

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

**TO:** Honorable Board of Supervisors  
**FROM:** David Seward, Purchasing Manager  
**DATE:** May 22, 2007  
**SUBJECT:** Approve the Renewal of Blanket Purchase Order No. 13936 as a Result of Competitive Bid No. 9448 with San Joaquin Helicopters for Aviation Maintenance and Inspection Service in the Maximum Amount of \$72,000.00.

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**ACTION REQUESTED**

Approve the renewal of Blanket Purchase Order (BPO) No. 13936 as a result of competitive Bid No. 9448 with San Joaquin Helicopters for aviation maintenance and inspection service in the maximum amount of \$72,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

On July 12, 2005, your Board approved the award of competitive Bid No. 9448 for aviation maintenance and inspection service to San Joaquin Helicopters of Delano, California and authorized the Purchasing Manager to sign a blanket purchase order in the amount of \$72,000.00 for the Sheriff's Department. On July 11, 2006, your Board approved the first renewal of this bid in the amount of \$72,000.00.

The Sheriff's Department requires the services of this firm to provide maintenance, repair, and inspection services for the helicopter it operates in law enforcement and homeland security patrols. San Joaquin Helicopters has agreed to renew this contract with an increase in their shop labor rate from \$69.00 to \$73.00 per hour. This is a 5.5% increase. The Procurement staff has determined this increase is consistent with increases in the Producer Price Index (PPI) for the aircraft industry and the California minimum wage rate. During 2006, the industry index increased 3.7% while the minimum wage increased 11.1%. The Sheriff's Department has agreed to the requested labor rate increase. The Purchasing Policy Manual, Paragraph 1.3 (o), allows for the renewal of this contract based on satisfactory service and reasonable pricing offered by the vendor. The resulting BPO shall be effective for the period of July 1, 2007 through June 30, 2008.

**FISCAL IMPACT**

The resulting renewal BPO with San Joaquin Helicopters in the maximum amount of \$72,000.00, used by the Sheriff's Department, requires your Board's approval. The Sheriff's Department budgets sufficiently for these expenditures on a year by year basis.

**cc:** Barbara Besana, Sheriff Administration  
Dave Harris, Sheriff Air Support Operations

