anticipated demand for replacement tires, your Board approved Change Order No. 1 to this BPO in the amount of \$30,000.00, for a revised amount of \$165,000.00. Since that time, DPW has determined that an additional \$30,000.00 is needed to pay for purchases through the end of the BPO term, which expired on December 31, 2006. DPW indicates that additional expenditures were necessary as a result of the increase in fleet vehicle purchases that required specialty tires, such as studded snow tires and pursuit type tires used on Sheriff patrol sedans. In accordance with the Purchasing Policy Manual, Paragraph 2.1(g), this increase exceeds the Purchasing Manager's authority and requires your Board's approval.

FISCAL IMPACT

This \$30,000.00 increase will result in a revised BPO total of \$195,000.00. DPW has budgeted sufficiently for the increased amount.

cc: Chuck Gordon, DPW Fleet Services
Cynthia Taylor, DPW Administration

