

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 26, 2007

SUBJECT: Approve the Award of Competitive Bid No. 9694 to Browning's Placer Transport for Diener Services in the Maximum Amount of \$87,000.00

ACTION REQUESTED

Approve the award of Competitive Bid No. 9694 to Browning's Placer Transport of Roseville, CA, for diener services, and authorize the Purchasing Manager to sign the resulting blanket purchase order in the maximum amount of \$87,000.00.

BACKGROUND

The Sheriff-Coroner-Marshall's Office requires an annual contract with a vendor to provide diener services on an hourly basis at the Morgue. Bids were sent out to 15 vendors and advertised on Procurement's website. No addendums were issued for this bid.

A total of two (2) bids were received. The bids were evaluated by determining the lowest fixed price per hour. Browning's Placer Transport was the lowest responsive bidder. A complete copy of the bid evaluation is submitted as Exhibit A.

FISCAL IMPACT

The Sheriff-Coroner-Marshall's Office has requested a blanket purchase order in the maximum amount of \$87,000.00, for the period of July 1, 2007, through June 30, 2008. The department has budgeted sufficiently for these operational expenses in their FY 2007-08 budget.

Attachment

cc Barbara Besana, Administrative Services Officer - Sheriff's Office

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COUNTY OF PLACER, AUBURN, CA

BID EVALUATION & AWARD RECOMMENDATION

Bid No. 9694 **Buyer Name:** Jon Manning
Title: Diener Services **Phone:** 530-889-4290
Due Date: 5/24/07 **Estimated Award Date:** 6/26/07

(Recommended award is highlighted)

| Item No. | Item Description | Qty | Brownings Placer Trans. | | Chapel of the Valley | |
|--|---------------------------------------|-----|---|-----------|--|-----------|
| | | | Unit Price | Extension | Unit Price | Extension |
| 1 | Diener Services, Fixed Price Per Hour | 1 | 42.00 | 42.00 | 42.50 | 42.50 |
| Name of Firm City/State Telephone Fax Number FOB Delivery Time LVP Certified? ⁽¹⁾ Invoice Terms ⁽²⁾ | | | Roseville, CA 916-532-2770 916-630-1014 No Net 30 | | Citrus Heights, CA 916-797-1448 916-721-5990 No Net 30 | |
| Subtotal Bid Total LVP Prompt Pay Disc Ref. Price | | | 42.00 42.00 0.00 0.00 \$42.00 | | 42.50 42.50 0.00 0.00 \$42.50 | |

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