



MEMORANDUM
COUNTY OF PLACER
Office of Economic Development

175 Fulweiler Avenue, Auburn, CA 95603-4543
(530) 889-4016 • Fax: (530) 889-4095

TO: Honorable Board of Supervisors

FROM: Tom Miller, County Executive Officer

BY: David C. Snyder, Director of Economic Development 

DATE: June 26, 2007

SUBJECT: Approve the attached agreement between the County of Placer and the Placer County Visitor Council (PCVC) in the amount of \$245,000 for Western Slope Tourism Marketing during Fiscal Year 2007-08

ACTION REQUESTED

Approve the attached agreement between the County of Placer and the Placer County Visitor Council (PCVC) in the amount of \$245,000 for Western Slope Tourism Marketing during Fiscal Year 2007-08.

BACKGROUND

The Placer County Visitor Council (PCVC) was formed in 1998 in cooperation with Placer County. The PCVC Board of Directors includes representation from all Placer County Chambers of Commerce, hospitality, agriculture, history, arts and culture, and recreation. The U.S. Forest Service, State Department of Parks and the County Executive Office are also represented as ex-officio members of the PCVC Board. On January 1, 2007, a new Executive Director, Jan C. Decker was hired by the PCVC Board.

Transit Occupancy Tax is collected from hotel and lodging facilities in Placer County. Of the portion from Western Placer County known as the Western Slope TOT, fifty percent is allocated for tourism promotions in Western Placer County through a resolution approved on June 28, 1994. The Western Slope is defined as everything west of Rainbow Lodge. Tourism promotion is accomplished through a contract with the Placer County Visitors Council (PCVC). Each quarter, PCVC submits a performance report to the County and invoices the Office of Economic Development for 25% of the agreed upon annual allotment.

In Fiscal Year 2006-07, the PCVC Board conducted the following activities with funding provided by County contract:

- Advertised in a national travel publication Travel 50 and Beyond to reach out to people who are 50 and older as they take 80% of all vacations in this Country;
- Advertised in Sunset Magazine, in cooperation with the Gold Country Visitors Association;
- Advertised in SureWest phone directory and several reference publications;
- Updated over 1,500 different collateral materials at the Visitor's Center;

Memorandum – PCVC Annual Agreement

June 26, 2007

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- Provided and maintained a wide ranging variety of maps and other information on the many hiking, biking, OHV and other trails in the area;
- Made available to visitors an extensive collections of books, pamphlets and other informational periodicals (with emphasis on local authors and area experts);
- Attended the following conferences and events: 25th Annual California Conference on Tourism in March 27-29, 2006 in Anaheim, Ca.; Third Annual California Cultural Heritage & Tourism Symposium in early 2007; 2007 California Conference on Tourism in Sacramento; and quarterly meetings of the California Welcome Center's organization; Business Expo in Auburn; and numerous Gold Country Visitor's Association meetings
- Produced numerous press releases to media countywide;
- During FY 2006-07, nearly 55,000 visits were made to the PCVC website;
- Partnered with other community organizations, e.g., the Downtown Business Association, the Old Town Business Association, the Sierra Gateway Business Association, the Arts Council, various Chambers, North Lake Tahoe Resort Association, and Placer Valley Tourism.

In Fiscal Year 2007-08, the PCVC Board will conduct the following activities with funding provided by this contract:

- Promoting tourism activities for Placer County by maintaining a calendar of events; updating and maintaining supplies of maps, brochures, books and related materials; posting events and activities on the PCVC website and in the Welcome Center;
- Increasing awareness of tourism and overnight visitation by working cooperatively with the California Travel & Tourism Commission; exploring avenues for promoting the County's hiking trails to the Bay Area Market segment; working cooperatively with PlacerGROWN to promote agri-tourism, working with winery's located in Placer County to coordinate marketing and visitor draw efforts;
- Managing and staffing one of only 13 California Welcome Centers statewide, 7 days a week, adding volunteers to provide expanded services; exploring opportunities for increasing revenue generation by networking with other CWC's;
- Developing and implementing advertising programs by distributing updated brochures on the area's lodging facilities and restaurants; creating and distributing a promotional piece describing the natural wonders of our area; developing, promoting, and updating fulfillment and brochure collateral material; updating the Placer County Visitor's Guide magazine;
- Attending trade shows in an effort to actively promote Placer County to consumers and travel agents by participating in trade shows most aligned with PCVC goals;
- Conducting public relations activities that assist in promoting the County by meeting with local groups and associations to promote the mission of the PCVC; meeting with the regional associations to identify opportunities for PCVC participation;
- Coordinating special event applications and funding of "mini-grant" program;
- Coordinating PCVC promotion and marketing efforts with local, regional and state cooperative marketing programs by redesigning the website to support coordinated promotion and marketing efforts and enhance user-friendly format.

