

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: David Seward, Purchasing Manager *DS*
DATE: July 24, 2007
SUBJECT: Approve Change Order No. 1 to Negotiated Blanket Purchase Order No. 14085 with Sanofi Pasteur, Inc., for Various Medical Vaccines, Increasing the Maximum Amount from \$47,500.00 to \$61,500.00

ACTION REQUESTED

Approve Change Order No. 1 to Negotiated Blanket Purchase Order (BPO) No. 14085 with Sanofi Pasteur, Inc. of Swiftwater, PA, for various medical vaccines, and authorize the Purchasing Manager to sign the amended blanket purchase order in the revised maximum amount of \$61,500.00, an increase of \$14,000.00.

BACKGROUND

The Health & Human Services' Community Clinic/Immunization Division administers travel immunizations on request to individuals planning international travel. Other neighboring counties do not offer travel shots, and private physicians typically do not keep these "elective" inoculations in their dispensing pharmaceutical stock. HHS/Community Clinic has been purchasing these various medical vaccines from Sanofi Pasteur for the last 4 years through the University HealthSystems Consortium (UHC) Novations purchasing group. This group offers UHC members significant discounts on a variety of pharmaceuticals. The amount of the discount varies by product.

On September 15, 2006, BPO No. 14085 was issued in the amount of \$47,500.00 for the period of October 1, 2006, through September 30, 2007. The original BPO amount was based on estimated annual purchases. The demand for vaccines has been increasing, and HHS has established a new clinic in Auburn for travel medicine. Therefore, the department has requested that additional funds be added to the existing BPO. The revised blanket purchase order will be in the maximum amount of \$61,500.00. The \$14,000.00 increase exceeds the Purchasing Manager's authority and requires your Board's approval under Purchasing Policy Manual, Paragraph 2.1(g).

FISCAL IMPACT

The HHS Community Clinic charges customers cost plus 40% for these elective services, which will fully reimburse the requested cost increase. The Health and Human Services Department has budgeted sufficiently for these increased operational expenditures for FY 2007/2008.

cc: Dr. Richard Burton, HHS/Admin
Pat Orme, HHS/Community Clinic
Lynn Miller, HHS/Community Clinic

