

MEMORANDUM
COUNTY OF PLACER
Administrative Services Department
Procurement Services Division

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 12, 2007

SUBJECT: Approve the Renewal of Blanket Purchase Order Numbers 13821 and 13823 as a Result of Competitive Bid Number 9462 with Adecco USA, Inc. for Temporary Help Services in the Maximum Aggregate Amount of \$1,200,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) Numbers 13821 and 13823 with Adecco USA, Inc. of Grass Valley for temporary help services in the maximum aggregate amount of \$1,200,000.00, and authorize the Purchasing Manager to sign the resulting BPOs.

BACKGROUND

From time to time, County departments require temporary administrative help. Bid No. 9462, for temporary help services, specified an initial one-year term and two optional one-year renewal periods. On June 13, 2006, your Board approved the first renewal of Bid No. 9462, and authorized the Purchasing Manager to sign two resulting BPOs. County-wide BPO13823 was issued in the amount of \$650,000.00 and BPO13821, for the Department of Health and Human Services, was also issued in the amount of \$650,000.00. Adecco's performance has been excellent, and they have agreed to the second and final one-year renewal period at the same prices as their original bid.

FISCAL IMPACT

The renewed County-wide BPO in the maximum amount of \$650,000.00 and the Health and Human Services BPO in the maximum amount of \$550,000.00 will be effective for the period of July 1, 2007 through June 30, 2008. The Department of Health and Human Services and other County departments have budgeted sufficiently for these routine and necessary expenditures in their FY 2007/08 budgets.

cc: Lori Walsh, Personnel
Michelle Swain-Beauchamp, HHS/HR