FISCAL IMPACT

The attached Placer County Visitor Center Agreement is funded with 50% of the Transient Occupancy Tax (TOT) revenues from the Western Slope. The total dollar amount for the contract is \$245,000 and is funded in Economic Development's budget for Fiscal Year 2007-08.

AGREEMENT FOR PROFESSIONAL SERVICES FOR OPERATING
THE PLACER COUNTY VISITORS INFORMATION CENTER AND A
TOURISM PROMOTION AND MARKETING PROGRAM

CONTRACT NO. _____

Begins: July 1, 2007
Ends: June 30, 2008

ADMINISTERING

AGENCY: Economic Development

WHEREAS, this Agreement is made and entered into, as of July 1, 2007, and will commence the terms of agreement, by and between the COUNTY OF PLACER, a ("County") and the PLACER COUNTY VISITOR COUNCIL ("PCVC"), a nonprofit corporation, who agree as follows:

- I. SERVICES. Subject to the terms and conditions set forth in this agreement, PCVC shall provide the services described in Exhibit A. PCVC shall provide said services at the time place and in the manner specified in Exhibit A, Scope of Work.
- II. PAYMENT. County shall pay PCVC for services rendered pursuant to this agreement at the time and in the amount set forth in Exhibit A. The payment specified in Exhibit A shall be made to PCVC for services rendered pursuant to this agreement. PCVC shall submit all billings for said services to the County in the manner specified in Exhibit A.
- III. GENERAL PROVISIONS. The General Provisions set forth in Exhibit 'B' are an integral part of this agreement. Any inconsistency between said General Provisions and any other term or condition of this agreement shall be controlled by the term or condition of this agreement insofar as they are inconsistent.
- IV. EXHIBITS. All exhibits referred to herein are attached hereto and by this reference incorporated herein.
- V. TIME FOR PERFORMANCE. Time is of the essence, and failure of PCVC to perform all services in a timely manner shall constitute a material breach of this agreement.
- VI. APPROVAL OF SUBCONTRACTORS. No part of the services to be performed under this agreement shall be subcontracted without the prior written agreement of the COUNTY.
- VII. RECORDS. The PCVC shall maintain at all times complete and detailed records with regard to work performance under this agreement in a form acceptable to the COUNTY, according to generally accepted accounting and internal control principles, and COUNTY shall have the right to inspect such records at any reasonable time. Notwithstanding any other terms of this agreement, no payments shall be made to PCVC until the COUNTY is satisfied that work of such value has been rendered by the PCVC pursuant to this agreement.
- VIII. RENEWAL. This agreement may be renewed by making a request to the Board of Supervisors through the Office of Economic Development a minimum of 60 days prior to the expiration. The extension or renewal will be based on performance of the Scope of Work items as performed by the PCVC.

IX. ANNUAL AUDIT. PCVC agrees to file with the County, Office of Economic Development, a certified copy of an annual audit of the financial statements of the PCVC within one hundred and twenty (120) calendar days of the close of the County's fiscal year, and further agrees to file official copies of all financial statements containing reference to funds herein within twenty (20) calendar days of their preparation.

X. TERM. The term of this contract is for 12 months commencing July 1, 2007 and ending June 30, 2008 unless canceled by either party pursuant to the cancellation provisions herein.

Executed as of the day first above stated:

PLACER COUNTY

By: _____
Chairman, Board of Supervisors

Dated: _____

PLACER COUNTY VISITOR COUNCIL

By: 
Jan C. Decker, Executive Director

Dated: _____

APPROVED AS TO FORM:

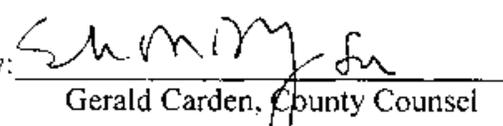
By: 
Gerald Carden, County Counsel

Exhibit A

SCOPE OF WORK

County of Placer - Placer County Visitor Council

2007 - 2008

The Placer County Visitor Council (PCVC) was developed to provide overall tourism promotion activities for Placer County. The organization consists of a thirteen voting member board of directors with representation from a variety of different regions and activities within the county.

Representation includes the following:

Roseville Chamber of Commerce
Rocklin Chamber of Commerce
Lincoln Chamber of Commerce
Loomis Chamber of Commerce
Auburn Chamber of Commerce
Colfax Chamber of Commerce
Foresthill Divide Chamber of Commerce
North Lake Tahoe Resort Association
Agriculture Seat
Historical Seat
Arts and Culture Seat
Recreation Seat
Hospitality Seat
Ex-Officio United States Forest Service
Ex-Officio California Department of Parks
Ex-Officio Placer County Executive Office

The PCVC will broaden the tourism-related business membership of its Board of Directors by December 31, 2007. This includes reaching out to the lodging industry large and small, destination resorts, restaurants, retail businesses and others in order to benefit from the tourism related leadership these industry sectors can provide.

