

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 26, 2007

SUBJECT: Approve the Renewal of Blanket Purchase Order Number 14105 as a Result of Competitive Bid No. 9596 with Pro Pacific Fresh for Fresh Produce in the Maximum Amount of \$80,000.00

ACTION REQUESTED

Approve the renewal of a blanket purchase order (BPO) with Pro Pacific Fresh of Sacramento, CA for fresh produce, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$80,000.00.

BACKGROUND

On September 12, 2006 your Board approved the award of Competitive Bid No. 9596 to Pro Pacific Fresh for Produce. A BPO was issued to Pro Pacific Fresh for the period 9/12/06-6/30/07. Probation's Central Kitchen has requested to renew this BPO for another year.

Pro Pacific Fresh has agreed to the first one-year renewal at the same terms and discounts. Upon your Board's approval, this first renewal will be effective July 1, 2007 through June 30, 2008.

FISCAL IMPACT

The blanket purchase order resulting from this recommendation will be in the maximum amount of \$80,000.00, a \$10,000 increase over the prior BPO amount. However, this BPO covers the entire fiscal year, whereas the previous BPO was for nine months. The Probation Department has budgeted sufficiently for these expenditures in Fiscal Year 2007-08.

cc: Chris Artim, Sr. Administrative Services Officer, Probation Department

