

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 26, 2007

SUBJECT: Approve the Renewal of Blanket Purchase Order Number 13747 as a Result of Competitive Bid No. 9574 with Good Source LLC for Specialty Food Items in the Maximum Amount of \$90,000.00

ACTION REQUESTED

Approve the renewal of a blanket purchase order (BPO) with Good Source LLC of Carlsbad, CA for specialty foods, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$90,000.00.

BACKGROUND

On May 24, 2006 Competitive Bid No. 9574 was awarded in the maximum amount of \$49,500.00, within the Purchasing Manager's authority, to Good Source LLC for specialty food items for Probation's Central Kitchen. As a result, BPO No. 13747 was issued to Good Source for the period May 24, 2006 through June 30, 2007. Probation has requested to renew this BPO for another year.

Good Source has agreed to the first one-year renewal with requested price increases on a few of the line items due to market increases in dairy & produce commodities. In comparison with other bids received last year, Good Source's pricing is still competitive and has been sufficiently justified. Upon your Board's approval, this first renewal will be effective July 1, 2007 through June 30, 2008.

FISCAL IMPACT

The Probation Department has indicated they anticipate an increase in the requirements of these food items over the next contract period and have requested a blanket purchase order in the maximum amount of \$90,000.00. The Probation Department has budgeted sufficiently for these expenditures in Fiscal Year 2007-08.

cc: Chris Artim, Sr. Administrative Services Officer, Probation Department

