

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: TM Thomas Miller, County Executive Officer

DATE: March 20, 2007

SUBJECT: Merit Increase for Keely Scanlan, Information Technology Manager

ACTION REQUESTED:

Approve a merit increase of 5% for Keely Scanlan, Information Technology Manager from Grade 457 Step 2 to Grade 457 Step 3, at \$46.57 per hour. This merit increase would be retroactive to February 17, 2007.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Keely Scanlan, Information Technology Manager, recommending approval of a step increase. This office concurs with the recommendation.

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