The organization will provide a variety of marketing services on behalf of Placer County designed to increase awareness of tourism and overnight visitation and resulting in increased economic development for the county.

The PCVC shall perform and provide the following obligations of this Scope of Work with Placer County. Successful performance of this Scope of Work shall be evaluated according to mutually agreed upon criteria and milestones as stated below and based on quarterly activity reports, which shall be provided quarterly to Placer County, Office of Economic Development. Activity reports will be provided prior to each contract payment.

Fulfillment of this agreement shall include:

Maintaining the PCVC for the purpose of coordinating tourism promotion and marketing programs.

Developing and implementing advertising programs that create awareness and encourage visitation to Placer County.

Developing and providing updated fulfillment and brochure collateral material that promotes the activities and attractions available in Placer County.

Attending trade shows in an effort to actively promote Placer County to consumers and travel agents.

Providing public relations activities that assist in promoting the county.

Providing ongoing visitor information services to potential and actual visitors.

Continuation of special event application and “mini-grant” program designed to meet the tourism promotion goals of the PCVC.

Coordinating the PCVC promotion and marketing efforts with local, regional and state cooperative marketing programs.

Continually updating the PCVC web site to represent and promote tourism throughout Placer County.

Developing and maintaining a visitor and tourism strategic marketing plan. The plan shall contain a performance measurement program monitored on a quarterly basis. Performance and measurement components should include but not be limited to the following:

- Monitoring the Transient Occupancy Tax revenues to Placer County on a quarterly basis.
- Collecting and analyzing visitor information by monitoring monthly activity at the California Welcome Center including: telephone calls, web site contacts, personal on site visits, mail inquiries, and event and festival participation.
- Performance reports will be provided to the OED by the PCVC prior to each year’s contract extension request. The performance measurement program will include an evaluation by the PCVC of specific tourism marketing programs.

Maintaining the California Welcome Center at 13411 Lincoln Way in Auburn, CA, or another location mutually agreed upon by Placer County and the California Travel and Tourism Commission, as one of 13 official State of California Visitor Information Centers promoting travel to and within California, specializing in promotion of Placer County.

- Continuing to offer seven-day-a-week tourism information service to travelers and local residents at the California Welcome Center.
- Offer special amenities to customers such as: electric vehicle fuel station, public telephone, personal concierge services, maps, travel information, brochures, internet and email access, clean restrooms, handicapped access, and refreshments.
- Attend and participate in California Welcome Center conferences, workshops, networking opportunities and associations with the California Travel and Tourism Association.

Invoicing OED via quarterly payments in the amount of \$61,250 by the 15th day of the quarter in the months of July, October, January, and April for a total of \$245,000 during fiscal year 2006-2007. The term of the agreement is predicated on the ongoing fulfillment of the terms of this agreement and based upon receipt of an activity performance report for the previous prior quarter. County, in its sole discretion, may withhold or suspend part or all of quarterly payments if the PCVC fails to take prompt and effective corrective action to remedy material variances from this agreement and Scope of Work within 15 days after notification by County.

Checks are to be made payable to:

Placer County Visitors Council
13411 Lincoln Way
Auburn, CA 95603

PLACER COUNTY VISITORS COUNCIL
 FISCAL YEAR 2007-2008 CONTRACT WITH PLACER COUNTY OFFICE OF ECONOMIC DEVELOPMENT

PERFORMANCE INDICATORS	ESTIMATED ANNUAL CONTACT NUMBERS FOR FY 2007-08	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	SIX MONTHS TOTAL
TELEPHONE CALLS	2,500							0
WEBSITE VISITS	60,000							0
WELCOME CENTER VISITS	10,000							0
MAIL INQUIRIES	120							0
EVENT & FESTIVAL PARTICIPATION	15							0
OTHER:								0
EMAILED REQUESTS FOR INFO	60							0
SPECIAL PACKETS: <i>(Family Reunions, Weddings, Meetings, Company Relocations, Real Estate Offices, etc.)</i>	3,000							0
MAGAZINE AD RESPONSES <i>(Sunset Magazine, Travel 50 & Beyond)</i>	1,200							0
								0
								0
								0
								0
								0
								0
								0
								0

PLACER COUNTY VISITORS COUNCIL
 FISCAL YEAR 2007-2008 CONTRACT WITH PLACER COUNTY OFFICE OF ECONOMIC DEVELOPMENT

PERFORMANCE INDICATORS	ESTIMATED ANNUAL CONTACT NUMBERS FOR FY 2007-08	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	TOTAL
TELEPHONE CALLS	2,500							0
WEBSITE VISITS	60,000							0
WELCOME CENTER VISITS	10,000							0
MAIL INQUIRIES	120							0
EVENT & FESTIVAL PARTICIPATION	15							0
OTHER:								0
EMAILED REQUESTS FOR INFO	60							0
SPECIAL PACKETS: (Family Reunions, Weddings, Meetings, Company Relocations, Real Estate Offices, etc.)	3,000							0
MAGAZINE AD RESPONSES (Sunset Magazine, Travel 50 & Beyond)	1,200							0
								0
								0
								0
								0
								0
								0
								0

EXHIBIT B

GENERAL PROVISIONS

1. Independent Contractor. At all times during the term of this Agreement, employees of PCVC shall be independent contractors and at no time shall employees of the PCVC be employees of the County. County shall have no right to control PCVC's performance hereunder except only insofar as is necessary to assure that the County receives acceptable services from PCVC pursuant to this Agreement. County shall not have the right to control the means by which PCVC accomplished services rendered pursuant to this Agreement, and shall therefore, not be responsible for willful or negligent acts of PCVC.

