



**COUNTY OF PLACER**  
**Community Development Resource Agency**

John Marin, Agency Director

**BUILDING**

Bob Martino  
Chief Building Official

**TO:** Honorable Board of Supervisors  
**FROM:** Bob Martino, Chief Building Official  
**DATE:** May 22, 2007  
**SUBJECT:** Recommendation to Increase Blanket Purchase Orders with Willdan & Assoc., Coastland Civil Engineering, and Bureau Veritas for Building Plan Check Services

**ACTION REQUESTED:**

Approve an increase to the dollar amounts of the blanket purchase orders for Building Plancheck Services and authorize the Purchasing Manager to sign the resulting purchase orders in the amounts of \$126,453.42, a \$50,000 increase for Coastland Civil Engineering, Inc; \$58,000, a \$20,000 increase for Bureau Veritas; and \$99,000, a \$50,000 increase for Willdan.

**BACKGROUND/SUMMARY:**

The Building Department has utilized outside consulting firms for plan check services at a time of heavy workload in order to keep plancheck turnaround within guaranteed timeframes. Due to the recent retirement of a senior level plancheck staff member and two plancheck staff on extended absences, the department requires additional outside services in order to maintain our commitment to our stakeholders.

Blanket purchase orders were established with Coastland Civil Engineering and Bureau Veritas (formerly Linhart, Peterson, and Powers Associate) in November of 2004 and with Willdan & Assoc. in August of 2006. The requested dollars are expected to cover consultant services through September 30, 2007. We are currently working with Procurement to establish a new list of qualified firms.

**FISCAL IMPACT:**

Services performed under these purchase orders will be entirely funded by project developers' fees. Sufficient plancheck fee deposits will be required from developers prior to project approval to cover the cost of these services.

cc: Dave Seward, Purchasing Manager

