

**PLACER COUNTY**  
**REDEVELOPMENT AGENCY**

**MEMORANDUM**

**TO:** Honorable Members of the Redevelopment Agency Board  
**FROM:** Richard Colwell, Chief Assistant CEO-Redevelopment Director *RF Colwell*  
Rae James, Deputy Director  
**DATE:** June 26, 2007  
**SUBJECT:** Adopt a Resolution Authorizing the Chief Assistant CEO-Redevelopment Director or Designee to Execute Service Agreements With Selected County Departments for FY 2007-2008 Subject to Review of Agency Counsel.

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**ACTION REQUESTED**

Adopt a resolution authorizing the Chief Assistant CEO-Redevelopment Director or designee to execute service agreements with selected County Departments for FY 2007-2008 subject to review of Agency Counsel.

**BACKGROUND**

California Redevelopment Law provides that a redevelopment agency is a separate public entity, corporate and politic, that exercises governmental functions and has specific powers ascribed to it by a jurisdictional legislative body. The Board of Supervisors created the Redevelopment Agency (Agency) by ordinance in 1996 as a distinct legal entity with its own staff and resources. As a practical matter, the Agency relies on County staff to provide services and facilities to the Agency. This interdepartmental work team approach provides expertise and services by maximizing the use of County and Agency staff and resources.

The support costs incurred by the Agency range from approximately \$10,000 to \$285,000. Under the Purchasing Policy adopted by the Agency in 2006, contracts exceeding \$50,000 require your Board approval. Below are those County departments that have budgeted costs in FY 2007-2008 to support the Agency's operations, in excess of \$50,000:

- |   |           |
|---|-----------|
| ▫ County Executive Office – Executive Management Support  | \$285,000 |
| ▫ County Counsel – Legal Services   | \$82,500  |
| ▫ Public Works – Property Maintenance   | \$110,000 |
| ▫ Administrative Services – Information Technology,<br>Records Management, Telecommunications & Procurement | \$56,800  |
| ▫ Office of Economic Development – Marketing Agency Programs  | \$55,000  |
| ▫ Planning – Staff Support for Tahoe Pathway 2007   | \$52,400  |

The practice of the Agency has been to enter into service agreements with various County departments to provide these services and facilities to the Agency. These agreements serve two important functions. They ensure that costs incurred for services and facilities are funded from Agency resources rather than

County resources. These agreements also document and track the types of services to be provided and the amount to be charged.

Approval of this item will allow the Chief Assistant CEO-Redevelopment Director or designee to execute the above identified service agreements for FY 2007-2008, and to reimburse the County departments for support services rendered to the Agency.

**FISCAL IMPACT**

This is an administrative action. The Agency has sufficient funds budgeted to reimburse the County General Fund as appropriate.

**RECOMMENDATION**

Adopt a resolution authorizing the Chief Assistant CEO-Redevelopment Director or designee to execute service agreements with selected County departments for FY 2007-2008 subject to review of Agency Counsel.

Attachment: Resolution

cc: Karin Schwab, Agency Counsel

**Before the Placer County  
Redevelopment Agency Board of Directors  
County of Placer, State of California**

**In the matter of:**

**Adopt a resolution authorizing the Chief Assistant CEO-  
Redevelopment Director or designee to execute service  
agreements with selected County Departments for FY 2007-2008  
subject to review of Agency Counsel.**

Reso. No. \_\_\_\_\_

Ord. No. \_\_\_\_\_

First Reading \_\_\_\_\_

**The following Resolution was duly passed by the Redevelopment Agency Board**

**of the County of Placer at a regular meeting held June 26, 2007,**

**by the following vote on roll call:**

**Ayes:**

**Noes:**

**Absent:**

**Signed and approved by me after its passage.**

**Attest:**

\_\_\_\_\_  
**Chair, Agency Board**

**Clerk of said Board**

\_\_\_\_\_  
**WHEREAS, the Redevelopment Agency (Agency) is a separate body, corporate and politic, created by  
the Placer County Board of Supervisors;**

WHEREAS, the Agency wishes to promote efficient use of its and County staff and facility resources;

WHEREAS, the Agency seeks to conform with audit requirements in regard to having evidence of executed service agreements and in order to allow the Agency to track and reimburse County departments for staff costs;

WHEREAS, in the interest of the Agency and County, the Agency wishes to enter into the following service agreements:

▫ County Executive Office – Executive Management Support	\$285,000
▫ County Counsel – Legal Services	\$82,500
▫ Public Works – Property Maintenance	\$110,000
▫ Administrative Services – Information Technology, Records Management, Telecommunications & Procurement	\$56,800
▫ Office of Economic Development – Marketing Agency Programs	\$55,000
▫ Planning – Staff Support for Tahoe Pathway 2007	\$52,400

WHEREAS, in the interest of expediting the execution of the above identified services agreements, your Board wishes to authorize the Chief Assistant CEO-Redevelopment Director or designee to execute the same.

NOW, THEREFORE, BE IT RESOLVED that the Redevelopment Agency Board of Directors authorizes the Chief Assistant CEO-Redevelopment Director or designee to execute the above identified service agreements with selected County departments for FY 2007-2008 subject to review of Agency Counsel.