2. Licenses, Permits, Etc. PCVC represents and warrants to County that it has all licenses, permits, qualifications, and approvals of whatsoever nature, which are legally required for PCVC to practice its profession. PCVC represents and warrants to County that PCVC shall, at its sole cost and expense, obtain and keep in effect at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for PCVC to practice its profession at the time the services are performed.

3. Time. PCVC shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary for the satisfactory performance of PCVC's obligations pursuant to this Agreement. Neither party shall be considered in default of this Agreement to the extent performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the party failing to timely perform.

4. Insurance. PCVC shall file with County a Certificate of Insurance, with companies acceptable to County, with a Best's Rating of no less than A:VII showing the following coverage:

A. Workers' Compensation and Employers' Liability Insurance

1) Workers' Compensation Insurance shall be provided, as required, by any applicable law or regulation. Employers' liability insurance shall be provided in amounts not less than one million dollars (\$1,000,000) each accident for bodily injury by accident, one million dollars (\$1,000,000) policy limit for bodily injury by disease, and one million dollars (\$1,000,000) each employee for bodily injury by disease.

2) If there is an exposure of injury to PCVC's employees under the U.S. Longshoremen and Harbor Workers' Compensation Act, the Jones Act, or under laws, regulations or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.

3) Each Worker's Compensation policy shall be endorsed with the following specific language:

Cancellation Notice "This policy shall not be canceled or materially changed without first giving thirty (30) days' prior written notice to the County."

4) PCVC shall require all SUBCONSULTANTS to maintain adequate Workers' Compensation Insurance. Certificates of Workers Compensation shall be filed forthwith with the County upon demand.

B. General Liability Insurance

1) Comprehensive General Liability or Commercial General Liability insurance shall be provided covering all operations by, or on behalf of PCVC, covering bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for contractual liability insuring the obligations assumed by Consultant in this Agreement.

- 2) One of the following forms is required:
 - a) Comprehensive General Liability;
 - b) Commercial General Liability (Occurrence); or
 - c) Commercial General Liability (Claims Made).
- 3) If PCVC carries a Comprehensive General Liability policy, the limits of liability shall not be less than a Combined Single Limit for bodily injury, property damage, and Personal Injury Liability of:
 - a) One million dollars (\$1,000,000) each occurrence;
 - b) One million dollars (\$1,000,000) aggregate.
- 4) If PCVC carries a Commercial General Liability (Occurrence) policy:
 - a) The limits of liability shall not be less than:
 - i) One million dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage);
 - ii) One million dollars (\$1,000,000) for Products-Completed Operations;
 - iii) One million dollars (\$1,000,000) General Aggregate.
 - b) If the policy does not have an endorsement providing that the General Aggregate Limit applies separately to this contract, or if defense costs are included in the aggregate limits, then the required aggregate limits shall be two million dollars (\$2,000,000).
- 5) Special Claims Made Policy Form Provisions:

PCVC shall not provide a Commercial General Liability (Claims Made) policy without the express prior written consent of County, which consent, if given, shall be subject to the following conditions:

 - a) The limits of liability shall not be less than:
 - i) One million dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage);
 - ii) One million dollars (\$1,000,000) aggregate for Products-Completed Operations;
 - iii) One million dollars (\$1,000,000) General Aggregate.
 - b) The insurance coverage provided by PCVC shall contain language providing coverage up to six (6) months following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims made policy.

C. Endorsements:

Each Comprehensive or Commercial General Liability policy shall be endorsed with the following specific language:

- 1) "The County, its officers, agents, employees and volunteers, and the County of Placer, its officers, agents, employees and volunteers, are to be covered as insureds for all liability arising out of operations, or on behalf of, the named insured in the performance of this Agreement."

2) "The insurance provided by PCVC, including any excess liability or umbrella form coverage, is primary coverage to the County with respect to any insurance or self-insurance programs maintained by County, and no insurance held or owned by County shall be called upon to contribute to a loss."

3) "This policy shall not be canceled or materially changed without first giving thirty (30) days' prior written notice to County."

D. Automobile Liability Insurance

1) Automobile Liability insurance shall be provided covering bodily injury and property damage in an amount no less than one million dollars (\$1,000,000) combined single limit for each occurrence.

