

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 26, 2007

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 13755, Resulting from Competitive Bid No. 9452, with JENCHEM, Inc. for Liquid Coagulant Polymer in the Maximum Amount of \$148,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 13755, resulting from competitive Bid No. 9452, with JENCHEM Inc. of Walnut Creek, California, for the purchase of liquid coagulant polymer for the Facility Services Department – Utilities Division in the maximum amount of \$148,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On June 28, 2005, your Board approved the award of competitive Bid No. 9452 to JENCHEM, Inc., for liquid coagulant polymer. As the result, BP012930 was issued for the period of July 1, 2005 through June 30, 2006. JENCHEM, Inc., agreed to renew the blanket purchase order and the renewal was approved by your Board on May 23, 2006. The current blanket purchase order will expire on June 30, 2007. Facility Services has once again requested to renew with JENCHEM, Inc.

JENCHEM, Inc. has requested a price adjustment due to cost increases in the core ingredients of one of its products. The price increase is reasonable based on percentage changes in the Producer Price Indices for these commodities. This is the first proposed increase since June of 2005. Upon your Board's approval, this second renewal shall be effective July 1, 2007 through June 30, 2008.

FISCAL IMPACT

The BPO resulting from this recommendation will be issued in the maximum amount of \$148,000.00, a \$7,000.00 increase over the prior BPO amount. Facility Services has budgeted sufficiently for these operational expenditures in Fiscal Year 2007/08.

cc: Rick Smith, Facility Services – SMD #1
Valerie Bayne, Facility Services

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