

**MEMORANDUM**  
OFFICE OF THE  
COUNTY EXECUTIVE  
COUNTY OF PLACER

**TO:** Honorable Board of Supervisors

**FROM:** Thomas Miller, County Executive Officer

*RE: [Signature]*

**DATE:** May 8, 2007

**SUBJECT:** Merit Increase for Jennifer Merchant, Principal Management Analyst

**ACTION REQUESTED:**

Approve a 5% merit increase for Jennifer Merchant, Principal Management Analyst, from Grade 454 Step 3 to Grade 454 Step 4 at \$47.45 per hour, retroactive to March 31, 2007.

**BACKGROUND:**

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

**ISSUE STATEMENT:**

Performance Evaluation and Personnel Action forms have been submitted for Jennifer Merchant, Principal Management Analyst recommending approval of a step increase. This office concurs with the recommendation.

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