2) Covered vehicles should include owned, non-owned, and hired automobiles/trucks.

E. Professional Liability Insurance (Errors and Omissions)

1) Professional Liability Insurance for Errors and Omissions coverage shall be provided in the amount of not less than two million dollars (\$2,000,000) in aggregate.

2) The insurance coverage provided by PCVC shall contain language providing coverage up to six (6) months following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims made policy.

5. Indemnity. PCVC hereby agrees to protect, defend, indemnify, and hold the County free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character including, but not limited to, the amounts of judgments, penalties, interest, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the County) and without limitation by enumeration, all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of this contract or agreement. PCVC agrees to investigate, handle, respond to, provide defense for, and defend any such claims, demand, or suit at the sole expense of PCVC. PCVC also agrees to bear all other costs and expenses related thereto, even if the claim or claims alleged are groundless, false, or fraudulent. This provision is not intended to create any cause of action in favor of any third party against PCVC or the County or to enlarge, in any way, PCVC's liability but is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from PCVC's performance pursuant to this contract or agreement.

As used above, the term "County" means Placer County or its officers, agents, employees and volunteers.

6. Consultant Not Agent. Except as County may specify in writing, PCVC shall have no authority, express or implied, to act on behalf of County in any capacity as an agent. PCVC shall not have authority, express or implied, pursuant to this Agreement to bind County to any contractual obligation whatsoever.

7. Assignment Prohibited. PCVC may not assign any right or obligation pursuant to this Agreement. Any attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no legal effect.

8. Standard of Performance. PCVC shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which PCVC is engaged. All products of whatsoever nature which PCVC delivers to County pursuant to this Agreement shall be prepared in a workmanlike manner and shall conform to the standards or quality normally observed by a person practicing in PCVC's profession. A violation of the standard of performance described in this paragraph shall constitute a material breach of the agreement.

9. Designated Representative. David C. Snyder, Director of Economic Development, is the representative of the County and will administer this Agreement for the County.

Jan C. Decker, Executive Director is the authorized representative for the PCVC and will administer this Agreement for the PCVC. Changes in designated representatives shall occur only by advance written notice to the other party.

10. Notice and Correspondence.

A) Notice and correspondence to County regarding this contract should be delivered to:

David C. Snyder, Director of Economic Development
County Executive Office
175 Fulweiler Drive
Auburn, CA 95603

B) Notice and correspondence to PCVC should be delivered to:

Jan C. Decker, Executive Director
Placer County Visitor Information Center
13411 Lincoln Way
Auburn, CA 95603

11. Termination. Either party shall have the right to terminate this Agreement upon thirty (30) days notice by giving notice in writing of such termination to the other party. In the event County gives notice of termination, PCVC shall immediately cease rendering service upon receipt of such written notice, and the following shall apply:

A) PCVC shall deliver copies of all writings prepared by it pursuant to this Agreement. The term "writings" shall be construed to mean and include: handwriting, typewriting, printing, photocopies, photographing, computer disks and every other means of recording upon any tangible things, and form of communication or representation, including letters, words, picture, sounds, or symbols, or combinations thereof.

B) County shall have full ownership and control of all such writings or other communications delivered by PCVC pursuant to this Agreement.

C) County shall pay PCVC the reasonable value of services rendered by PCVC to the date of termination pursuant to this Agreement not to exceed the amount documented by PCVC and approved by County as work accomplished to date; provided, however, that in no event shall the County be liable for lost profits which might have been made by PCVC had PCVC completed the services required by this Agreement. In this regard, PCVC shall furnish to the County such financial information as in the judgment of the County is necessary to determine the reasonable value of the services rendered by PCVC. In the event of a dispute as to the reasonable value of the services rendered by PCVC, the decision of the County shall be final. Acceptance of payment described in this paragraph shall constitute a complete accord and satisfaction as between the parties. The foregoing is cumulative and does not affect any right or remedy, which County may have in law or equity.

12. Ownership of Information. All professional and technical information developed under this Agreement and all work sheets, reports, and related data shall become the property of County and PCVC agrees to deliver reproducible copies of such documents to County on completion of the services hereunder.

PCVC, by signing this agreement, disclaims any copyright in the information published or produced in conjunction with this project.

13. Taxation of Possessory Interests. PCVC understands that this agreement may create a taxable possessory interest and that this paragraph provides consultant the statement of notification required by Revenue and Taxation Code Section 107.6.

14. Waiver. One or more waivers by one party of any major or minor breach or default of any provision term, condition, or covenant of this Agreement shall not operate as a waiver of any subsequent breach or default by the other party.

15. Entirety of Agreement. This Agreement contains the entire agreement of County and PCVC with respect to the subject matter hereof, and no other agreement, statement or promise made by any party, or to any employee, offer or agent of any party which is not contained in this Agreement shall be binding or valid.

