

**MEMORANDUM  
COUNTY OF PLACER  
ADMINISTRATIVE SERVICES DEPARTMENT  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 26, 2007

SUBJECT: Approve the Renewal of Blanket Purchase Order Number 13904 as a Result of Competitive Bid No. 9592 with Berkeley Farms for Dairy Products in the Maximum Amount of \$115,000.00

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**ACTION REQUESTED**

Approve the renewal of a blanket purchase order (BPO) with Berkeley Farms of Hayward, CA for dairy products, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$115,000.00.

**BACKGROUND**

On June 27, 2006 your Board approved the award of Competitive Bid No. 9592 to Berkeley Farms for dairy products for the period July 1, 2006 through June 30, 2007 in the maximum amount of \$150,000.00. Probation has requested to renew this BPO for another year.

Berkeley Farms has agreed to the first one-year renewal with no changes to the quoted margin over the California Department of Food & Agriculture minimum pricing. Upon your Board's approval, this first renewal will be effective July 1, 2007 through June 30, 2008.

**FISCAL IMPACT**

The blanket purchase order resulting from this recommendation will be in the maximum amount of \$115,000, a \$35,000.00 decrease from the prior BPO amount. The decrease is a result of an alternative method of dairy consumption now being used. The Probation Department has budgeted sufficiently for these expenditures in Fiscal Year 2007-08.

cc: Chris Artim, Sr. Administrative Services Officer, Probation Department

