

**MEMORANDUM**  
**COUNTY OF PLACER**  
**Administrative Services Department**  
**Procurement Services Division**

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 26, 2007

SUBJECT: Approve the Award of a Blanket Purchase Order to R&S Northeast LLC for Pharmaceutical Products in the Maximum Amount of \$55,000.00 Through a Competitively Bid Cooperative Purchasing Agreement with Family Planning Cooperative Purchasing Program

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**ACTION REQUESTED**

Approve the County's participation in the Family Planning Cooperative Purchasing Program for the purchase of family planning and other pharmaceutical products from R & S Northeast LLC, of Philadelphia, PA, in the maximum amount of \$55,000.00 and authorize the Purchasing Manager to sign the resulting blanket purchase order.

**BACKGROUND**

The HHS/Medical Clinic is a member of the Family Planning Cooperative Purchasing Program (FPCPP), and as such receives substantial discounts for products purchased from R & S Northeast LLC, of Philadelphia, PA. The Purchasing Policy Manual Section 1.3(e)(3) allows the County to purchase items through a competitively bid cooperative agreement, and Section 1.3(j) exempts proprietary drugs and pharmaceuticals, medical supplies and equipment from the competitive bidding requirement.

On June 13, 2006, your Board approved the award of BP013832 to R & S Northeast, LLC in the amount of \$200,000. Only \$41,000 has been spent to date. HHS has requested that the BPO be renewed for an additional one-year period in the amount of \$55,000.00. Per the terms of the cooperative agreement with FPCPP, pricing may be adjusted on a quarterly basis. However, the department believes the requested amount should be sufficient.

**FISCAL IMPACT**

The blanket purchase order resulting from this recommendation will total \$55,000.00 for the period of July 1, 2007, through June 30, 2008. HHS/Medical Clinic has budgeted sufficiently for these expenditures in their FY 2007-08 budget.

cc: Richard Burton, M.D., HHS Admin  
Stan Hapak, HHS/Admin  
Bob Long, HHS/Community Clinics