16. Governing Law. This Agreement is executed and intended to be performed in the State of California, and the laws of California shall govern its interpretation and effect. Venue for any litigation arising from this agreement shall be the Superior Court for the County of Placer.

17. Interest of PCVC. PCVC covenants that it presently has no interest and shall not acquire any interest, direct, or indirect, which would conflict in any manner or degree with the performance of its services hereunder. PCVC further covenants that in the performance of this Agreement no person having any such interest shall be employed.

18. Maintenance of Records. All records shall be maintained by PCVC until any audit is completed and all questions arising therefore are resolved or for three years after completion of the project, whichever is sooner.

19. Amendment. This Agreement may be amended at any time upon the mutual written agreement of the parties.

This document does not provide insurance

Broker Copy

Quote ID 214609200-000

Quote Date 04-12-2007

STATE
COMPENSATION
INSURANCE
FUND

THIS IS NOT A BILL

Broker: 00510686
ACORDIA OF CA INS SVCS INC
PO BOX 1106
Grass Valley CA 95945

Applicant:

PLACER COUNTY VISITORS COUNCIL (A
NONPROFIT PUBLIC BENEFIT CORP)
13411 LINCOLN WAY
Auburn CA 95603

Phone: 5302737213**Phone:****Fax:** 5302738114**Fax:****Contact:** Broxer**Contact:** elizabeth De Palma**WCIRB Number:****Proposed Coverage period:** 05-01-2007 - 05-01-2008**Employer's Liability Limits:** \$1,000,000.00

Estimated Premium Summary

Base Premium	\$660.00
Experience Mod	NONE
Estimated Standard Premium	\$660.00
Estimated Modified Premium	\$660.00

Total Estimated Annual Premium	\$660.00
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Minimum Premium	\$200.00
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Mandatory Surcharges

WCA Surcharge	\$3.00
WCFA Surcharge	\$1.00
UEBT Surcharge	\$0.00
SIBT Surcharge	\$0.00
CIGA Surcharge	\$13.00

Initial Premium Deposit	\$396.00
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Total Deposit	\$413.00
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State Fund Representative: Sonia Bugann**Phone:**

This document does not provide insurance

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THIS IS NOT A BILL

Quote ID 214609200-000

Quote Date 04-12-2007

STATE
COMPENSATION
INSURANCE
FUND

Class Code and Rate Summary

Class Code & Rate Summary

Coverage Period:

05-01-2007 - 05-01-2008

Class Code	Base Rate	Interim Billing Rate*
8810-1	1.16	1.16
8742-1	1.30	1.30

551

This document does not provide insurance

Broker Copy

THIS IS NOT A BILL

Quote ID 214609200-000

Quote Date 04-12-2007

STATE
 COMPENSATION
 INSURANCE
FUND

Coverage Period: 05-01-2007
 05-01-2008

Base Premium	\$660.00
Experience Modification	NONE
Estimated Standard Premium	\$660.00
Commission Adjustment Modifier	1.00
Rating Plan Modifier	1.00000
Estimated Modified Premium	\$660.00
Estimated Premium Discount Credit Factor*	1.00000
Broker Commission	10.00%
Interim Billing Factor**	1.00000
Mandatory Surcharges	
WCA Surcharge 0.4483%	\$3.00
WCFA Surcharge 0.1643%	\$1.00
UEBT Surcharge 0.0252%	
SiBT Surcharge 0.0618%	
CIGA Surcharge 2.0000%	\$13.00

***Premium Discount.** Modified Premium is discounted according to the following schedule:

First \$5,000 - 0.0 %
 Above \$5,000 - 15.1 %

This quote is based on information provided to State Fund. Your experience modification will apply to these interim-billing rates.

** Interim billing rates shown in this quote will be used on payroll reports. They take into account rating plan credits (or debits), which will apply at final billing and an estimate of your premium discount as detailed above. The actual discount applied at final billing will be based on the actual payroll reported on your policy and subject to audit.

Your broker receives a 10.00 % commission on this policy. The commission level assigned does not affect the price of this policy.

Your broker may be eligible to receive an additional safety incentive commission based upon the aggregate safety record of accounts your broker places with State Fund.

