

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Administrative Services**

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health & Human Services
James T. Gandley, D.D.S., M.P.H., Assistant Director

DATE: June 26, 2007

SUBJECT: Agreement to provide fully reimbursed staff support to the First 5 Placer - Children and Families Commission

ACTION REQUESTED:

Approve the revenue agreement to provide fully reimbursed staff support services to the First 5 Placer - Children and Families Commission in the amount of \$424,970 for fiscal year 2007/08.

BACKGROUND:

The California Children and Families First Act allowed for the creation of local commissions to strategically plan the expenditure of tobacco tax revenues (Proposition 10). The goal is to ensure that early childhood development services are available for children from prenatal to five years of age (and their families.) First 5 Placer - Children and Families Commission consists of nine members appointed by your Board. For the last six years, the Commission has purchased staff support from the Department of Health and Human Services in lieu of creating a new and more costly organizational structure.

Placer County's Commission recently contracted for a review of this arrangement and has confirmed that it is the most cost effective model in the state, providing the commission with the ability to direct maximal funds to community service providers caring for children 0-5 and their families.

The staff support provided through this agreement includes coordination of the planning, implementation, evaluation, and administrative activities; budget management; contract management; general administrative support; technical/computer support; and specific functions provided by County Counsel, Risk Management, Auditor-Controller, and the Treasurer-Tax Collector.

FISCAL IMPACT:

This Agreement will provide \$424,970 in revenue to Health and Human Services from the Children and Families Trust Fund. This funding is currently incorporated into the FY 07-08 county proposed budget. There are no county general funds required but, rather, all costs are fully reimbursed by the CFC Commission.

The following Contract for:

First 5 Placer - Children and Families Commission

is on file with the Clerk of the Board for BOS meeting:

June 26, 2007