This document does not provide insurance

Broker Copy

THIS IS NOT A BILL

Quote ID 214609200-000

Quote Date 04-12-2007



Classification Exposure Detail

<u>Location Number</u>	<u>Number of employees</u>	<u>Class Code</u>	<u>Description</u>	<u>Base Rate</u>	<u>Estimated Payroll</u>	<u>Estimated Premium</u>
Non Schedule Classification						
Coverage Period: 05-01-2007 - 05-01-2008						
1	2	8742-1	SALESPERSONS-OUTSIDE	\$1.30	\$22,939.00	\$298.21
1	2	8810-1	CLERICAL OFFICE EMPLOYEES	\$1.16	\$31,170.00	\$361.57

553

STATE
COMPENSATION
INSURANCE
FUND

Date 04/12/2007 08:35 AM

To:	Broker:	From:	Quote System
Company:	ACCORDIA OF CA INS SVCS INC	SCIF Rep:	Sonia Bugarin
Fax:	5302738114	Phone:	
Email Address:		Fax:	
		Email Address:	sdbugarin@scif.com

Subject: SCIF Documents: PLACER COUNTY VISITORS COUNCIL (A NONPROFIT PUBLIC BENEFIT CORP)

Table of Contents:

Here is your renewal quote for 5/01/07. Used systems payroll for this years projected EAP. If I don't hear from you their policy will automatically renew. Thank you, Sonia Bugarin

The attached document is an official Document from the State Compensation Insurance Fund. The information contained in this transmission is confidential and is intended for the recipient listed above. If you are not the intended recipient, and this information has reached you in error, please contact the sender at the telephone number shown.

Quote ID: 214609200-000

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY):
5/7/2007

INSURER (530) 273-7213
 Placer County Visitors Council
 13411 Lincoln Way
 Auburn, CA 95603

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED: Placer County Visitors Council
 13411 Lincoln Way
 Auburn, CA 95603

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Travelers Insurance	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES: THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURANCE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
GENERAL LIABILITY	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	660572X3092	10/20/2006	10/20/2007	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
					MED EXP (Any one person) \$ 5,000
					PERSONAL & ADV INJURY \$ 1,000,000
					GENERAL AGGREGATE \$ 2,000,000
					PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER				
	<input type="checkbox"/> POLICY	<input type="checkbox"/> PROJECT	<input type="checkbox"/> LOC		
AUTOMOBILE LIABILITY	<input type="checkbox"/> ANY AUTO				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> RENTED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS				
GARAGE LIABILITY	<input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$
					OTHER THAN EA ACC \$
					AUTO ONLY AGG \$
EXCESS/UMBRELLA LIABILITY	<input type="checkbox"/> OCCUR	<input type="checkbox"/> CLAIMS MADE			EACH OCCURRENCE \$
					AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				WC STATUS: <input type="checkbox"/> OTHER <input type="checkbox"/>
	<input type="checkbox"/> YES (describe under SPECIAL PROVISIONS below)				EL EACH ACCIDENT \$
	<input type="checkbox"/> NO				EL 90 SEASE - EA EMPLOYEE \$
					EL 90 SEASE - POLICY LIMIT \$
OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER: County of Placer
 175 Fulweiler Avenue
 Auburn, CA 95603-0000

CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE: *[Signature]*

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ACORD_{TV} CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/7/2007

PRODUCER (530) 273-7213
Allis Fargo of California Insurance Services, Inc.
101 DOI LIC #0352275
PO Box 1106
Auburn Valley, CA 95945-4701

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INSURED Placer County Visitors Council
13411 Lincoln Way
Auburn, CA 95603-

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A Travelers Insurance	
INSURER B	
INSURER C	
INSURER D	
INSURER E	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURED	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS												
ACORD 2003	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PRO <input type="checkbox"/> PER <input type="checkbox"/> LOC	660572X3092	10/20/2006	10/20/2007	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000												
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$												
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY - EA ACC \$ AUTO ONLY - AGG \$												
	EXCESS-UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$												
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVS SIGNS below OTHER				<table border="1"> <tr> <td>WORKERS COMPENSATION</td> <td>STATUTORY LIMITS</td> <td>OTHER</td> </tr> <tr> <td>E - EACH ACCIDENT</td> <td>\$</td> <td></td> </tr> <tr> <td>E - DISEASE - EA EMPLOYEE</td> <td>\$</td> <td></td> </tr> <tr> <td>E - DISEASE - POLICY LIMIT</td> <td>\$</td> <td></td> </tr> </table>	WORKERS COMPENSATION	STATUTORY LIMITS	OTHER	E - EACH ACCIDENT	\$		E - DISEASE - EA EMPLOYEE	\$		E - DISEASE - POLICY LIMIT	\$	
WORKERS COMPENSATION	STATUTORY LIMITS	OTHER															
E - EACH ACCIDENT	\$																
E - DISEASE - EA EMPLOYEE	\$																
E - DISEASE - POLICY LIMIT	\$																

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER
County of Placer
175 Fulweiler Avenue
Auburn, CA 95603-0000

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
AUTHORIZED REPRESENTATIVE _____

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ACORD, CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/02/2006

AGENCY (916)645-3333 FAX (916)645-8226
 Berkshire Associates
 Insurance Services, Inc
 121 G Street
 Lincoln, CA 95648
 INSURED Placer County Visitors Council, Inc.
 13411 Lincoln Way
 Auburn, CA 95603

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A	HARTFORD	
INSURER B		
INSURER C		
INSURER D		
INSURER E		

COVERAGES
 THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

IR ADD'L R INSURER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON OWNED AUTOS				COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY EA ACC AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU TORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> PER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
	OTHER Directors & Officers Liability	NOA1304930	10/20/2006	10/20/2007	Limit \$2000000 Aggregate Empl Practices Ded \$5000 ea OtherThan Empl Prac Ded \$5000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

REVISED 11/07/2006

CERTIFICATE HOLDER	CANCELLATION
Placer County Office of Economic Development Attn: Kelly Kreeger 175 Fulweiler Ave. Auburn, CA 95603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

NOTE: THIS IS A CLAIMS MADE POLICY. PLEASE READ IT CAREFULLY

NON-PROFIT SERVICE ORGANIZATION

CERTIFICATE OF INSURANCE



COVERAGE DECLARATIONS FOR NONPROFIT DIRECTORS' AND OFFICERS' LIABILITY

NonProfit Directors' and Officers' Liability Insurance

Policy Number: NOA1304930
Annual Premium: 1,944.00 1st POLICY YEAR
.00 2nd POLICY YEAR
.00 3rd POLICY YEAR

Item A. Name of insured ENTITY: Placer County Visitors Council
C/O
Street Address: 13411 Lincoln Way
City, State, Zip Code: Auburn CA 95603

Item B. POLICY PERIOD: From 10/20/2006 To 10/20/2007
(month, day, year) (month, day, year)

Item C. Limits of Liability:
(i) Aggregate each POLICY YEAR: \$2,000,000

Item D. Deductible (also known as retention):
(i) EMPLOYMENT PRACTICES CLAIM: \$5,000 Each and every CLAIM
(ii) Other than EMPLOYMENT PRACTICES CLAIM: \$5,000 Each and every CLAIM

Item E. Prior or Pending Litigation Date: 10/20/2002
The Prior or Pending Litigation Date excludes coverage for all past and present litigation or known potential claims)

Item F. Retroactive Date: None
If retroactive date is none full prior acts coverage will be provided subject to the Prior or Pending Litigation Date and the Terms and Conditions of the policy)

Form Numbers of Coverage Parts, Forms and Endorsements that are a part of this policy and that are not listed in the Coverage Parts:
NP00H022000803 NP00H028000803 NP00H03300 NP00H043001203 NP00H072000204 NP00H083000504
NP00H087000504 NP00H088000504 NP04H037000803

Program Administrator: Aon Association Services Mailing Address: Aon Association Services
a Division of Affinity Insurance Services, Inc. a Division of Affinity Insurance Services, Inc
700 N Brand Blvd Ste 840 1120 20th Street, N.W
Glendale, CA 91203 (CA License #0795465) Washington, D.C 20035
1-800-432-7465

Special Program: The Chamber of Commerce D&O Program

Insurance Provided by
Twin City Fire Insurance Co
Hartford Plaza
Hartford, Connecticut 06115

A Member of THE HARTFORD

CHARITY FIRST-WEST
COMMON POLICY DECLARATIONS
ISSUE DATE: 07/13/06

POLICY NUMBER: X-660-572X3092-TCT-06

INSURING COMPANY:
THE TRAVELERS INDEMNITY COMPANY OF CONNECTICUT

REPORT CLAIMS TO:
St. Paul Travelers
Telephone Reporting
1-800-832-7839

1. NAMED INSURED AND MAILING ADDRESS:
PLACER COUNTY VISITOR COUNCIL
13411 LINCOLN WAY
AUBURN, CA 95603

2. POLICY PERIOD: From 10/20/06 to 10/20/07 12:01 A.M. Standard Time at your mailing address.

3. LOCATIONS
Premises Bldg.
Loc. No. No. Occupancy Address

SEE IL TO 03

4. COVERAGE PARTS FORMING PART OF THIS POLICY AND INSURING COMPANIES:
COMMERCIAL PROPERTY COV PART DECLARATIONS CP TO 11 01 03 TCT
COMMERCIAL GENERAL LIABILITY COV PART DECLARATIONS CG TO 01 11 03 TCT

5. NUMBERS OF FORMS AND ENDORSEMENTS
FORMING A PART OF THIS POLICY: SEE IL T8 01 10 93

6. SUPPLEMENTAL POLICIES: Each of the following is a separate policy containing its complete provisions:

Policy	Policy No.	Insuring Company
--------	------------	------------------

DIRECT BILL

7. PREMIUM SUMMARY:
Provisional Premium \$ 1,530
Due at Inception \$
Due at Each \$

NAME AND ADDRESS OF AGENT OR BROKER:
CHARITY FIRST AUG CD (JC630)
ONE MARKET SPEAR STREET TOWER
SAN FRANCISCO, CA 94105

COUNTERSIGNED BY
Cynthia A. Hawley
Authorized Representative

DATE 7-26-06

IL TO 02 11 89 PAGE 1 OF 1
OFFICE: NAT'L PRGM'S-PHX

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